JAMINI ROY COLLEGE,BANKURA
SELF STUDY REPORT - 2015 (1st Cycle)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL, BANGALORE

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1. PROFILE OF THE AFFILIATED COLLEGE

A. Preface

We appreciate that the **NAAC** Assessment Framework readily provides guideline for qualitative improvement of an institution and thus enable to make '**quality to be the defining element**' for existence.

We take this opportunity to submit Self Study Report (SSR) of our college to National Assessment & Accreditation Council **(NAAC),** Bangalore, for Accreditation **(Cycle-I)** with an aim to achieve sustenance, enhancement and improvement of quality of our college.

Jamini Roy College was founded in December 1986 at Beliatore in Bankura District of West Bengal in memory of renowned painter Jamini Roy, who opened new vistas in Indian painting by combining Folk Art Forms with the modern spirit of individualism and experimentation. The college is located in a remote, rural and financially backward area – having very less amenities of the modern civilized living – that it is really very difficult for the students to get the lights of higher education.

In such context of backwardness the motto of the college is

- Provide support to economically challenged students
- Integrate curricular knowledge with value education and need based training - so as to enable the students to progress from admission to graduation and become eligible for seeking jobs at appropriate level.

We also realize that when organizational purposes get aligned with right strategy organizational efficiency gets enhanced.

Vision: Committed to provide education for knowledge, wisdom and self reliance.

With such a vision and urge for further development and progress, we now approach the National Assessment and Accreditation Council to objectively assess our strengths and weaknesses, to give our efforts and achievement its stamp of approval and to provide useful suggestions in our endeavour to discharge our duties to the students and to the society at large.

Prof. Prokash Kanti Nayek
Principal-in-Charge
Jamini Roy College

B. SWOC Analysis of the Institution

Strengths :

- Serving rural students
- Persevering office staff for smooth functioning of college activities
- Well-behaved and obedient students
- Catering diverse needs of students from diverse backgrounds
- Well diversified curriculum in Humanities
- Cordial relationship among 3 wings - teaching, non-teaching and students
- Commendable extension activities through NSS and NCC
- High degree of financial solvency
- Students enrollment in large numbers

Weaknesses :

- The college does not offer any skill oriented programme or that which caters the need of today's dynamic employment market or that which instill holistic development of students
- Demand for admission in each department is less than one whenever admission is subject to market force
- Teachers/departments take very little initiative for organizing seminars and workshops
- There is not sufficient land for building extension
- Although requirement is there, hostel for boys and girls have not yet been constructed

- The college does not have any policy to promote consultancy

- High drop-out.
- No efforts are made by the institution to facilitate entrepreneurial skills

Opportunities:

- College is well connected by road as well as railways
- On-line admission gives the College a bigger opportunity to serve a bigger hinterland
- Plans for expansion of science wing

Challenges:

- Many students are first generation learners, to boost them financially and psychologically
- Developing communication skills in English for students who are comfortable only in vernacular
- Student placement through campus recruitment

C. Profile of the Affiliated / Constituent College

1. *Name and Address of the College:*

Name :	*JAMINI ROY COLLEGE*	
Address :	*BELIATORE , DIST – BANKURA*	
City /Village: Beliatore	*Pin : 722203*	*State : WEST BENGAL*
Website :	*www.jaminiroycollege.in*	

2. *For communication :*

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal-in Charge	*Prof. Prokash Kanti Nayek*	*O: 03241 R: 259261*	*9434500745*	*03241-259261*	*jamini.roy.college.261@gmail.com*
Vice Principal	*NA*	*O: NA R: NA*	*NA*	*NA*	*NA*
Steering Committee Co-ordinator	*Prof. Deboprokash Bhattacharjee*	*O: R: 9800456018*		NA	deboprokash@gmail.com

3. *Status of the Institution:*

Affiliated College	✔
Constituent College	
Any other (specify)	

4. *Type of Institution:*

a. *By Gender*

i. For Men	
ii. For Women	
iii. Co-education	✔

b. *By Shift*

i. Regular	
ii. Day	✔
iii. Evening	

5. *It is a recognized minority institution?*

Yes
No ✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence. NA

6. *Sources of funding:*

Government ☒
Grant-in-aid ☑
Self-financing ☒
Any other ☒

7. *a. Date of establishment of the college: 20/12/1986(dd/mm/yyyy)*

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) UNIVERSITY OF BURDWAN

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-	Remarks(If any)
i. 2 (f)	24.01.1994	NA
ii. 12 (B)	24.01.1994	NA

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA	NA	NA	NA
ii.	NA	NA	NA	NA
iii.	NA	NA	NA	NA
iv.	NA	NA	NA	NA

(Enclose the recognition/approval letter)

8. *Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?*

Yes ☐ *No* ☑

If yes, has the College applied for availing the autonomous status?

Yes ☐ *No* ☑

9. *Is the college recognized?*

a. *by UGC as a College with Potential for Excellence (CPE)?*

Yes ☐ *No* ☑

If yes, date of recognition: NA (dd/mm/yyyy)

b. *for its performance by any other governmental agency?*

Yes ☐ *No* ☑

If yes, Name of the agency NA and
Date of recognition: NA (dd/mm/yyyy)

10. *Location of the campus and area in sq.mts:*

*Location **	*RURAL*
Campus area in sq. mts.	*13516.51*
Built up area in sq. mts.	*3800*

(Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)*

11. *Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.*

- *Auditorium/seminar complex with infrastructural facilities: ONLY SEMINAR COMPLEX .*
- Sports facilities
  - ∗Play ground ☑
  - ∗Swimming pool ☒
  - ∗Gymnasium ☒
- *Hostel*
  - ☐ *Boys' hostel*
    - i. *Number of hostels : NA*

ii. *Number of inmates:NA*

iii. *Facilities (mention available facilities) : HEALTHY & HYGIENIC ACCOMMODATION, COOK HOUSE, PLAY GROUND, ETC*

- *Girls' hostel*

  i. *Number of hostels: NA*

  ii. *Number of inmates : NA*

  iii. *Facilities (mention available facilities) : NA*

- *Working women's hostel*

  i. *Number of inmates : NA*

  ii. *Facilities (mention available facilities) : NA*

- *Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) : NA*
- *Cafeteria — : NA*
- *Health centre – : NA*

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance : FIRST AID.

Health centre staff –

Qualified doctor	*Full time*	*NA*	*Part-time*	*1*
Qualified Nurse	*Full time*	*NA*	*Part-time*	*NA*

- *Facilities like banking, post office, book shops : NA*
- *Transport facilities to cater to the needs of students and staff : NA*
- *Animal house: NA*
- *Biological waste disposal : N.A.*
- *Generator or other facility for management/regulation of electricity and voltage: GENERATOR 3*
- *Solid waste management facility : NA*
- *Waste water management: NA*
- *Water harvesting: NA*

12. *Details of programmes offered by the college (Give data for current academic year)*

Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved Student strength	No. of students admitted
1	Under-Graduate	B.A,	3 YEARS	H.S PASSED	BENGALI	806	794
2	Post-Graduate	NA	NA	NA	NA	NA	NA
3	Integrated Programamm mes PG	NA	NA	NA	NA	NA	NA
4	Ph.D.	NA	NA	NA	NA	NA	NA
5	M.Phil.	NA	NA	NA	NA	NA	NA
6	Ph.D	NA	NA	NA	NA	NA	NA
7	Certificate courses	NA	NA	NA	NA	NA	NA
8	UG Diploma	NA	NA	NA	NA	NA	NA
9	PG Diploma	NA	NA	NA	NA	NA	NA
10	Any Other (specify and provide details)	NA	NA	NA	NA	NA	NA

13. Does the college offer self financed programmes?

No

14. New programmes introduced in the college during the last five years if any?

YES	*2 Honours Course (Sanskrit,Geography)*

15. List the departments: (respond if applicable only and do not list facilities like Library, Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	***Departments*** ***(eg. Physics, Botany, History etc.)***	***UG***	***PG***	***Research***
Science	*N.A.*	*NA*	*NA*	*NA*
Arts	*BENGALI, ENGLISH, HISTORY, PHILOSOPHY, POL.SC, SANSKRIT, GEOGRAPHY,ECONOMICS.*	✓	*NA*	*NA*
Commerce	*N.A.*	*NA*	*NA*	*NA*
Any Other (Specify)	*NA*	*NA*	*NA*	*NA*

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…) : 2

a. annual system ✓

b. semester system NA

c. trimester system NA

17. Number of Programmes with

a. Choice Based Credit System NA

b. Inter/Multidisciplinary Approach NA

c. Any other (specify and provide details) NA

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ *No* ✓

If yes,

a. Year of Introduction of the programme(s) NA (dd/mm/yyyy) and number of batches that completed the programme NA

b. NCTE recognition details (if applicable)

Notification No.: NA

Date: NA (dd/mm/yyyy)

Validity: NA

c. *Is the institution opting for assessment and accreditation of Teacher Education Programme separately?*

Yes ☐ *No* ☑

19. *Does the college offer UG or PG programme in Physical Education?*

Yes ☐ *No* ☑

If yes,

a. *Year of Introduction of the programme(s) NA. (dd/mm/yyyy) and number of batches that completed the programme* NA

b. *NCTE recognition details (if applicable) : NA*

Notification No.: NA

Date: NA (dd/mm/yyyy)

Validity: NA

c. *Is the institution opting for assessment and accreditation of Physical Education Programme separately?*

Yes ☐ *No* ☑

20. *Number of teaching and non-teaching positions in the Institution*

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*	*	*	*	*	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government Recruited			1	1	2		10	2	1	
Yet to recruit					5		3			
Sanctioned by the Management/ society or other authorized bodies Recruited	NA	NA	NA	NA	NA	NA	1	1	1	NA
Yet to recruit										

M-Male *F-Female

21. *Qualifications of the teaching staff:*

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	NA	NA	NA	NA	NA	NA	NIL
Ph.D.	NA	NA	NA	NA	NA	NA	NIL
M.Phil.	NA	NA	NA	NA	NA	NA	NIL
PG	NA	NA	1	1	2	NA	4
Temporary Teachers							
Ph.D.	NA	NA	NA	NA	NA	NA	NIL
M.Phil.	NA	NA	NA	NA	NA	NA	NIL
PG	NA	NA	NA	NA	5	2	7
Part-time Teachers							
Ph.D.	NA	NA	NA	NA	NA	NA	NIL
M.Phil.	NA	NA	NA	NA	NA	NA	NIL
PG	NA	NA	NA	NA	10	NA	10

22. *Number of Visiting Faculty /Guest Faculty engaged with the College.* 7

23. *Furnish the number of the students admitted to the college during the last four academic years.*

Categories	Year 1 2011-2012		Year 2 2012-2013		Year 3 2013-2014		Year 4 2014-2015	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	111	52	127	54	146	62	168	62
ST	18	7	12	12	14	10	7	19
OBC	71	40	96	52	105	63	144	110
General	602	401	549	448	572	497	595	547
Others								

24.Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total

Students from the same state where the college is located	*100 %*	*NA*	*NA*	*NA*	*NA*
Students from other states of India	*NA*	*NA*	*NA*	*NA*	*NA*
NRI students	*NA*	*NA*	*NA*	*NA*	*NA*
Foreign students	*NA*	*NA*	*NA*	*NA*	*NA*
Total	*100*	*NA*	*NA*	*NA*	*NA*

25. *Dropout rate in UG and PG (average of the last two batches)*

UG [*Average 30%*] *PG* [*NA*]

26. *Unit Cost of Education :*

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component [***Rs. 15350.0***]

(b) excluding the salary component [***Rs. 6995.0***]

27. *Does the college offer any programme/s in distance education mode (DEP)?*

Yes [ ] *No* [✓]

If yes,

a) *is it a registered centre for offering distance education programmes of another University*

Yes [ ] *No* [*NA*]

b) *Name of the University which has granted such registration.*

[*NA*]

c) *Number of programmes offered* [*NA*]

d) *Programmes carry the recognition of the Distance Education Council.*

Yes [ ] *No* [*NA*]

28. *Provide Teacher-student ratio for each of the programme/course offered : 1:40*

29. *Is the college applying for*

Accreditation : *Cycle 1* [✓] *Cycle 2* [ ] *Cycle 3* [ ] *Cycle 4* [ ]

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. *Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)*

Cycle 1: NA; (dd/mm/yyyy) *Accreditation Outcome/Result...NA*

Cycle 2: NA; (dd/mm/yyyy) *Accreditation Outcome/Result...NA.*

Cycle 3: NA; (dd/mm/yyyy) *Accreditation Outcome/Result...NA.*

**** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. *Number of working days during the last academic year.*

230

32. *Number of teaching days during the last academic year*

(Teaching days means days on which lectures were engaged excluding the examination days)

187

33. *Date of establishment of Internal Quality Assurance Cell (IQAC)*

IQAC ...30/05/2014 (dd/mm/yyyy)

34. *Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.*

AQAR (i) ...NA (dd/mm/yyyy)

AQAR (ii) ...NA (dd/mm/yyyy)

AQAR (iii) ...NA (dd/mm/yyyy)

AQAR (iv) ...NA (dd/mm/yyyy)

35. *Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information) : NA*

CRITERIA 1: CURRICULAR ASPECTS

1.1 - CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1

State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Since the foundation of the College in December 1986, it is gradually moving towards its goal of providing higher education among all irrespective of caste, creed, religion and economic status.

Vision: Committed to provide education for knowledge, wisdom and more self reliance.

Mission: Making higher education accessible to the poor but meritorious students of this economically backward region.

Objective: The goal has been to provide an education that

- Provides support to economically challenged students
- Integrates curricular knowledge with value education and need based training

This mission is communicated to the students, teachers, staff and other stakeholders through the college website and prospectus.

1.1.2

How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Before the commencement of every academic session the Head of the institution convenes a meeting to discuss the Academic Plan with Teachers/ Head of the Departments and issues instructions that necessitates

- Teachers to review the university syllabus
- Head of the Departments to make allocation of the courses amongst the teachers
- Departments make a lesson plan for delivery during the academic session
- Teachers prepare question bank for formative assessment
- At present teachers are learning the art of making use of a online documentation software which makes the task of documentation easier
- Mid-term reviews are made by the Departments
- ***Building e-capability of teachers therefore is one of the Best PRACTICES of the college.***

1.1.3

What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The teachers receives procedural support from the university by way of frequent notifications about any change made in the syllabus and/or change made in the question pattern by the University for appropriate retraining for the teachers.

The university is yet to build any system of providing practical support to the colleges and/or the teachers which helps them in translating the curriculum and imbibe improved training purposes.

However the UGC Academic Staff Colleges provide Orientation Programmes/ Refresher Courses/ Retraining Programmes/ Short Term Training Programmes which helps the teachers to

- Update their teaching content
- Update their teaching practices

In the near future the College has planned to encourage the teachers to participate in Orientation Programme and Refresher Course and will grant leave to enable them to attend such courses.

1.1.4

Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

For effective curriculum delivery the institution provides

- autonomy to the respective departments and teachers
- Teachers are encouraged by the Head of the institution to take extra classes to compensate classes lost for exogenous factors

The web based Academic Plan is yet another way of providing support to the teachers as it enables them to deliver the curriculum as per plan.

1.1.5

How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The College does not interact with external body – industry or research body or otherwise – for the purpose of curriculum transaction.

1.1.6

What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The institution being an affiliate of the University does not have any scope of contributing to the development of the curriculum by the University as the same is decided by Board of Studies of the University.

1.1.7

Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give the details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution has not developed curriculum other than the courses under the purview of the University. But the College appreciates the necessity of involvement of faculties in development of such curriculum that fulfils inter temporal and inter spatial needs but no such curriculum is yet been developed.

1.1.8

How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The implicit objective of the curriculum is to make the students complete the syllabus offered by the university, gaining knowledge on the subject being studied and then to appear and pass in the summative assessment conducted by the university. The institution always tries to ensure that the said objectives are achieved by way of holding regular classes and holding frequent formative assessment.

1.2 – Academic Flexibility

1.2.1

Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The objective of the college is to spread knowledge amongst the students and make them graduate.

The college pursues only one programme of study - Bachelor of Arts

- 5 Honours subject
- 3 General subjects

1.2.2

Does the institution offer programmes that facilitate dual degree? If 'yes', give details.

The institution does not offer any programme that facilitates dual degree.

1.2.3

Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of

skills development, academic mobility, progression to higher studies and improved potential for employability.

The college offers academic flexibility to the students to the extent as permitted within the University rules and regulations.

- Students can change their subject combinations before University registration

The college does not offer any programme that allows the student to develop employability. However it provides

- Computer training to the students (in collaboration with Webel Informatics Ltd.)

1.2.4

Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college does not have any self-financed programmes.

1.2.5

Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- Webel Informatics Ltd. – provides computer training to the students

1.2.6

Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

There is no such provision of combining the conventional face-to-face and Distance Mode of Education for students.

1.3 – CURRICULUM ENRICHMENT

1.3.1

Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programme and Institution's goals and objectives are integrated?

The objective of the college is to deliver the university curriculum. No separate programme other than the university curriculum is delivered by the college.

1.3.2

What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The institution does not offer any such programme; however, teachers encourage the students to prepare for competitive examinations.

1.3.3

Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The University generally frames the curriculum and hence the institution does not have any scope to integrate issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc.

1.3.4

What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values – No such specific programme is offered.
- However, teachers try to inculcate moral values in students during counseling.
- Employable and life skill – The College offers collaborative programmes to train students on job oriented computer courses for better career options.
- Placement grooming session through Campus Selection.
- Communication skill development program through Seminar on various IT topics.
- Community orientation – Students are encouraged to participate in different NSS activities.

1.3.5

Cite a few examples to enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum

IQAC Cell appreciates the necessity of obtaining of feedback from stakeholders with regard to curriculum design. It is extremely difficult for the college to

reach out to all stakeholders and obtain their feedback/observations/suggestions towards enriching their curriculum.

Therefore, in recent times the college has devised an online system to obtain feedback from the students, teachers, and university for enriching the curriculum. The objective of the feedback exercise is to conduct a need assessment amongst the stakeholders about what new subjects can be introduced from the next academic session.

1.3.6

How does the institution monitor and evaluate the quality of its enrichment programmes?

The college does not have any enrichment programmes.

1.4 – FEEDBACK SYSTEM

1.4.1

What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college being an affiliate of Burdwan University follows the curriculum developed by the respective Board of Studies and has no scope or autonomy to modify or add new topics to the existing curriculum to meet the changing needs of the economy.

1.4.2

Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college makes use of Online Feedback software which enables them to obtain feedback from stakeholders regarding curriculum. The Feedback is then considered by the IQAC for submission to the Governing Body / University for introduction of new programme of studies.

1.4.3

How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

The college offers the following subjects and the year of introduction of these subjects are as follows

◆ The college is offering one under graduate programs in Arts both in General and Honours.
◆ Geography Hons. and Sanskrit Hons. introduced in 2012-13 and 2011-12 respectively.

CRITERIA 2: TEACHING-LEARNING EVALUATION

2.1 - STUDENT PROFILE AND ADMISSION

2.1.1

How does the college ensure publicity and transparency in the admission process?

Admission to the college is done on the basis of criteria set by the University and follows the reservation policy of the Government.

Transparency is ensured through formation of an admission committee represented by teachers, non-teaching staff and students. The admission forms are properly scrutinized and a merit list is published in the college notice board and also in the college website.

As a result the college gives publicity by way of

- Local News Papers
- College Website
- College Notice Board

2.1.2

Explain in detail the criteria adopted and process of admission to various programmes of the Institution

The college controls the admission process, wherein students applied offline. From the session 2015-16 as per Government directive all admissions are through online. The entire process of admission with details of criteria adopted is uploaded in the college website through e-prospectus well in advance. The college considers merit as the only criterion for admission. The

students are selected on the basis of merit and the final list is put up both in the college website and the college notice board.

2.1.3

Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college. Provide a comparison with other colleges of the affiliating university within the city/district?

For B.A. (Honours) 45% marks in aggregate for all subjects.
For Geography, 45% marks in aggregate and 50% marks in the subject.
For B.A. General 30% marks in aggregate (for all categories).

2.1.4

Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process.

- College offers Undergraduate Courses in Honours (5 subjects) and General (3 subjects) under Humanities streams
- An Admission Committee is formed every year to review the process of admission .
- The Admission Committee decides on the following
    1. Admission guidelines and schedules
    2. Criteria for Admission as per University norms
    3. Finalization of Merit List
    4. Areas of concern during the admission process and their solutions

- Merit based admission process in the qualifying examinations (H.S. /equivalent exam) as per the norms of the affiliating university.
- The college follows the minimum marks criteria of admission as set up by the University. However in cases of departments where the college has a demand ratio which is more than the college raises the minimum marks criteria up to as decided by the respective departments.
- The college also follows the SC/ ST/ OBC reservation policy of the Government.
- The process of admission involves counseling by the teachers (subject selection) followed by admission on the basis of merit list.
- Number of admission not to exceed the intake capacity in each subject as mentioned in the website.

The SPM software helps the college to make a profile mapping of the students and maintain the demographic database.

2.1.5

Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion?

- The college appreciates the policy framework stated in UGC XI Plan which speaks of access and inclusion to diverse groups in admission.
- Accordingly, the college follows the SC/ST/OBC reservation policy. It also gives special attention to admission of differently abled students. In view of the above, the profile of admitted students are as follows

Total no. of students admitted in the last academic year(2014-15) :											
General & Honours											
	SC		**ST**		**OBC - A**		**OBC - B**		**Gen.**		**Total**
	M	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	
P – I	72	18	3	10	8	6	51	43	310	232	753
P – II	52	21	3	4	2	2	31	18	168	196	502
P – III	44	23	1	5	1	4	24	24	117	146	401

2.1.6

Provide the following details for various programmes offered by the institution during the last four years and comment on the trends of demand ratio. i.e. reasons for increase / decrease and actions initiated for improvement?

Programmes	2013-14				2014-15			
	Number of Application	Number of students admitted	Intake Capacity	Demand Ratio	Number of Application	Number of students admitted	Intake Capacity	Demand Ratio
Bengali	264	66	66	4:1	276	73	73	4:1
English	184	59	66	3:1	193	65	73	3:1
History	76	35	66	2:1	106	51	73	2:1
Political Science	NA	NA	NA	NA	NA	NA	NA	NA
Philosophy	NA	NA	NA	NA	NA	NA	NA	NA
Geography	118	14	14	8:1	128	15	15	8:1
Sanskrit	95	28	28	3:1	105	31	31	3:1
Economics	NA	NA	NA	NA	NA	NA	NA	NA

2.1.7

How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard.

The college does not have many students who are physically challenged

2.2 – CATERING TO STUDENT DIVERSITY

2.2.1

Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Teachers in their respective departments interact with the students to appreciate the knowledge base and aptitude levels before the commencement of their studies of the curriculum.

The college makes use of a web application which enables the college to make profile mapping of the students in terms of their knowledge and skills

The profile mapping report of the students are provided as a supporting document for submission before the Peer Team

2.2.2

What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses)

Strategies drawn and deployed by the institution to bridge the knowledge gap

1. Interaction between the students and the teachers is given highest priority.
2. The profile mapping report helps the college to identify the back learners and the advanced learners.
3. The college has introduced the practice of mentoring the back learners wherein each mentor meet them regularly and tries to look into their level of perception so that they can cope with the programmes they choose.

2.2.3

How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college gives importance to gender inclusion, environment etc.

Gender Sensitization

- Occasional Programmes and Survey on gender issues.

Environment Sensitization

- Responsive to the cause of sensitizing its staff and students on the issue of environment.
- Green Policy of the college is publicized through hoardings in appropriate places.
- Planting of saplings by students.

2.2.4

How does the institution identify and respond to special educational/learning needs of advanced learners?

The profile mapping report helps the college to identify the advanced learners. Faculties give extra time to the advanced learners for quality counseling.

Additional references are either suggested or provided. The teacher encourages the advanced learners to have access to web resources to fulfill their needs.

2.2.5

How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The teachers in the department maintain data and information about the students at risk of being drop out. In case the student at risk are economically weak the same is brought to the notice of the Head of the institution and financial aids are provided and encouraged to continue their studies.
- Students are counseled along with their parents, where their performance and attendance in class are discussed.

2.3 – TEACHING – LEARNING PROCESS

2.3.1

How does the college plan and organize the teaching, learning and evaluation schedules?

In this regard the college follows the steps enumerated below.

1. Head of the institution convenes an annual Academic Plan Meeting with Teachers/ Head of the Departments.
2. Departments make review of the University syllabus.

3. Course allocation is made amongst the teachers within the Department.
4. Lesson plan is prepared by each teacher in the respective portion of their allocated syllabus by way of
    i)Modularization of the syllabus
    ii) Month wise teaching plan
    iii) Internal assessment plan
5. Question bank for monthly internal assessment.
6. Learning outcome.
7. Instructional sheets/notes for students.

2.3.2

How does IQAC contribute to improve the teaching-learning process?

In the run for preparing the IEQA the college formed an IQAC in recent times. Since its formation IQAC has tried to improve upon the teaching-learning process by way of

1) Identifying the diverse need of the student and evolving strategies for catering those diverse needs.

2) Introducing continuous internal assessment for the students with an eye to make the students regular to their classes and not to practice rote learning.

3) Encouraging teachers to adopt learner centric learning strategies to develop thinking aptitude amongst the students.

4) Use of ICT in teaching learning and evaluation.

2.3.3

How learning is made more student-centric? Give details on the support structures and systems available for teachers to develop skills like

interactive learning, collaborative learning and independent learning among the students?

The IQAC appreciates the necessity of adoption of learner centric learning strategies as a supplement of the teacher centric methods. In this regard IQAC has been able to motivate and enthuse some teachers to adopt the following practices.

1) Students seminar
2) Students quiz
3) Students talk
4) Students debate

2.3.4

How does the institution nurture among critical thinking, creativity and scientific temper the students to transform them into life-long learners and innovators?

College authority is encouraging the teachers to nurture thinking aptitude, scientific temper and creativity amongst the students by way of making them participate in

1) Students seminar
2) Field work
3) Students talk
4) Group Discussion

2.3.5

What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - (NME-ICT),

open educational resources, mobile education, etc. Mission on Education through Information and Communication Technology resources from

The college does not have any Virtual laboratories, e-learning - (NME-ICT), open educational resources, mobile education facility.

However the college has introduced a **Best Practice** - an attempt to imbibe ICT use propensity amongst the teachers the Governing Body approved the recommendations of

1) Providing the Teachers with N List facilities

2) Providing the Teachers with software's that helps them to document their
   a) Academic Plan
   b) Evaluation Schedules
   c) Question Bank
   d) Class Notes

2.3.6

How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc)?

1. The college organizes seminar from time to time.
2. Teachers enlighten their students with newly acquired knowledge during interactive session of classroom activity.
3. Teachers of different faculties regularly participate in seminars, workshops organized by university, colleges and other institutions.

2.3.7

Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- Admission Counseling – each Department counsels the students at the time of admission to guide them about the prospect of the subject. The candidates' aptitude as well as the eligibility for the subject is also discussed.
- Outside the classroom counseling and Psychological Counseling – personal counseling are provided by teachers as students personally visit faculty members seeking guidance for their personal problems. Teachers also provide psychological support to students in distress or those going through any particular problem.
- A Career Counseling Cell has been formed.

2.3.8

Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

◆ The college encourages the faculty to complement the chalk and talk system of teaching learning with student centric learning.

◆ Use of Power Point PPT's to make the learning experience of the students much more attractive.

◆ Group Discussions and Seminars are also practiced.

◆ Field work and Study tours are also in practice.

2.3.9

How are library resources used to augment the teaching-learning process?

- ❖ Library provides open access facility to all students. As most of the students of the college come from economically backward class, our library with 15000 books proves to be very essential to them.
- ❖ There is Book bank facility whereby two students from each department who come from economically backward class but are academically strong can lend books for three consecutive months.
- ❖ Teachers have access to Open Book Resource through INFLIBNET. Teachers also provide reading materials from online sources like e-books and journals.

2.3.10

Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution has built-in mechanisms to ensure curriculum completion within the planned time frame. Some of these mechanisms include:

- ➢ A well prepared and complete College academic calendar for the entire year.
- ➢ Individualized comprehensive work plan prepare by each department in the beginning of the each semester/session.
- ➢ Extra classes are taken to compensate for the classes lost due to exogenous factors.
- ➢ Special classes are arranged by the departments during examination.

2.4. TEACHER QUALITY

2.4.1

Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum?

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	NA	NA	NA	NA	NA	NA	NIL
Ph.D.	NA	NA	NA	NA	NA	NA	NIL
M.Phil.	NA	NA	NA	NA	NA	NA	NIL
PG	NA	NA	1	1	2	NA	4
Temporary Teachers							
Ph.D.	NA	NA	NA	NA	NA	NA	NIL
M.Phil.	NA	NA	NA	NA	NA	NA	NIL
PG	NA	NA	NA	NA	5	2	7
Part-time Teachers							
Ph.D.	NA	NA	NA	NA	NA	NA	NIL
M.Phil.	NA	NA	NA	NA	NA	NA	NIL
PG	NA	NA	NA	NA	10	NA	10

The college being a government aided institute does not have much opportunity in recruitment and retention of teachers in the institution as the same is guided by the

1) Directorate of Public Instructions, Government of West Bengal is the sole authority for sanctioning posts and taking decision regarding number of net vacancy.
2) Department of Backward Classes Welfare Department, Government of India decides the category (General or Reserved) of faculty to be recruited following the 100 point roaster.
3) The West Bengal College Service Commission is the recommending authority of teachers in respective colleges as per vacancy in accordance to its own Act.
4) Prior to Aug 2010, the college had the authority of recruiting part time teacher/ contractual teachers (against not filled up vacant sanctioned posts to be paid by college authority). But by an order (dated Aug 2010) of the Govt. of West Bengal all part time teachers recruited till then have become Government approved part time teacher/contractual teachers to be paid by the Government.

5) As per the clause of the said Government order
   i) Approved part-time teacher/contractual teacher against one not filled up vacant sanctioned post will make the sanctioned post non-vacant. The said clause is regressive for the college as one Government approved part-time teacher is entitled to take 10 classes in a week.

   ii) Furthermore the college is required to make 50% of the Tuition Fees (collected from the students) to the Government of West Bengal so as to enable the Government to pay the salary to the Government approved part-time teachers.

iii) The Government approved part-time teachers are permanent till the age of sixty and therefore the college does not have any authority to appoint new teacher as long as the Government approved part-time teachers are in employment.

iv) The college however has the option of recruiting and appointing guest faculty purely on temporary basis to be paid from college fund.

2.4.2

How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas of study being introduced?

The college appoints Part time Teachers and/or Guest Faculties - wherever necessary.

2.4.3

Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes.

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning
   - Handling new curriculum
   - Teaching learning methods/approaches
   - Content/knowledge management

- Selection, development and use of enrichment materials
- Assessment
- Teaching learning material development, selection and use

c) Percentage of faculty

- invited as resource persons in Workshops/ Seminars/ Conferences organized by external professional agencies – NIL
- participated in external Workshops/ Seminars/ Conferences recognized by national/ international professional bodies –
- presented papers in Workshops/ Seminars/ Conferences conducted or recognized by professional agencies -

The basic strategies of the institution related to faculty empowerment are

1. Setting the vision of teachers' empowerment in the light of 21st century requirements
2. Training to teachers for functional use of Computer, Internet and Teaching Aid software

2.4.4

What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Teachers are encouraged to participate in

1) Orientation Programmes

2) Refresher Courses

3) Retraining Programme

4) Short Term Courses

Teachers are also encouraged to participate in International / National / State level seminars - which helps them to enhance their professional development

2.4.5

Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

There are no faculties who have received any awards as of now.

2.4.6.

Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

- The teacher-in-charge takes verbal feedback from students regarding quality of teaching learning process and then discusses the same with the teachers in order to bring improvements.

- Recently the college has introduced the stakeholders' feedback software that computes the students' feedback and score on own teaching of each teacher.

Based on this analysis the faculties are advised accordingly on betterment of curriculum delivery and the ways to improve it.

2.5 – Evaluation Process & Reforms

2.5.1

How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The academic calendar published in the prospectus at the beginning of each academic session ensures that the stakeholders of the institution especially students, parents and faculty members are aware of the evaluation processes.

The college has an SMS gateway by means of which regular notifications are sent to the students/parents intimating about the regular evaluations.

2.5.2

What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Evaluation Reforms of the university

◈ Apart from the short questions university has created the system of attaching the tag questions with each broad question

Evaluation Reforms of the college

◈The college is trying to conduct continuous internal assessment.

2.5.3

Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

- The college appreciates the necessity of developing an internal assessment system for holistic development of the students.
- The strategies of continuous internal assessments are

1. Verbal feedback taken from students where they report their learning achievement.

2. Short questions are provided to the students every fortnight as a formative assessment exercise.

3. During short holidays or vacations students are provided with open book type of assessment/home assignment.

4. Answer scripts of college examinations are shown and discussed with the students.

2.5.4

Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skill, etc.

- The teachers maintain discipline in the examination hall and perform their invigilation duties meticulously.

- Although rare, students found to use unfair means are strictly dealt with.
- To ensure transparency in the internal assessment, students are shown their answer scripts, discussions are made on possible improvement and clarifications made in case of any doubt.

2.5.5

What are the mechanisms for Redressal of grievances with reference to evaluation both at the college and university level?

Be that as it may for the college examinations the university rules accommodate audit of university examination results. The students may also request for review of their answer scripts in university examinations through RTI.

The college does not have any system for Redressal of grievances as to assessment.

The answer scripts are shown to students and in case of any doubt teachers make discussion and necessary clarifications.

2.6 – STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1

Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?

Yes the college does have clearly stated learning outcomes.

- ❖ The Departments inform the students about the potential of the respective subject and the job prospects therein.
- ❖ Students are informed about various competitive examinations and career opportunities through notice board and magazines on employment news subscribed by the college library.
- ❖ Students are enthused to contribute in wall magazines put up by the departments.
- ❖ Students are encouraged to take part in social work and extension activities that helps in inculcating a sense of social responsibility.

2.6.2

How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- Classes are held as per schedule/routine
- Head of the institution makes review of
  - Regularity of classes held
  - Regularity of internal assessment held
  - Regularity of attendance of students in the class

2.6.3

How does the institution collect and analyze data on student learning outcomes? How are they used for planning and overcoming barriers of learning?

- ➢ In-charges of all departments collect information from students on learning outcomes

- Parents are called to have an open discussion and their views and suggestions are sought

2.6.4

How does the institution monitor and ensure the achievement of learning outcomes?

- Monitoring whether classes are held regularly as per routine/schedule
- Monitoring and analyzing the results of the students

2.6.5

What are the graduate's attributes specified by the college/affiliating university? How does the college ensue the attainment of these attributes by the students?

- Empowerment of the poor and deprived
- Integration of curricular knowledge with value education

CRITERIA 3: RESEARCH, EXTENSION AND CONSULTANCY

3.1 - PROMOTION OF RESEARCH

3.1.1

Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution does not have any research centre.

3.1.2

Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The institution does not have any Research Committee.

3.1.3

What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

1) Governing Body encourages the teachers to prepare and submit proposal to UGC for Minor Research Project, to publish at least one research paper (in a year) in journal, to present at least one paper (in a year) in recognized Seminar / Workshop.
2) Governing Body to sanction short term leave to teachers who would be attending course work or remain engaged in writing thesis for submission.

3.1.4

What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Although research by the students is not the prime focus of an undergraduate degree college, yet some of the teachers while class teaching try to imbibe research mind amongst the students by way of raising problem solving issues and encouraging the students to apply their mind.

3.1.5

Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

(See Research Report –Annexure 4)

3.1.6

Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

(See Research Report –Annexure 4)

3.1.7

Provide details of prioritized research areas and the expertise available with the Institution.

There are no specific areas of research and expertise available within the institution.

3.1.8

Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college organizes seminars and workshops whereby eminent scholars are invited to deliver lectures, disseminate their research and interact with teachers and students.

3.1.9

What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

No such instance

3.1.10

Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The institution has nothing to mention in this regard

3.2 - RESOURCE MOBILIZATION FOR RESEARCH

3.2.1

What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- There is no budgetary provision for research activity.
- However, the college has plans to keep aside a part of the budget for research in the near future.

3.2.2

Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no such provision.

3.2.3

What are the financial provisions made available to support student research projects by students?

No provision.

3.2.4

How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

No inter disciplinary research as of now.

3.2.5

How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution has nothing to mention in this regard

3.2.6

Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No grants received as of now.

3.2.7

Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Sl. No	Name of the Faculty	Title of the Project	Amount (In Rs.)		Status
			Sanctioned	Received	
1	Prof. Suchitra Mitra	Child Labour: A Social Malaise in Developing India Specially in Urban and Rural areas in the District of Bankura in West Bengal	35,000	35,000	Complete

3.3 - RESEARCH FACILITIES

3.3.1

What are the research facilities available to the students and research scholars within the campus?

- The college being an undergraduate institute does not have any scope of providing research facilities.
- The college does not have research scholars.

3.3.2

What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Not applicable.

3.3.3

Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

No grants received as of now.

3.3.4

What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- The college has no collaboration on research facilities outside the campus.

Future Plans

- The IQAC with the help of management has plans for signing MOU's with other colleges/universities to develop research and help the students in a better way for research related work.

3.3.5

Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

◆ Inflibnet facility is available for accessing different online books and journals.

3.3.6

What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Not applicable.

3.4- RESEARCH PUBLICATION AND AWARDS

3.4.1

Highlight the major research achievements of the staff and students.

(See Research Report – Annexure 4)

3.4.2

Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

(See Research Report – Annexure 4)

3.4.3

Give details of publications by the faculty and students:

(See Research Report – Annexure 4)

3.5 – CONSULTANCY

3.5.1

Give details of the systems and strategies for establishing institute-industry interface?

There has been no industry interface as of now.

3.5.2

What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The faculty of the college is available for any kind of advice or consultancy.

3.5.3

How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

No faculty is involved in consultancy formally as of now.

3.5.4

List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

There has been no revenue generated through consultancy as of now.

3.5.5

What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Not applicable.

3.6 – Extension Activities and Institutional Social Responsibility

3.6.1

How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- Blood donation camps have been organized several times.
- Students actively took part in planting of saplings in the college campus every year.
- The College organizes 'Garbage Cleaning Programme' in every year, whereby students and teachers actively participated in cleaning the college with brooms, garbage trolley and other necessary equipment.

Future Plans

The college plans to undertake the following extension activities

- Adult Literacy programme
- Green audit

3.6.2

What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- There is no such mechanism to track the student's involvement in social movements/ activities etc.

3.6.3

How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- Regular discussion in the Governing Body meetings on academic and administrative performance of the college where the Principal places the follow up report regularly
- Feedback from students and teachers regarding quality of teaching and institutional infrastructure

3.6.4

How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- Extension Activity Committee organizes different programmes throughout the year. It places the budget to the Finance Sub-committee and acts accordingly.

3.6.5

How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- The college encourages students to become members of the NSS and NCC units and actively participate in the extension activities organized by the college.

3.6.6

Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- No such extension work undertaken as of now.

Future Plans

- Education for under privileged children of the locality.
- Drive to preserve the rights of girl child.
- Creating consciousness for using hygienic toilets.

3.6.7

Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- The institution is not involved in any such activity

3.6.8

How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- The institution is not involved in any such activity

3.6.9

Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- No such relationship has been established

3.6.10

Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- Not applicable

3.7 – COLLABORATION

3.7.1

How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- As of now, there is no formal mechanism to collaborate outside the college.

3.7.2

Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- As of now no MOU has been signed.

Future Plans

- The college has plans to sign MOU with the neighbouring colleges.

3.7.3

Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

- No such interaction.

3.7.4

Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- See an Annexture

3.7.5

How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite

examples (if any) of the established linkages that enhanced and/or facilitated

- The college has not signed any formal MoU with any external agencies as of now.

Future Plans

- **The College has planned to introduce following programmes in the near future**
  - Curriculum development/enrichment
  - Faculty exchange and professional development
  - Research
  - Consultancy
  - Extension
  - Publication
  - Student Placement
  - Introduction of new certificate courses
  - Student exchange

3.7.6

Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

- The college has not signed any formal MOU with any external institution or agencies.

CRITERIA 4: INFRASTRUCTURE & LEARNING RESOURCE

4.1 – PHYSICAL FACILITIES

4.1.1

What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the college with regard to infrastructure enhancement is as follows

- Infrastructure is to grow matching the curriculum growth
- Free internet facility for faculties in the campus
- LCD projectors that can be used for teaching purposes.

4.1.2

Detail the facilities available for

A) CURRICULAR AND CO-CURRICULAR ACTIVITIES – CLASSROOMS, TECHNOLOGY ENABLED LEARNING SPACES, SEMINAR HALLS, LABORATORIES, AND EQUIPMENT FOR TEACHING, LEARNING ETC.

B) EXTRA –CURRICULAR ACTIVITIES – SPORTS, OUTDOOR AND INDOOR GAMES, NSS, NCC, CULTURAL ACTIVITIES, PUBLIC SPEAKING, HEALTH AND HYGIENE ETC.

A) Curricular and Co-curricular activities

· Classrooms- There is 15 classrooms

- Apparatus - Black boards, computer, Sitting Desk and Display Board.

· Technology enabled learning spaces - The Computer Lab. and Seminar room have the provision for technology based learning.

· Laboratories- There is 1 laboratory:

- Geography lab consisting of tracing tables, maps and green board and computers.

- Computer Lab in collaboration with Webel Informatics Limited.

· Specialized facilities and equipment for teaching, learning and research – There is an open access enriched library with 13500 books including text and references. The INFLIBNET facility ensures access to online books and journals. Recently teachers have been using teaching-aid software.

B) **Extra curricular activities**

- Sports - Students have the facilities to play indoor games like table tennis, chess, carom etc. The sports committee arranges for intra college tournaments of table tennis, football, cricket, volleyball and badminton. Students also participate in University tournaments showing outstanding performance.

· NSS/NCC- The NSS of the college motivates the students to think and work for the people. Extension activities have been organized like arranging blood-donation camp and medical camp, and distributing clothes and food packets, distributing stationeries and organizing campus cleaning programme. NSS arranges different types of social awareness programme such as tree plantation, adopted villages' cleaning programmes. NSS have organized anti superstition and first-aid training.

NCC- The NCC have 101 cadets within the College participating in Blood donation camps, Environmental rallies and planting of trees in the college campus. They take part as volunteers during Durga puja in assisting the authorities to maintain law and order. NCC arranges different types of social awareness programme.

Cultural Activities-

a) Teachers and students jointly observe Independence Day, Republic day, Netaji's birthday, Rabindra Jayanti, Vivekananda's birthday.

b) Observance of College Foundation Day and Jamini Roy's birthday.

c) Students observe Teachers' day.

d) Intra college cultural competition on music, dance, drama, debate, etc.

4.1.3

How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

- All classrooms are utilized during full session
- Requisition for university examination and other competitive and entrance examinations
- Renovation of classrooms
- Separate office for administrative operations

(See Enclosed Master Plan)

4.1.4

How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- The college does not have any such student.

4.1.5

Give details on the residential facility and various provisions available

- The college does not have any such facility.

4.1.6

What are the provisions made available to students and staff in terms of health care on the campus and of the campus?

- The college has a first aid kit readily available in the campus for emergencies. There is also a water purifier provided for both students and faculties for clean drinking water.

4.1.7

Give details of the common facilities available on the campus – spaces for special units like

- **IQAC,**
- **Grievance Redressal unit,**
- **Counseling and Career Guidance,**
- **Canteen,**
- **Recreational spaces for staff and students,**
- **Safe drinking water facility,**

4.2 – LIBRARY AS LEARNING RESOURCE

4.2.1

Does the library have an Advisory committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library advisory Committee is composed of the following members:
Members names to be given:

1. Prof. Prokash Kanti Nayek (Convenor)
2. Prof. Asoke Kumar Ghosh
3. Prof. Suchitra Mitra
4. Prof. Deboprokash Bhattacharjee
5. Sri Ajit Pramanik
6. Sri Somnath Mukherjee

4.2.2

Provide details of the following:

- The library has 13500 books
- Total seating capacity
    - Student –20
    - Teachers - 10
- At present the students have open access to stack room
- Hons student can have 04 books at a time
- Pass student can have 03 books at a time
- Teachers can have 10 books at a time
- Total area of the library (in sq. Mts.): 48'3"x17'(approx.)
- Working Hours On working days – 10.00 AM to 5.00 PM

- Working Hours On holidays – No
- Working Hours Before Examination days – 10.00AM to 5.00 PM
- Working Hours During Examination Days – 10.00 AM to 5.00 PM
- During Vacation – 12.00 PM to 5.00 PM
- Individual reading carrels – 2.00 sqft
- Lounge Area for browsing – 4.00 sqft
- Average number of walk –ins - 550/month
- Average number of books issued/returned – 400/month
- Ratio of library books to students enrolled – Total Books/Total Students = 13500/1362 = 10 : 1 (Approx.)
- Average number of books added during last three years- 360

4.2.3

How does the library ensure purchase and use of current titles, print, e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

	Number of new books purchased	*Amount spent on new book*	*Number of journals purchased*	*Amount spent on purchase of journals*
2011- 12	*1440*	*1,84,621*	*55*	*2480*
2012-13	*193*	*24,303*		
2013-14	*34*	*11,1099*		
2014-15	*412*	*52,020*		

4.2.4

Provide details on the ICT and other tools deployed to provide maximum access to the library collection.

*	OPAC : Yes.
*	Electronic Resource Management package for e-journals : We are subscriber of N- LIST
*	Federated searching tools to search articles in multiple databases- No
*	Library Website- Yes
*	In-house/remote access to e-publications: No
*	Library automation -Yes, we have installed Library Management System
*	Total number of computers for public access : 1 computer
*	Total numbers of printers for public access-None
*	Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB) : 512kbps
*	Content management system for e-learning-No
*	Participation in Resource sharing networks/consortia (like Inflibnet): Members of N-List

4.2.5

Provide details on the following items:

* Average number of walk-ins: 20 users / day:
* Average number of books issued/returned : 15 / day
* Ratio of library books to students enrolled: Books: students = 10:1
* Average number of books added during last three years: /year
* Average number of login to opac (OPAC): 20/day
* Average number of login to e-resources: 40/month

* Average number of e-resources downloaded/printed:
* Number of information literacy trainings organized:
* Details of "weeding out" of books and other materials: In an average 50 books/year which are back edition and fragile books

4.2.6

Provide details on the following items:

- Manuscripts - ☒
- Reference - ☑
- Provision of general information - ☑
- Provision of specific information - ☑
- Assistance in location (or searching) of document - ☒
- Assistance in the use of library catalogue - ☑
- Assistance in the use of Reference Books - ☑
- Reservation of documents - ☑
- User Education - ☑
- Library Tour - ☒
- Holding of Library exhibitions including display of new addition to the Library - ☒
- Permission to casual users - ☒
- Readers' advisory service - ☑
- Reprography - ☒
- ILL (Inter library loan service) - ☒
- Information Deployment and Notification - ☑
- List of new collections is given on the notice board - ☒
    - Download ☒
    - Printing ☒
    - Reading List/Bibliography compilation ☒
    - In-house / remote access to e-resources ☒

- User Orientation and awareness ☒
- Some user orientation programs are usually done on the basis of user need mostly in a verbal manner which helps in spreading awareness ☒
- Assistance in searching databases ☑
- INFLIBNET/IUC facilities ☑

4.2.7

Enumerate on the support provided by the Library staff to the students and teachers of the college.

- The library support staff helps the first year students by appraising them of how to use the library.
- The library sub-committee organizes library day.

4.2.8

What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- The college does not have any visually/physically challenged student.

4.2.9

Does the library get feedback from its users? If yes, how is it analyzed and used for improving the library services.

- The librarian takes verbal feedback from the end users and submits the same before the library sub-committee for taking improvement measures.

- ❖ The Head of the Institution/IQAC conducts opinion poll on library related issues through the Online Feedback software for improving the library services.

4.3 – IT INFRASTRUCTURE

4.3.1

Give details on the computing facility available (hardware and software) at the institution.

- Number of desktops: 14
- Number of laptops : 3
- Software for teachers
  - ❶ Teaching Aid Software
  - ❷ Feedback Mechanism
- COSA – Accounts Management Software
- Feedback web applications for the Principal and the IQAC

Number of computers with Configuration

	Name of Lab	No of Computers
1	Principal's Room	2
2	Account Office	3
3	Library	2
4	Computer Lab	8
5	Teachers	1
6	IQAC	1

4.3.2

Detail on the computer and internet facility made available to the faculty and students on the campus and off the campus

- Every department is provided computer with internet facility.
- Webel Informatics Limited computer lab within the campus.

Future Plan

- College plans to provide computer and internet facility to the students.

4.3.3

What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The college has provided computer use facility to the teachers with internet connectivity.
- The college has provided e-learning facility in the campus and at home by way of providing NLIST.
- The college has also provided a web application to all the teachers where teachers can prepare
  - Academic plan
  - MCQ type question banks
  - Students Attendance
  - Students Monthly test results

4.3.4

Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution

- It is observed that during the last two years an amount of Rs 61454 is used for the purchase of computers and its accessories.

- Further for maintenance of accessories Rs. 45500 (approximately) is spent every year on an average.

4.3.5

How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

- All the departments have been using materials available on the web for students.
- Office automation.
- Use of software Library Management System in library.
- Use of Inflibnet.

4.3.6

Elaborate giving suitable examples on how the learning activities and technologies deployed by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The teachers operate gadgets like Laptops, CDs, Projectors, etc.
- The teachers also make use of Teaching Aid Software to eliminate repetitive work in documentation.
- The students have access to computers in the computer lab run by Webel Informatics Limited.

4.3.7

Does the Institution avail the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- National Knowledge Network connectivity is not availed.

4.4 – Maintenance of Campus Facilities

4.4.1

How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

	2010-11	2011-12	2012-13	2013-14
Building	159193		105055	1440444
Furniture	42790	24000	69498	169100
Office Equipments				
Computers				15551

4.4.2

What are the mechanisms for maintenance and upkeep of the infrastructure, facilities and equipments of the college?

The college has a Development Committee for taking resolutions regarding the upkeepment for building (priority wise) and furniture. Then the Development Committee and Finance Committee take necessary measures accordingly.

4.4.3

How and with what frequency does the institute take up calibration and other precision measures for the equipments/instruments?

Context does not arise

4.4.4

What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water, etc.)?

- Voltage stabilizers are used to stabilize the fluctuation of voltage for protection of sensitive equipments.
- There are overhead water tanks that take care of constant water supply.

CRITERIA 5: STUDENTS' SUPPORT AND PROGRESSION

5.1 – STUDENT MENTORING AND SUPPORT

5.1.1

Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- Yes, the college publishes a Prospectus every year.
- The Prospectus contains information like
  1. History of the college
  2. Objectives of the college
  3. Subjects offered
  4. Admission Rules
  5. Fees Structure
  6. Department and Faculty
  7. Academic Calendar
  8. Students' Support Facilities

5.1.2

Specify the type, number and amount of institutional scholarships/ freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

FINANCIAL SUPPORT FOR STUDENTS FOR THE LAST FOUR YEARS

FREESHIPS / SCHOLARSHIPS

Year	Government Scholarships		College Freeships		Other Sources	
	No.	Amount	No.	Amount	No.	Amount
2011-2012	11	4X1000=40000	77X450 116X300	34650 34800		-
2012-2013	48	11X9000=99000	32X450 126X300	14400 37800		-
2013-2014	61	11X9000=99000	34X450 96X300	15300 28800		-
2014-2015	114	13X9000=117000 2X4800=9600 1X10000=10000 TOTAL - 136600	37X450 104X300	16650 31200		-

5.1.3

What percentage of students receives financial assistance from state government, central government and other national agencies?

- Each year on an average 24.43 percent students belonging to SC/ST/OBC category receives backward class stipend.
- Each year on an average 1.68 percent students belonging to Minority category receives minority class stipend.

- Kanyashree Prakalpa, a total of 127 girl students belonging to the said category have received this financial benefit.

5.1.4

What are the specific support services/facilities available

- Students from SC/ST/OBC and economically weaker sections are provided with stipend.
- Students with physical disabilities (if any) are provided fees concession.
- The college does not have any overseas students.
- Students are encouraged to participate in various competitive examinations.
- Computer Training Programme run in the college by Webel Informatics Limited.
- Remedial Classes to support slow learners.
- College publishes a magazine to encourage students to develop their skill.
- Permanent roofed structure providing facility to students to park their two wheelers, bicycles, etc.

5.1.5

Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of these efforts

- The college has not taken any effort to facilitate entrepreneurial skills among the students

5.1.6

Enumerate the policies and strategies of the institution which promote participation of students in extracurricular activities such as sports, games, Quiz competitions, debates and discussions, cultural activities etc.

- Every year, cultural activities are organized by the college where the students participate with enthusiasm in music, dance and recitation competition. Prizes are awarded for outstanding performances.

- The students' union mobilizes fund from the yearly subscription from all students of the college and such fund is then utilized by the students' union to promote participation of the students in extracurricular activities.

- The college organizes annual sports every year. Prizes are awarded to students who win in various events. Many students of the college have been selected for sporting activities at district and state levels.

5.1.7

Enumerating on the support and guidance provided to the students in preparing for the competitive exams., give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET,UGC-NET, SLET, ATE, CAT, GRE, TOFEL, GMAT, State Services, Defense, Civil Services etc.

- The college does not provide any support towards preparing for competitive examinations.

5.1.8

What type of counseling services are made available to the students (academic personal, career, psycho-social etc.)

- After the college examinations and before the university examinations students are counseled, so that they can rectify their errors, miss-conceptions and achieve good marks in the final examination.
- Sometimes present and ex-students, even their parents consult the teachers for advice about future career and other personal problems.
- Few students suffer from nervous break-down before final exam. In that case teachers try to relieve their pressure.
- Psychological Counseling Cell provides counseling to students regarding their personal and psychological problems.
- Career counseling is done by the teachers of the concerned departments.

5.1.9

Does the institution have a structured mechanism for career guidance and the placement of its students? If 'yes', detail on the services provided to help the students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes.

- The college does not have any structured mechanism for career guidance and placement.

Future Plans

- However, the college is planning to form a Placement Cell to assist the students.

5.1.10

Does the institution have a grievance redressal cell? If yes, list (if any) the grievances reported and redressed during last four years.

- The college does not have any Grievance Redressal Cell as the ONLINE FEEDBACK software enables the students/teachers/non-teaching staff to submit their grievances electronically.

5.1.11

What are the institutional provisions for resolving issues pertaining to sexual harassment?

- The ONLINE FEEDBACK software enables the students to submit their grievances pertaining to sexual harassment electronically.

5.1.12

Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- Although there is no instance of ragging, yet the college has formed an anti-ragging committee as per UGC norms.

5.1.13

Enumerate the welfare schemes made available to the students by the institution.

- Students Welfare Committee looks into all matters relating to welfare of students.

- College awards scholarship in form of 'Free studentship', 'half-free studentship' and 'Aid Fund' to the poor and meritorious students.
- The college runs a cheap canteen for students.

5.1.14

Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

- The college does have a Alumni Association which is not a registered body but meets on a regular basis and looks into the welfare of students.

5.2 – STUDENTS SUPPORT AND PROGRESSION

5.2.1

Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

- The college does not maintain any progression database.

5.2.2

Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the university). Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

No. of students appeared and passed the University Examinations.

(in the last 4 academic years Only Regular)

2010-11	Total Appeared	General	Honours
		Total	Total
P – I	485	315	170
P – II	365	235	129
P – III	229	161	68
2011-12	Total Appeared	General	Honours
		Total	Total
P – I	547	351	196
P – II	335	210	125
P – III	249	157	92
2012-13	Total Appeared	General	Honours
		Total	Total
P – I	544	325	219
P – II	394	250	144
P – III	224	114	110
	Total Appeared	General	Honours
2013-14		Total	Total
P – I	576	413	163
P – II	420	238	182
P – III	240	151	89

5.2.3

How does the institution facilitate student progression to higher level of education and/or towards employment?

- Teachers in class and also outside the class maintain a healthy relationship with the students and always encourage them to pursue master degree.
- The college library also provides the students with copies of employment newspapers like 'Karma Sansthan', 'Karma Khetra', 'Career Guidance', 'Employment News' and books on model questions and solutions for different competitive examinations.

5.2.4

Enumerate the special support provided to students who are at the risk of failure and drop out.

- Fees concession is provided to those students who face financial challenges to continue with their studies.
- The college has a system of students profile mapping by means of which the back learners are identified from the commencement of the academic session and teachers keep close watch and give special attention on these students so that they feel encouraged to continue with their studies.
- Psychological-Teachers plays the role of mentors and provide encouragement to the students at risk of drop out such that they continue with their studies.

5.3 – STUDENTS PARTICIPATION AND ACTIVITIES

5.3.1

List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

01	Rakshabandhan	July
02	Briksha Ropan	July
03	Celebration of Independence Day August	15th August
04	Freshers' welcome	September
05	Teachers' Day	5th September
06	Football league	December
07	Celebrating College social	October-November
08	College Tour	November
09	Celebration of Netaji's Birthday	23rd January
10	College Sports	December-January
11	Saraswati Puja	February
12	Bhasadibash	21st February

5.3.2

Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/ State/ Zonal/ National/ International etc. for the previous four years.

- Details provided in Addendum

5.3.3

How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The ONLINE FEEDBACK software enables the college to obtain feedback from the alumni and employers seeking suggestion of how to improve the performance and quality of the institutional provisions including curriculum. The feedback so collected is analyzed for consideration of the IQAC.

5.3.4

How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

- The college magazine is published once a year.
- Every student is encouraged to express their creative talent through their writings in this magazine.
- The college also encourages all the departments to put up wall magazines regularly.

5.3.5

Does the college have a student council or similar body? Give details on its selection, constitution, activities and funding.

- The college has a student's union having the following constitution.
- It is formed through an election process held annually.

- Each class (stream-wise and year-wise) is represented by certain number of class representatives.
- All such class representatives form a body having the following composition
  - General Secretary
  - Assistant General Secretary
  - Vice President –
  - Game Secretary
  - Assistant Games Secretary
  - Magazine Secretary
  - Welfare Secretary
  - Cultural Secretary
  - Canteen Secretary
  - Boys Common Room Secretary
  - Girls Common Room Secretary
  - Class Representatives
- Students union makes a budget of tentative expenditure across each item and tries to limit their expenses within such budget.
- The students union assists the teacher-in-charge to organize
  - Various socio-cultural functions – college social, fresher's welcome, farewell, etc.
  - Literary activities – publication of magazines
  - Intellectual activities – quiz, debates, etc.
  - NSS activity – blood donation camp, eye care camp, etc.
  - Games and sports activity – annual sports, prize distribution ceremony.

5.3.6

Give details of various academic and administrative bodies that have student representatives on them.

Students have representatives in

1) Governing Body
2) Students Union
3) Games and Sports Committee
4) Admission Committee
5) Cultural Committee

5.3.7

How does the institution network and collaborate with the alumni and former faculty of the institution?

- Senior faculty members maintain relationship with former faculty through personal contacts.
- Alumni post their feedback on the stakeholders' feedback software.

CRITERIA 6: GOVERNANCE AND LEADERSHIP

6.1 - INSTITUTIONAL VISION AND LEADERSHIP

6.1.1

STATE THE VISION AND MISSION OF THE INSTITUTION. ENUMERATE ON HOW THE MISSION STATEMENT DEFINES THE INSTITUTION'S DISTINCTIVE CHARACTERISTICS.

As an educational institute the IQAC envisions the coalesce of education and skill.

Vision: Committed to provide education for knowledge, wisdom and more self reliance.

Mission: Making higher education accessible to the poor but meritorious students of this economically backward region.

Objective: The goal has been to provide an education that

- Provides support to economically challenged students
- Integrates curricular knowledge with value education and need based training

This mission is communicated to the students, teachers, staff and other stakeholders through the college website and prospectus.

6.1.2

WHAT IS THE ROLE OF TOP MANAGEMENT, PRINCIPAL AND FACULTY IN DESIGN AND IMPLEMENTATION OF ITS QUALITY POLICY AND PLANS?

In course of the preparation for assessment of the college by the NAAC, the faculties, the Head of the Institution and the Member of the Governing Body

have identified that they have important roles to play in the design and implementation of quality policies and plans of the institution.

1) To form a Steering Committee for making preparation for NAAC
2) To send the Letter of Intent and start the process of preparation for NAAC
3) To go through the process of IEQA
4) To formulate a Quality Policy
5) To plan to introduce monthly test system
6) To enhance the capabilities of teachers in the use of software and hardware
7) To make use of software for obtaining the feedback from stakeholders
8) To decide a perspective plan for Quality Assurance

6.1.3

WHAT IS THE INVOLVEMENT OF THE LEADERSHIP IN QUALITY INITIATIVES?

The Head of the Institution decides in favor of

- Preparing the college for NAAC assessment.
- Forming of the NAAC Steering Committee (the IQAC)

The Governing Body has given greater autonomy to IQAC in deciding the quality plans and greater authority to the Head of the Institution to give effect to the Quality Plan.

6.1.4

WHAT ARE THE PROCEDURES ADOPTED BY THE IQAC WITH REGARD TO QUALITY INITIATIVES?

With regard to steps for quality assurance leadership is provided by the IQAC under the guidance of the Head of the Institution (Chairperson) and external quality experts and the process involves the following

- Make innovations in teaching learning evaluation.
- Support to the students for their progression in the job market.

- Improvement in the functioning of teachers and staff.
- IQAC hence resolves to design an action plan for quality initiatives and informs the same to the Governing Body for approval and ratification.

6.1.5

WHAT ARE THE PROCEDURES ADOPTED BY THE INSTITUTION TO MONITOR AND EVALUATE POLICIES AND PLANS OF THE INSTITUTION FOR EFFECTIVE IMPLEMENTATION AND IMPROVEMENT FROM TIME TO TIME?

- In each meeting of the Governing Body the Head of the Institution reports to the Members about the actions taken on the resolutions adopted by the Governing Body in the previous meeting.
- This enables the Head of the Institute to make effective implementation and improvement of the policies and plans and also review the same if necessary.

6.1.6

GIVE DETAILS OF THE TOP MANAGEMENT'S ACADEMIC LEADERSHIP PROVIDED TO THE FACULTY?

- Top Management's academic leadership provided to the faculty
  - Decision to introduce continuous internal assessment for the students
  - Decision to ensure regular attendance of students
  - Decision to make the students learn the lessons and not practice rote learning
  - Decision to encourage the teachers to involve in learner centric teaching
  - Decision to encourage the teachers to make use of PowerPoint presentations

- Decision to encourage the teachers to get involve in research by way of receiving research proposals from all teachers for approval and submission to the UGC
- Decision to provide appropriate software to the teachers for the purpose of making them empowered to conduct continuous internal assessment, design academic plan,

6.1.7

HOW DOES THE TOP MANAGEMENT GROOM LEADERSHIP AT VARIOUS LEVELS?

Leadership grooming for teachers

- Teachers are encouraged to participate in several NAAC and UGC sponsored workshops and seminars on quality assurance and inculcate the spirit within them of being the change leaders in the institution.
- The teachers are encouraged to be more e-proficient and lead from the front to make effective use of software and web applications.

Leadership grooming for the staff

- The office staffs are encouraged to tackle pressure situations and overcome workplace adversities.

Leadership grooming for students

- The class representatives and office bearers of the students union are given the opportunity to plan and execute all programmes relating to
  - Cultural functions
  - Literary activities
  - Extracurricular activities
  - Co curricular activities

6.1.8

HOW DOES THE TOP MANAGEMENT DELEGATE AUTHORITY AND PROVIDE OPERATIONAL AUTONOMY TO THE DEPARTMENTS / UNITS OF THE INSTITUTION AND WORK TOWARDS DECENTRALIZED GOVERNANCE SYSTEM?

- Each teacher is given operational autonomy to decide his/her
  - Own academic plan, evaluation schedule, and method of evaluation, method of teaching-learning etc and such delegation of authority helps towards appropriate decentralization of academic governance.
  - The total administrative work in the college office is allocated to each member of the office staff. Members of the staff are given full autonomy to deliver the assigned functions which help towards appropriate decentralization of administrative governance.

6.1.9

DOES THE TOP MANAGEMENT PROMOTE A CULTURE OF PARTICIPATIVE MANAGEMENT? IF 'YES', INDICATE THE LEVELS OF PARTICIPATIVE MANAGEMENT.

- Although the Governing Body is the apex policy making body, yet it appreciates the necessity of involving all stakeholders in management and towards this end the following steps are taken
  - College Governing Body involves teachers' representatives to speak on academic and related matters.
  - College Governing Body provides enough opportunities to the non-teaching staff to speak on areas of development.
  - Students representative are provided to give suggestions on student related matters.
  - The Head of the Institution as well as IQAC Coordinator meets the general students to provide them with the opportunity to appreciate

the problems and prospects of the college with regard to both day to day affairs as well as developmental matters.

6.2 - STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1

DOES THE INSTITUTION HAVE A FORMALLY STATED QUALITY POLICY? HOW IS IT DEVELOPED, DRIVEN, DEPLOYED AND REVIEWED?

- While initiating its preparation for NAAC Assessment the college has readily appreciated that like every other endeavour attempt to attain quality too is a continuous endeavour and the institution should have a long term policy regarding Quality Assurance.

6.2.2

Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

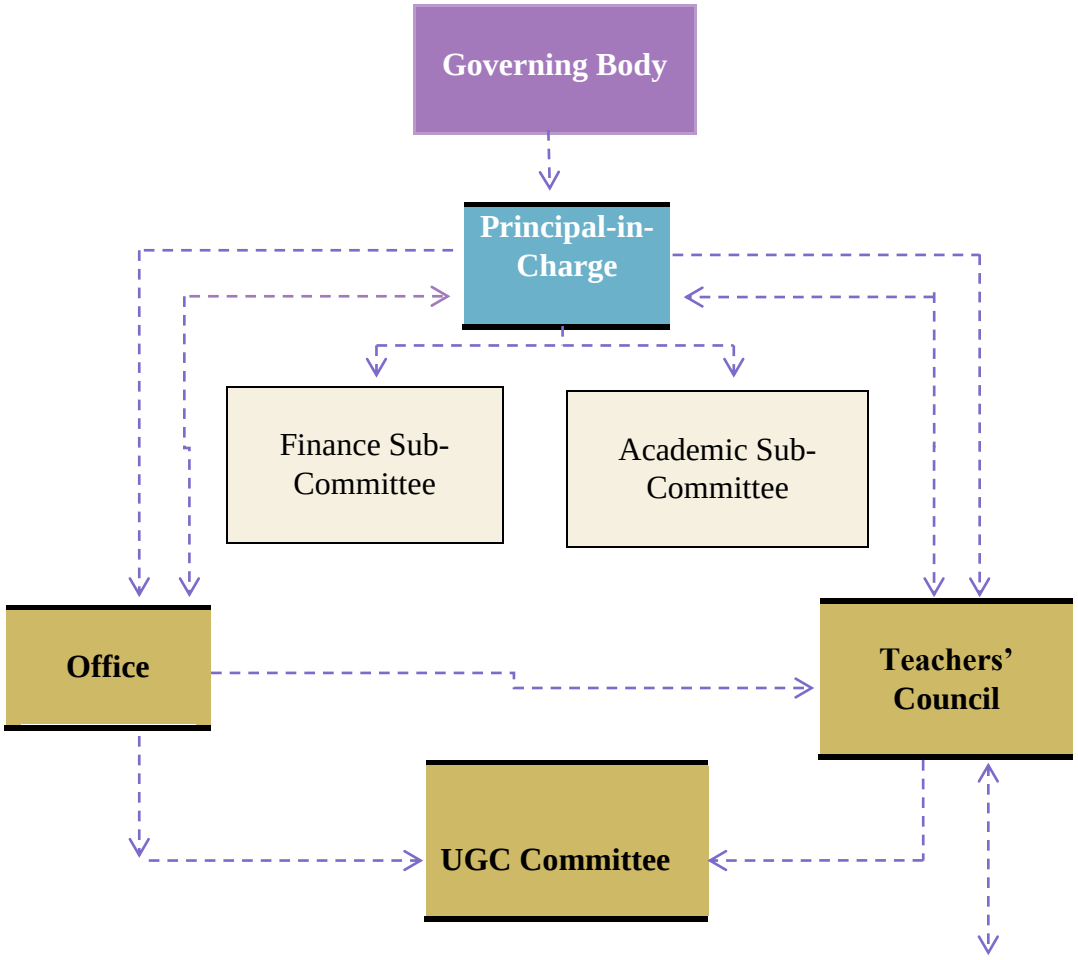
- The institution involves itself into a planning process during the period of submission of Five Year Plans to UGC.

- The IQAC however appreciates the necessity of having a perspective plan and for that matter includes all future plans of Quality Assurance in the perspective plan of the college.

6.2.3.

Describe the internal organizational structure and decision making processes.

The internal coordinating and decision making mechanism of Jamini Roy College is schematically shown below:



Sub Committees							
Admission Sub-Committee	Examination Sub-Committee	Development Sub-Committee	Library Sub-Committee	Students' Welfare Sub-Committee	Building Sub-Committee	Disciplinary Sub-Committee	Other cells

Grievance Redressal Cell	Sexual Harassment Cell	Women Cell	Environmental Cell	Service-Book Cell

- The college is affiliated to the University of Burdwan and is guided by the relevant Act, Regulations and Statutes of University. It has a duly constituted Governing Body as per the Statutes of the University, which is responsible for proper management of all the affairs of the College. The Governing Body appoints the 'Finance Sub-committee' and the 'Academic Sub-committee'. The Principal or Teacher-in charge works in coordination with the Teachers' Council and the Office for all sorts of academic and administrative activities respectively. Other Sub-committees are formed in the Teachers' Council. The Governing Body also monitors the activities of different administrative bodies of the college.

6.2.4

GIVE A BROAD DESCRIPTION OF THE QUALITY IMPROVEMENT STRATEGIES OF THE INSTITUTION FOR EACH OF THE FOLLOWING

Teaching and Learning

- College authority has decided to introduce continuous internal assessment for the students with an eye to make the students regular to their classes and not to practice rote learning.
- College authority is encouraging the teachers to involve in learner centric teaching practices with an eye to develop thinking aptitude amongst the students.
- College authority is also encouraging the teachers to make use of PowerPoint presentations for enriched learning experiences of the learners.

Research and Development

- Formation of a Research committee to encourage
  - Personal research
  - Minor research projects

Human Resource Management

- Conducting appraisal followed by re-training
- Providing hardware and software to teachers
- Special training to office staff on software

6.2.5

HOW DOES THE HEAD OF THE INSTITUTION ENSURE THAT ADEQUATE INFORMATION (FROM FEEDBACK AND PERSONAL CONTACTS ETC.) IS AVAILABLE FOR THE TOP MANAGEMENT AND THE STAKEHOLDERS, TO REVIEW THE ACTIVITIES OF THE INSTITUTION?

- The feedback collected in the ONLINE FEEDBACK software is analyzed by the Head of the Institution and the same gets reported to the Governing Body meeting for review
- The Head of the Institution also obtain the views of all stakeholders on all emerging issues of importance and concern, by way of conducting regular opinion polls through the online web application of the ONLINE FEEDBACK software

6.2.6

HOW DOES THE MANAGEMENT ENCOURAGE AND SUPPORT INVOLVEMENT OF THE STAFF IN IMPROVING THE EFFECTIVENESS AND EFFICIENCY OF THE INSTITUTIONAL PROCESSES?

- The College Management instituted an in-house training system by Webel Informatics Limited to provide training to the office staff to increase their efficiency and effectiveness.

6.2.7

ENUMERATE THE RESOLUTIONS MADE BY THE MANAGEMENT COUNCIL IN THE LAST YEAR AND THE STATUS OF IMPLEMENTATION OF SUCH RESOLUTIONS.

To be provided in Addendum

6.2.8

DOES THE AFFILIATING UNIVERSITY MAKE A PROVISION FOR ACCORDING THE STATUS OF AUTONOMY TO AN AFFILIATED INSTITUTION? IF 'YES', WHAT ARE THE EFFORTS MADE BY THE INSTITUTION IN OBTAINING AUTONOMY?

- The college has never applied for such autonomy.

6.2.9

HOW DOES THE INSTITUTION ENSURE THAT GRIEVANCES / COMPLAINTS ARE PROMPTLY ATTENDED TO AND RESOLVED EFFECTIVELY? IS THERE A MECHANISM TO ANALYZE THE NATURE OF GRIEVANCES FOR PROMOTING BETTER STAKEHOLDER RELATIONSHIP?

a. The ONLINE FEEDBACK software enables the students/teachers/non-teaching staff to submit their grievances electronically.

b. The Grievances thereafter are categorized into three groups

i. Those relating to day to day administration of the college are dealt by the head of the institution.

ii. Those relating to policy matters is taken up by the Governing Body and/or any special cell empowered by the Governing Body to deal with it.

iii. Those relating to students affairs are taken up by the Head of the Institution, senior faculty members and members of the Students' Council.

6.2.10

DURING THE LAST FOUR YEARS, HAD THERE BEEN ANY INSTANCES OF COURT CASES FILED BY AND AGAINST THE INSTITUTE? PROVIDE DETAILS ON THE ISSUES AND DECISIONS OF THE COURTS ON THESE?

- There has not been any court cases filed against the institute as of now.

6.2.11

DOES THE INSTITUTION HAVE A MECHANISM FOR ANALYZING STUDENT FEEDBACK ON INSTITUTIONAL PERFORMANCE? IF 'YES', WHAT WAS THE OUTCOME AND RESPONSE OF THE INSTITUTION TO SUCH AN EFFORT RE: CURRICULUM, TEACHING, LEARNING RESOURCES.

The ONLINE FEEDBACK software computes the following

i. CSI – the Curriculum Satisfaction Index on the curriculum of the college
ii. SFS – the Students Feedback Score on teaching of each teacher

6.3 - FACULTY EMPOWERMENT STRATEGIES

6.3.1

WHAT ARE THE EFFORTS MADE BY THE INSTITUTION TO ENHANCE THE PROFESSIONAL DEVELOPMENT OF ITS TEACHING AND NON TEACHING STAFF?

The college appreciates that both teaching and non-teaching staff should remain on the learning curve. Thus members of the teaching and non teaching staff are allowed to participate in any professional development programme whenever and wherever the scope of such programme exists.

Teachers are encouraged to participate in

1) Orientation Programmes
2) Refresher Courses
3) Retraining Programme
4) Short Term Courses

Teachers are also encouraged to participate in International / National / State level seminars - which helps them to enhance their professional development

6.3.2

WHAT ARE THE STRATEGIES ADOPTED BY THE INSTITUTION FOR FACULTY EMPOWERMENT THROUGH TRAINING, RETRAINING AND MOTIVATING THE EMPLOYEES FOR THE ROLES AND RESPONSIBILITY THEY PERFORM?

The college follows the career advancement scheme proposed and introduced by the UGC and Higher Education Council (Government of West Bengal).

The college has the provision to provide sabbatical leave for faculties who want to pursue research.

6.3.3

PROVIDE DETAILS ON THE PERFORMANCE APPRAISAL SYSTEM OF THE STAFF TO EVALUATE AND ENSURE THAT INFORMATION ON MULTIPLE ACTIVITIES IS APPROPRIATELY CAPTURED AND CONSIDERED FOR BETTER APPRAISAL.

- The Teacher-in-charge provides a work schedule calendar to the Head clerk and the Accountant of the college at the beginning of the year to be distributed amongst other office staff.

- The Head clerk and the Accountant monitors whether the work is done within due time and report the same to the Teacher-in-charge.
- The process discussed above serves as a tool for performance appraisal of the office staff.

Future Plan

- The IQAC Cell has planned to implement the self-appraisal for administrative staff and academic support staff of different departments.

6.3.4

WHAT IS THE OUTCOME OF THE REVIEW OF THE PERFORMANCE APPRAISAL REPORTS BY THE MANAGEMENT AND THE MAJOR DECISIONS TAKEN? HOW ARE THEY COMMUNICATED TO THE APPROPRIATE STAKEHOLDERS?

The college has the system of obtaining feedback from the students on teaching of the teachers and also the performances of the office staff and the same are considered in the Governing Body meeting.

6.3.5

WHAT ARE THE WELFARE SCHEMES AVAILABLE FOR TEACHING AND NON TEACHING STAFF? WHAT PERCENTAGE OF STAFF HAVE AVAILED THE BENEFIT OF SUCH SCHEMES IN THE LAST FOUR YEARS?

Teaching	Staff Credit Co-Operative Society
Non teaching	Staff Credit Co-Operative Society

6.3.6

WHAT ARE THE MEASURES TAKEN BY THE INSTITUTION FOR ATTRACTING AND RETAINING EMINENT FACULTY?

The college does not have much scope towards attracting and retaining eminent faculty as recruitment is decided by the College Service Commission.

6.4 - FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1

WHAT IS THE INSTITUTIONAL MECHANISM TO MONITOR EFFECTIVE AND EFFICIENT USE OF AVAILABLE FINANCIAL RESOURCE

As per the rules set by the Government of West Bengal the effective and efficient use of available financial resource of the college is monitored by

a) Bursar – who functions as follows

- ❖ Checks and monitor day to day accounts of the college from the cashier and accountant.
- ❖ Prepares the budget of the college.
- ❖ Monitors the work of the Accountant towards smooth conduct of external audit.
- ❖ Maintains file of grants received by the college from UGC and other funding agencies.

- Scrutinizes expenses as per the prescribed schedules and utilization of grants.
- Oversee paper for fixation of pay and allowances.
- Checks Provident Fund accounts, income tax, professional tax, life insurance, scholarship, stipend, etc.

b) Finance Sub-Committee

- Help prevent fraud by ensuring all tasks associated with the finance function are not performed by one person without supervision from others.
- It allows the Governing Body meetings to focus on a wider range of issues, as detailed financial discussion can take place within the sub-committee.
- Enables more democratic control of the organization's finances.

c) Governing Body

- Decides on policy financial matters including major expenditures and receipts.

6.4.2

WHAT ARE THE INSTITUTIONAL MECHANISMS FOR EXTERNAL AND INTERNAL AUDIT?

The college being a Government aided organization receives fund from the Government of West Bengal and therefore all its accounts are subject to audit by the Government appointed statutory auditors for which books of accounts under the tutelage of finance committee convener and the bursar.

- The books of accounts are audited by statutory auditors.
- The statutory auditors submit an audit report with their observations.

- The Governing Body considers the audit observations for compliances.

The college does not have any process of Internal Audit

6.4.3

WHEN WAS THE LAST AUDIT DONE AND WHAT ARE THE MAJOR AUDIT OBJECTIONS? PROVIDE THE DETAILS ON COMPLIANCE

The audit observations are generally discussed in the Governing Body meetings and the objections (if any) are complied with.

The copy of the audit report and the compliances are than communicated to the State Government as required under government rules.

(See Audit Observations for the last year)

6.4.4

WHAT ARE THE MAJOR SOURCES OF INSTITUTIONAL RECEIPTS/FUNDING AND HOW IS THE DEFICIT MANAGED?

1. The State Government disburses the Corpus for payment of salary to the employees of the institution.
2. The college receives fund from UGC against plan proposals submitted under different of the Commission.
3. The major source of receipt of fund in the college is the fees received from students under different heads from which the day to day and development expenses are met.

Generally the college is not met with any deficit.

6.4.5

Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

(See Audited Income Expenditure Statement for the last four years)

6.4.6

GIVE DETAILS ON THE EFFORTS MADE BY THE INSTITUTION IN SECURING ADDITIONAL FUNDING AND THE UTILIZATION OF THE SAME (IF ANY).

GRANT RECEIVED FROM DIFFERENT AUTHORITY FOR DEVELOPMENT OF THE COLLEGE DURING THE FINANACIAL YEAR 2011 TO 2015.

YEAR	FROM WHOM RECEIVED	AMOUNT OF GRANT	EXPENDITURE
2011-12	UGC- XI Plan	29,62,000	30,09,215
2012-13	Higher Education Dept.	18,71,250	11,36,969
	Govt. of West Bengal	2,25,000	
	MPLAD FUND	8,99,000	10,40,516
	UGC IX PLAN		
2013-14	UGC- XI Plan	4,34,500	5,02,108
2014-15	MPLAD FUND	3,00,000	3,95,770
	UGC- XII Plan	17,58,640	3,18,654

6.5 - INTERNAL QUALITY ASSURANCE SYSTEM

6.5.1

HAS THE INSTITUTION ESTABLISHED AN INTERNAL QUALITY ASSURANCE CELL (IQAC)?

IQAC is generally formed after the 1st cycle accreditation. The college therefore does not have any post accreditation internal quality assurance cell.

However for the purpose of Career Advancement of teachers the college has established an IQAC which has functioned not in line with the requirements of Quality Assurance.

How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The Governing Body has approved the following decision of the IQAC

- Accreditation of the college is to be obtained at the earliest so as to get the institution to quality assurance roadmap.
- Submission of LOI in 2014 , December
- Submission of SSR in 2015
- Authorizing the Teacher-in-charge to facilitate the activities of the IQAC.

Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

The IQAC never included any external members and no contributions are made by such external members.

How do students and alumni contribute to the effective functioning of the IQAC? How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC appreciates that students and alumni can play a significant contributory role in the activities of the IQAC by way of

- Providing feedback on what they feel to be the path of their quality enhancement.
- Participating in student centric methods of teaching-learning.

6.5.2

DOES THE INSTITUTION HAVE AN INTEGRATED FRAMEWORK FOR QUALITY ASSURANCE OF THE ACADEMIC AND ADMINISTRATIVE ACTIVITIES? IF 'YES', GIVE DETAILS ON ITS OPERATIONALISATION.

The institution does not have any integrated framework for Quality Assurance of the academic and administrative activities.

However the Head of the Institution plays the coordinating role of integrating the academic and administrative activities.

In the days to come the IQAC is expected to play a greater role in this regard.

6.5.3

DOES THE INSTITUTION PROVIDE TRAINING TO ITS STAFF FOR EFFECTIVE IMPLEMENTATION OF THE QUALITY ASSURANCE PROCEDURES? IF 'YES', GIVE DETAILS ENUMERATING ITS IMPACT.

The college is yet to design and develop any quality assurance procedures implementation of which requires training of the staff.

But whatever adhoc quality initiatives that are taken up, the college has paid necessary attention to get it identified amongst the teaching and non-teaching staff.

1) Teachers have obtained necessary guidance to make use of the TAS.
2) Head of the Institution has obtained the necessary control on the use of the ONLINE FEEDBACK.
3) IQAC has been provided with necessary assistance to make best use of ICT.

The impact of the above is quite encouraging as the use of the above web applications has initiated a culture of qualitative development.

6.5.4

DOES THE INSTITUTION UNDERTAKE ACADEMIC AUDIT OR OTHER EXTERNAL REVIEW OF THE ACADEMIC PROVISIONS? IF 'YES', HOW ARE THE OUTCOMES USED TO IMPROVE THE INSTITUTIONAL ACTIVITIES?

The college has not yet taken undertaken any initiative to conduct academic audit or any external review of the academic provisions.

6.5.5

HOW ARE THE INTERNAL QUALITY ASSURANCE MECHANISMS ALIGNED WITH THE REQUIREMENTS OF THE RELEVANT EXTERNAL QUALITY ASSURANCE AGENCIES/REGULATORY AUTHORITIES?

The internal quality assurance mechanism is not yet fully developed but it has appreciated that when the IQAC will be developing in its full form and structure the same should remained aligned with the framework of NAAC to make the quality the defining element of higher education.

6.5.6

WHAT INSTITUTIONAL MECHANISMS ARE IN PLACE TO CONTINUOUSLY REVIEW THE TEACHING LEARNING PROCESS? GIVE DETAILS OF ITS STRUCTURE, METHODOLOGIES OF OPERATIONS AND OUTCOME?

The college makes use of the ONLINE FEEDBACK software which obtains (amongst other) feedback of

1) Teaching of Teachers
2) Curriculum in practice
3) Curriculum to be introduced

6.5.7

HOW DOES THE INSTITUTION COMMUNICATE ITS QUALITY ASSURANCE POLICIES, MECHANISMS AND OUTCOMES TO THE VARIOUS INTERNAL AND EXTERNAL STAKEHOLDERS?

The college website is the only way to communicate its Quality Assurance Policies and Mechanism.

CRITERIA 7: INNOVATIONS AND BEST PRACTICES

7.1 - ENVIRONMENT CONSCIOUSNESS

7.1.1

DOES THE INSTITUTE CONDUCT A GREEN AUDIT OF ITS CAMPUS AND FACILITIES?

The college does not conduct any Green Audit

The concept of Green Audit in a rural college has not yet become popular. Neither the college has any access to competent resources which can conduct such Green Audit. However, the college has formed an Internal Green Implementation Committee for adapting a Green Policy and creating awareness amongst stakeholders.

7.1.2

WHAT ARE THE INITIATIVES TAKEN BY THE COLLEGE TO MAKE THE CAMPUS ECO-FRIENDLY?

The rural setup in which the college is situated does not pose any threat to the environment and the functions of the college are generally eco-friendly.

The teachers, staff and the students in the college are environment conscious on their own and thus do not do anything which endangers the environment.

- The college observes 'Briksharopan' as an annual programme

7.2 - INNOVATIONS

7.2.1

GIVE DETAILS OF INNOVATIONS INTRODUCED DURING THE LAST FOUR YEARS WHICH HAVE CREATED A POSITIVE IMPACT ON THE FUNCTIONING OF THE COLLEGE

After 2014 when the college started its preparation for assessment for NAAC and it was felt that the college should make strides in the domain of quality assurance and make innovations that have made us more quality conscious.

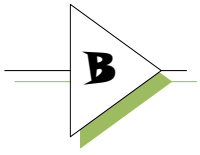
Innovation 1. Software based system of collecting, collating and analyzing feedback from all stakeholders on institutional provisions and performance.

Innovation 2. Software based system of profile mapping of students to appreciate their diverse profile and diverse needs.

7.3 – Best Practices

7.3.1

ELABORATE ON ANY TWO BEST PRACTICES



- **Title of the Practice – Teachers' e-empowerment**

- **Objectives of the Practice** - Teachers be enabled to make use of hardware, software and web applications
- **The Context** - Teachers these days are required to prepare documents with regards to preparation of their Academic Planning, continuous internal assessment, preparation of instructional materials, mark sheets, attendance records etc All the above involves certain degrees of repetitive work and hence requires minimization of recurring work – which can be done by way of effective use of customized software.
- **The Practice** - The college provides the teachers with appropriate software and encourages them to make use of such software
- **Problems Encountered**
    - Initial resistance amongst the teachers
- **Resources Required**
    - One time fund requirement for system development
    - Training/Re-training of teachers
- **Evidence of success**
    - Teachers getting encouraged to make use of computer and software

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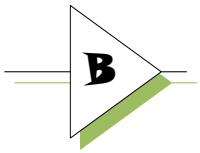

- **Title of the Practice** – Continuous Internal Assessment
- **Objectives of the Practice**

- Continuous Internal Assessment based on Multiple Choice Questions – teachers have prepared question banks for regular assessment – aiming to make the students regular in their classes and also to discourage the practice of rote learning.

- **The Context** –
  - Students, in general these days are observed to remain absent in classes and take tuition from private tutors wherein they receive suggestions and notes. The students memorize the notes and write such notes in the examinations to pass. This disables the students to apply their mind to problems which in turn reduces their self belief.
  - The teachers therefore aim at involving their students in formative assessment through continuous internal assessment for which question banks of MCQ type such that the students are made to come to classes and learn the subject in between the lines.

- **The Practice** –
  - The IQAC has appreciated the practice of Continuous Internal Assessment which helps them to keep record of
    - Monthly Test Schedule
    - Question Banks of objective type
    - Attendance Record

- Monthly Test Records
- Instructional Materials

- **Problems Encountered and Resources Required**
  - Problem – Initial hesitancy and lack of interest amongst students.
  - Human Resource – Training/Retraining of teachers.

- **Evidence of success**
  - Repetitive work getting minimized.
  - Teachers' e-empowerment on the rise.
  - Culture of formative assessment is surfacing.

EVALUATIVE REPORT OF DEPARTMENT OF BENGALI

1. **Department** BENGALI
2. **Establishment**

a. Pass Course was introduced in the	**1986**
b. Honours Course was introduced in	**1995-1996**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved**

   The department is not involved in any interdisciplinary courses

5. **System followed**

   For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	NA	NA	NA
Associate Professor	NA	NA	NA
Assistant Professor	01	02	01

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 04
b. College appointed temporary guest faculty (part of the year) : 0
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
PRAKASH KANTI NAYEK	ASSOCIATE PROFISSOR	M.A.	FOLK LORE LITERETURE	11+	
RAMKRISHNA MUKHOPADHYAY	GOVT.APPROVED PART TIME	M.A.	DRAMA	16+YEARS	
TAPAN DEY	G. APPROVED PART TIME	M.A.	VAISHNAVA LITERETURE	15+YEARS	
PRABHAT KUMBHAKAR	G. APPROVED PART TIME	M.A.	FOLK LORE LITERETURE	7+	NA
ANANDA CHATTERJEE	G. APPROVED PART TIME	M.A.	MODERN POETRY	7+	NA

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	70%

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	150:1
Students Teacher ratio (with PTTs)	150:5

14. **Number of academic support staff**

	Technical support staff	Academic support staff
Sanctioned posts	NA	NA
Filled up posts	NA	NA

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0
PhD	1	0
MPhil	2	0
PG	05	100
Total number of Teachers	05	100

16. **Faculty with ongoing/completed projects NONE**

Name of Faculty	Funding Agency	Grant received (Rs.)	Year	Status

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications:**

See Annexure for details

Number of publications in Peer reviewed international journals	0
Number of publications in national/regional journals with ISBN/ISSN numbers	9
Number of published chapter in Books	13
Number of books published with ISBN/ISSN numbers	0

Number of books edited	0

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus**

22. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

23. **Awards/ Recognitions**

Nil

24. **List of eminent academicians and scientists/ visitors to the department**
Please refer to Annexure

25. **Seminars/ Conferences/Workshops organized REFER SEMINAR REPORT**

Demand, Utilization, Female Enrolment and Success scenario

	Applications received	**Selected**	**Enrolled–Male**	**Enrolment-Female**	**Pass Ratio**
Hons	500	70%	32%	38%	84%

26. **Diversity of Students**

Locational profile of the students

% of students enrolled from →	**Own District**	**Other District**	**Own State**	**Other State**	**Abroad**
UG	96%	4%	0	0	0

Social profile of the students:

% of students belonging to	**General**	**SC**	**ST**	**OBC**	**Minority**

UG	72%	22%	6%	0	0

27. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

28. **Student progression**

Student progression	**Against % enrolled**
UG to PG	**46%**
PG to M.Phil	
PG to Ph.D.	**1%**
Ph.D. to Post-Doctoral	**None**
Campus selection	**None**
Other than campus recruitment	**35%**
Self-employment	**40%**

29. **Details of Infrastructural facilities**

- Department has a separate departmental library NA
- Department does not have any class room with ICT facility NONE

30. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	60%
% of students receiving state government stipend	10%
% of students receiving UGC stipend	0

31. **Student enrichment programmes**

Department has conducted seminars during the last four years

32. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Group study / Collaborative learning
- Home assignment / Open book assignment
- Students' seminar
- Students' group discussion
- Students' quiz
- Students' debate
- Differentiated assignment and homework

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities**
    - Teachers' training programme

34. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- High demand for admission
- Good Innovative Culture
- Strong Management
- Strong interdisciplinary attitude
- Sanctioned posts filled up
- Faculty adequacy
- Strong research culture
- Strong extension culture

Weakness

- Limited Space

Opportunity

- Timely recommendation of teachers in vacant posts
- Revised syllabus enables the students to remain updated
- CAS requirements enhances efficiency of teachers

Constraints

- Space constraint
- Govt's part time teacher policy is detrimental
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

- To introduce PG course.
- To introduce a 'Language Lab' to enrich the students' knowledge of language.

EVALUATIVE REPORT OF DEPARTMENT OF HISTORY

1. **Department HISTORY**
2. **Establishment**

a. Pass Course was introduced in the	1986
b. Honours Course was introduced in	1996-97

3. **Programmes offered**

Undergraduate only

4. **Interdisciplinary courses and the departments involved**

The department is involved in interdisciplinary courses with the Depts. of English, Bengali & Political Science

5. **System followed**

For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

Yes: with Depts. Of English, Bengali & Political Science

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	NA	NA	NA
Associate Professor	NA	1	NA
Assistant Professor	2	1	1

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 1
b. College appointed temporary guest faculty (part of the year) : 2
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellow
Deboprokash Bhattacharjee	Assistant Professor	M.A. (Net)	Modern Europe in the 19th & 20th Centuries	9	NA
Biswajit Roy	Govt. Approved Part-Time Teacher	M.A.	History of Modern India	15	NA
Rajib Ghosh	College Appointed Guest Lecturer	M.A.	Modern Europe (1870-2000)	4	NA
Somnath Mukherjee	College Appointed Guest Lecturer	M.A.	USA and North American Studies	4	NA

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	70%

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	35:1
Students Teacher ratio (with PTTs)	8:1

14. **Number of academic support staff**

	Technical support staff	Academic support staff
Sanctioned posts	NA	NA
Filled up posts	NA	NA

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0
PhD	0	0
MPhil	0	0
PG	4	100
Total number of Teachers	4	100

16. **Faculty with ongoing/completed projects**
NONE

17. **Departmental projects funded and total grants received**
None

18. **Research Centre /facility recognized by the University**
None

19. **Publications:**

See Annexure for details

Number of publications in Peer reviewed international journals	0
Number of publications in national/regional journals with ISBN/ISSN numbers	2
Number of published chapter in Books	3
Number of books published with ISBN/ISSN numbers	1
Number of books edited	0

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus**

Name of the faculty	**Academic Involvement beyond Campus**
Deboprokash Bhattacharjee	• Life Member of Institue of Historical Studies, Loudon Street, Kolkata • Annual Member of Paschimbanga Anchalik Itihas O Loksanskriti Charcha Kendra (non-govt), Baruipur, Kolkata – 700144.
Biswajit Roy	• University Station Supervisor for West Bengal University of Technology (Bankura)
Rajib Ghosh	• Life Member of Beliatore Public Library
Somnath Mukherjee	• Nil

22. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

23. **Awards/ Recognitions**

Number of Awards/ Recognitions received by the faculties	0
Number of Awards/ Recognitions received by the students	0

24. **List of eminent academicians and scientists/ visitors to the department**

None

25. **Seminars/ Conferences/Workshops organized**

Name of the Event	Date	Funding source	Level
Seminar – "The First World War (1914-1918) analyzed from a multi-disciplinary point of view in context of the 100th anniversary of its beginning"	**5th February, 2015**	**Jamini Roy College**	**Local**
Seminar – "Srimad Bhagavat Gita – Sahitye O Manane"	**25th March, 2015**	**Jamini Roy College**	**Local**
Seminar – "Updating & Maintenance of Library in a Rural College Despite Financial & Manpower Constraints"	**8th April, 2015**	**Jamini Roy College**	**Local**

26. **Student profile**

Demand, Utilization, Female Enrolment and Success scenario

	Applications Received	Admitted	Enrolled–Male	Enrolment-Female	Pass Ratio
Hons	106	51	35	16	92

27. **Diversity of Students**

Locational profile of the students

% of students enrolled from →	Own District	Other District	Own State	Other State	Abroad
UG	100%	0	0	0	0

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority
UG	42	2	0	0	0

28. **Students Success in Competitive Examination**

	Number of successful students during 2005-13
NET / SLET	**1**
Civil Service	
Banking	1
Clerkship	
SSC /TET	5
Others (Army, BSF, CISF, CRPF, RPF etc.)	15

29. **Student progression**

Student progression	Against % enrolled
UG to PG	36%
PG to M.Phil	NONE
PG to Ph.D.	NONE
Ph.D. to Post-Doctoral	NONE
Campus selection	NONE
Other than campus recruitment	30%
Self-employment	70%

30. **Details of Infrastructural facilities**

- There are adequate books in the College Library but there is no separate Departmental Library.

The Department uses laptop and projector for classes from time to time.

The Department organizes shows of films relevant to the syllabus, especially on foreign history which is difficult for a rural student to visualize.

31. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100
% of students receiving state government stipend	100
% of students receiving UGC stipend	0

32. **Student enrichment programmes**

Department has conducted 4 seminars, 2 debates, 1 film show (with historical importance) & 1 excursion during the last four years

33. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Use of ICT tools

- Project based learning /Field work
- Group study / Collaborative learning
- Home assignment / Open book assignment
- Students' seminar
- Students' group discussion
- Students quiz
- Students' debate
- Differentiated assignment and homework

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

- None

35. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- Continuous evaluation

Weakness :

- Sanctioned posts not filled up
- Limited Space
- Consultancy activities are absent

Opportunity :

- Departmental feedback enriches Student Teacher Relationship
- Revised syllabus enables the students to remain updated
- CAS requirements enhances efficiency of teachers
- Increasing digitization enhances departmental efficiency and performance

Constraint :

- Financial constraint due to government's policy of remittance of 50 % tuition fees
- Economically backward region so students cannot arrive for classes or activities regularly

36. **Future Plan of the Department**

- Annual publication of Departmental Journal
- Extra remedial classes for weak students
- Exchange of Faculty between Colleges within the District for dynamic progression
- Projects and home assignments to be given to the students for continuous revision
- Weekly meeting with students beyond class hours to discuss about academic as well as non-academic issues
- Departmental library with both reading and lending facilities
- Regularization of annual excursion

1. **Department** Economics
2. **Establishment**

a. Pass Course was introduced in the	**1986**
b. Honours Course was introduced in	**NA**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved**

   The department is not involved in any interdisciplinary courses

5. **System followed**

   For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	NA	NA	NA
Associate Professor	NA	1 (Retired on 30.4.15)	NA
Assistant Professor	1	NA	01

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 1
b. College appointed temporary guest faculty (part of the year) : 0
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
Aloknath Dhabal (Retd. 30.04.15)	Associate Professor	PG	Macro Economics	32 years	NA
Arup Kumar Dan	Govt. Approved Part Time Lecturer	PG	Agricultural Economics	15 years	NA

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	100

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	NA
Students Teacher ratio (with PTTs)	8:1

14. **Number of academic support staff NA**

	Technical support staff	Academic support staff
Sanctioned posts	0	0
Filled up posts	0	0

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc		
DLitt		
PhD		
MPhil		
PG	1	100
Total number of Teachers	1	100

16. **Faculty with ongoing/completed projects**

Name of Faculty	Funding Agency	Grant received (Rs.)	Year	Status
NIL				

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications:**

See Annexure for details

Number of publications in Peer reviewed international journals	0
Number of publications in national/regional journals with ISBN/ISSN numbers	01
Number of published chapter in Books	0

Number of books published with ISBN/ISSN numbers	0
Number of books edited	0

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus**

22. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

23. **Awards/ Recognitions**

Nil

24. **List of eminent academicians and scientists/ visitors to the department**
Please refer to Annexure

25. **Seminars/ Conferences/Workshops organized NIL**

Name of the Event	Date	Funding source	Level
NIL			
NIL			
NIL			

26. **Student profile:**

Demand, Utilization, Female Enrolment and Success scenario

	Demand Ratio	Utilisation	Enrolled–Male	Enrolment-Female	Pass Ratio
Gen	100%	100%	87.5%	12.5%	100%

27. **Diversity of Students**

Locational profile of the students

% of students enrolled from →	Own District	Other District	Own State	Other State	Abroad
UG	100%	0	0	100	0

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority
UG	37.5%	0	0	62.5%	0

28. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

29. **Student progression NONE**

Student progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Campus selection	
Other than campus recruitment	
Self-employment	

30. **Details of Infrastructural facilities**

- There are sufficient books in the College Library
- Department does not have any class room with ICT facility

There is no separate internet facility for the department

31. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100

% of students receiving state government stipend	100
% of students receiving UGC stipend	0

32. **Student enrichment programmes REFER SEMINAR REPORT**

33. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Class test
- Home assignment / Open book assignment

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

NIL

35. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- Continuous Evaluation

Weakness

- Inadequate Faculty
- Limited Space
- Consultancy Activities are absent
- Financial constraint due to government's policy of remittance of 50% tuition fees

Opportunity

- Departmental Feedback enriches Student-Teacher Relationship
- Revised syllabus enables students to remain updated
- Increasing digitization enhances departmental efficiency and performance
- Department benefited by government's policy to provide approved part time teacher

Constraints

- Space constraint
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

- To popularize the subject and increase demand by innovative methods of teaching like ICT based learning
- To guide students regarding employment opportunities by studying economics
- To encourage students to study not only textbooks but also journals and periodicals on the subject

EVALUATIVE REPORT OF DEPARTMENT OF ENGLISH

1. **Department** English
2. **Establishment**

a. Pass Course was introduced in the	**1986**
b. Honours Course was introduced in	**2004-2005**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved** Bengali

   The department is not involved in any interdisciplinary courses

5. **System followed**

   For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	0	0	0
Associate Professor	0	0	0
Assistant Professor	1	0	1

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 1
b. College appointed temporary guest faculty (part of the year) : 0
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
Shib Sankar Banerjee	Approved Part-Time Teacher	PG	Modern Poetry	14 Years	NA
Yet to recruit Guest Lecturer					
Yet to recruit Guest Lecturer					
Yet to recruit Guest Lecturer					

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	100%

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	0
Students Teacher ratio (with PTTs)	45:1

14. **Number of academic support staff NOT APPLICABLE**

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0
PhD		
MPhil		
PG	4	100
Total number of Teachers	4	100

16. **Faculty with ongoing/completed projects NONE**

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications:**

NO PUBLICATIONS

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus NONE**

22. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

23. **Awards/ Recognitions**

Nil

24. **List of eminent academicians and scientists/ visitors to the department NONE**

25. **Seminars/ Conferences/Workshops organized NONE**

26. **Student profile:**

Demand, Utilization, Female Enrolment and Success scenario

	Demand Ratio	Utilisation	Enrolled–Male	Enrolment-Female	Pass Ratio
Hons	2.13	100%	44.23%	55.77%	50%
Gen	3.26	36.67%	45.45%	54.55%	

27. **Diversity of Students**

Locational profile of the students

% of students enrolled from →	Own District	Other District	Own State	Other State	Abroad
UG	100%		100%		

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority
UG	58	2	0	0	0

28. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

29. **Student progression**

Student progression	Against % enrolled
UG to PG	**50%**
PG to M.Phil	**NONE**
PG to Ph.D.	**NONE**

Ph.D. to Post-Doctoral	**NONE**
Campus selection	**NONE**
Other than campus recruitment	**70%**
Self-employment	**30%**

30. **Details of Infrastructural facilities**

- Department has class room with ICT facility

31. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100
% of students receiving state government stipend	100
% of students receiving UGC stipend	0

32. **Student enrichment programmes**

NONE

33. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Group study / Collaborative learning
- Students' group discussion
- Students' quiz
- Students' debate
- Differentiated assignment and homework

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

NO

35. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- High demand for admission
- Good Innovative Culture
- Strong Management
- Strong interdisciplinary attitude

Weakness

- Limited Faculty

Opportunity

- Revised syllabus enables the students to remain updated

Constraints

- Space constraint
- Govt's part time teacher policy is detrimental
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

- To introduce a 'Language Lab' to enrich the students' knowledge of language.

1. **Department GEOGRAPHY**
2. **Establishment**

a. Pass Course was introduced in	**2008**
b. Honours Course was introduced in	**2012-2013**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved**

   With the History Dept.

5. **System followed**

   For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	NA	NA	NA
Associate Professor	NA	NA	NA
Assistant Professor	01	0	01

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 1
b. College appointed temporary guest faculty (part of the year) : 3
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
Saswata Mukherjee	Govt. Approved Part-Time Teacher (H.O.D.)	PG	Agricultural Geography & Urban Geography	5+	NA
Mithun Kumar Pal	Guest Lecturer	PG (B.Ed.)	Agricultural Geography & Urban Geography	3+	NA
Mahuya Mukherjee	Guest Lecturer	PG (B.Ed.)	Urban Geography	3+	NA
Manisha Shit	Guest Lecturer	PG (B.Ed.)	Agricultural Geography & Urban Geography	2+	NA

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	100%

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	1:33
Students Teacher ratio (with PTTs)	NA

14. **Number of academic support staff**

	Technical support staff	Academic support staff
Sanctioned posts	NONE	NONE
Filled up posts	NONE	NONE

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0
PhD	0	0
MPhil	0	0
PG	4	100
Total number of Teachers	4	100

16. **Faculty with ongoing/completed projects NONE**

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications:**

See Annexure for details

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus**

None

22. **Student projects :**

a) Percentage of students who have done in-house projects including inter-departmental/programme 100%
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies NIL

23. **Awards/ Recognitions**

Nil

24. **List of eminent academicians and scientists/ visitors to the department**
NIL

25. **Seminars/ Conferences/Workshops organized**

Name of the Event	Date	Funding source	Level

Demand, Utilization, Female Enrolment and Success scenario

	Applications Received	Selected	Enrolled–Male	Enrolment-Female	Pass Ratio
Hons	118	14	6	4	90%

26. **Diversity of Students**

Locational profile of the students

% of students enrolled from (	Own District	Other District	Own State	Other State	Abroad
UG	100%		100%	0	0

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority
UG	10	6	1	0	0

27. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

28. **Student progression**

Student progression	Against % enrolled
UG to PG	**30%**
PG to M.Phil	**NONE**
PG to Ph.D.	**NONE**
Ph.D. to Post-Doctoral	**NONE**
Campus selection	**NONE**
Other than campus recruitment	**45%**
Self-employment	**55%**

29. **Details of Infrastructural facilities**

- Department does not have a separate departmental library
- Department does not have any class room with ICT facility

30. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100
% of students receiving state government stipend	100
% of students receiving UGC stipend	0

31. **Student enrichment programmes**

32. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching

- Students' seminar
- Students' group discussion
- Students' quiz
- Students' debate

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

34. **SWOC analysis of the department and Future plans**

Strength:

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- High demand for admission for both Honours and Pass Courses
  Department organizes an excursion every year

Weakness

- it is a practical based subject without any permanent teacher
- lack of space
- sanctioned posts are not filled up
- limited seats for both Honours and General courses
- There is no Laboratory Attendant

Opportunity

- Department is benefitted by Govt. Policy to appoint part-time teachers
- Timely recruitment of Guest Lecturers by the College is beneficial

Constraints

- Space and modern laboratory constraint
- Slow functioning of West Bengal College Service Commission affects recruitment
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

- To start a students' magazine
- Encouraging students to participate in educational programme offered by State Govt. and Central Govt.
- Adopting modern methods of teaching like use of internet and projectors

1. **Department** : Philosophy
2. **Establishment : 1986**

a. Pass Course was introduced in the	**1986**
b. Honours Course was introduced in	**NO HONOURS COURSE**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved**

   The department is not involved in any interdisciplinary courses

5. **System followed**

   For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	NA	NA	NA
Associate Professor	1	1	0
Assistant Professor	0	0	0

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 1
b. College appointed temporary guest faculty (part of the year) : 0
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
Asoke Kumar Ghosh	Associate Professor	M.A	LOGIC	25 Years	NA
Prasanta Bandopadhyay	Part Time Lecturer	M.A	LOGIC	19 Years	NA

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	33%

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	151:1
Students Teacher ratio (with PTTs)	75:02

14. **Number of academic support staff**

	Technical support staff	Academic support staff
Sanctioned posts	NA	NA
Filled up posts	NA	NA

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0
PhD	0	0
MPhil	0	0
PG	2	100
Total number of Teachers	2	100

16. **Faculty with ongoing/completed projects NONE**

Name of Faculty	Funding Agency	Grant received (Rs.)	Year	Status

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications: REFER ANNEXURE**

Number of publications in Peer reviewed international journals	NIL
Number of publications in national/regional journals with ISBN/ISSN numbers	NIL
Number of published chapter in Books	NIL
Number of books published with ISBN/ISSN numbers	NIL
Number of books edited	NIL

Consultancy

The Department does not provide any consultancy

20. **Academic Involvement beyond Campus**

21. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

22. **Awards/ Recognitions**

Nil

23. **List of eminent academicians and scientists/ visitors to the department**

24. **Seminars/ Conferences/Workshops organized : REFER SEMINAR REPORT**

25. **Student profile:**

Demand, Utilization, Female Enrolment and Success scenario

	Demand Ratio	Utilisation	Enrolled–Male	Enrolment-Female	Pass Ratio
Gen	100%	100%	58.72%	41.28%	60.75%

26. **Diversity of Students**

Locational profile of the students

% of students enrolled from →	Own District	Other District	Own State	Other State	Abroad
UG	100	0	100	0	0

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority
UG	703%	1.75%	1.84%	13.42	1.67

27. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

28. **Student progression : None**

29. **Details of Infrastructural facilities**

- There are sufficient Books in College - Library
- Department does not have any class room with ICT facility

30. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100
% of students receiving state government stipend	100
% of students receiving UGC stipend	0

31. **Student enrichment programmes**

REFER SEMINAR REPORT

32. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Group study / Collaborative learning
- Home assignment / Open book assignment
- Differentiated assignment and homework
- Class test

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

- Teachers' training programme

34. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- Good Innovative Culture
- Strong interdisciplinary attitude
- Sanctioned posts filled up

Weakness

- Limited Space

Opportunity

- Timely recommendation of teachers in vacant posts
- Revised syllabus enables the students to remain updated

Constraints

- Space constraint
- Govt's part time teacher policy is detrimental
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

- To introduce PG course.

1. **Department** Political Science
2. **Establishment**

a. Pass Course was introduced in the	**1986**
b. Honours Course was introduced in	**NO HONOURS COURSE**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved**

   The department is not involved in any interdisciplinary courses

5. **System followed**

   For undergraduate studies the department follows annual system and also class tests

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor			NA
Associate Professor		01	NA
Assistant Professor	01		01

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 0
b. College appointed temporary guest faculty (part of the year) : 0
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
Suchitra Mitra	Associate Professor	M.A	Research Methodology	27+	NA

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	0%

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	155:1
Students Teacher ratio (with PTTs)	NA

14. **Number of academic support staff NA**

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0

PhD	0	
MPhil	0	
PG	1	100
Total number of Teachers	1	100

16. **Faculty with ongoing/completed projects**

Name of Faculty	**Funding Agency**	**Grant received (Rs.)**	**Year**	**Status**
Prof. Suchitra Mitra	**UGC**	**35,000/-**	2002	Completed

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications:**

See Annexure for details

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus**

22. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

23. **Awards/ Recognitions**

Nil

24. **List of eminent academicians and scientists/ visitors to the department**

NONE

25. **Seminars/ Conferences/Workshops organized REFER SEMINAR REPORT**

26. **Student profile:**

Demand, Utilization, Female Enrolment and Success scenario

	Demand Ratio	Utilisation	Enrolled–Male	Enrolment-Female	Pass Ratio
General	100%	100%	41	19	46.66%

27. **Diversity of Students**

Locational profile of the students

% of students enrolled from	Own District	Other District	Own State	Other State	Abroad
UG	100	0	100	0	0

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority
UG	47	6	1	6	0

28. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

29. **Student progression NO DATA**

Student progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Campus selection	
Other than campus recruitment	
Self-employment	

30. **Details of Infrastructural facilities**

- Department has class room with ICT facility

31. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100
% of students receiving state government stipend	100
% of students receiving UGC stipend	0

32. **Student enrichment programmes**

Department has conducted seminars during the last four years

33. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Group study / Collaborative learning
- Home assignment / Open book assignment
- Students' seminar
- Students' group discussion
- Students' quiz
- Students' debate
- Differentiated assignment and homework

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

- Teachers' training programme

35. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- Good Innovative Culture
- Strong Management
- Strong interdisciplinary attitude

Weakness

- Limited Space

Opportunity

- Revised syllabus enables the students to remain updated

Constraints

- Space constraint
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

To open honours course

EVALUATIVE REPORT OF DEPARTMENT OF SANSKRIT

1. **Department** Sanskrit
2. **Establishment**

a. Pass Course was introduced in the	**2007**
b. Honours Course was introduced in	**2011-2012**

3. **Programmes offered**

   Undergraduate only

4. **Interdisciplinary courses and the departments involved**

   The department is not involved in any interdisciplinary courses

5. **System followed**

   For undergraduate studies the department follows annual system

6. **Participation in the courses offered by other departments**

   No such practice

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**

   No such practice

8. **Details of courses/programmes discontinued (if any) with reasons**

   No such practice

9. **Teaching posts**

Number of Posts	Total Sanctioned	Total Filled up	Total vacant
Professor	NA	NA	NA
Associate Professor	NA	0	NA
Assistant Professor	01	0	01

* Entry level posts are of Assistant Professor, upgraded to Associate Professor through CAS

The filled in strength is not adequate to provide teachers to all classes in the routine (as per university rule) and hence the department has arranged service of

a. Government approved part time teachers : 01
b. College appointed temporary guest faculty (part of the year) : 02
c. Government approved contractual teachers : 0
d. College appointed permanent teachers (round the year) : 0

10. **Faculty profile :**

Name	Designation	Qualification	Specialisation	Experience	No. of Ph.D fellows
Debashis Adhikary	Govt Approved Part- time Lecturer	PG		7 Years	NA
	Guest Lectures	PG	Indian Diasporic Literature	4	NA
Kapil Dev banerjee	Guest Lectures	PG	Combined	2	NA
Milon Sen	Guest Lectures	PG	History of sanskrit Literature	2	NA
Yet to be recruited					
Yet to be recruited					

11. **List of senior visiting faculty**

No such visiting faculty

12. **Dependence on temporary faculty**

% of classes taken by the Temporary Teachers	100

13. **Student -Teacher Ratio (programme wise)**

Students Teacher ratio (without PTTs)	NA
Students Teacher ratio (with PTTs)	11:1

14. **Number of academic support staff NA**

15. **Qualifications of teaching faculty**

Teachers with	Number	Percentage
DSc	0	0
DLitt	0	0
PhD	0	0
MPhil	0	0
PG	5	100
Total number of Teachers		

16. **Faculty with ongoing/completed projects**

17. **Departmental projects funded and total grants received**

The department does not have any departmental project.

18. **Research Centre /facility recognized by the University**

The Department does not have any recognized research centre

19. **Publications:**

See Annexure for details

20. **Consultancy**

The Department does not provide any consultancy

21. **Academic Involvement beyond Campus SEE ANNEXURE**

22. **Student projects :**

All third year Students are involved in Project work on Environmental Studies.

23. **Awards/ Recognitions**

Nil

24. **List of eminent academicians and scientists/ visitors to the department**
NIL

25. **Seminars/ Conferences/Workshops organized one seminars REFER TO SEMINAR REPORT**

26. **Student profile:**
Demand, Utilization, Female Enrolment and Success scenario

	Demand Ratio	Utilisation	Enrolled–Male	Enrolment-Female	Pass Ratio
Hons	2.13	100%	44.23%	55.77%	80%

27. **Diversity of Students**

Locational profile of the students

% of students enrolled from →	Own District	Other District	Own State	Other State	Abroad
UG	88	10	100	2	0

Social profile of the students:

% of students belonging to	General	SC	ST	OBC	Minority

UG	60	20	1	15	4

28. **Students Success in Competitive Examination**

The Department does not maintain data about students' success in competitive exam

29. **Student progression**

Student progression	**Against % enrolled**
UG to PG	**30**
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Campus selection	
Other than campus recruitment	**20**
Self-employment	**80**

30. **Details of Infrastructural facilities**

- No Departmental Library
- Department has class room with ICT facility

31. **Financial Assistance to Students**

	Percentage
% of students receiving SC ST OBC stipend	100
% of students receiving state government stipend	100
% of students receiving UGC stipend	0

32. **Student enrichment programmes**

Department has co-conducted one seminars during the last four years

33. **Teaching methods adopted to improve student learning**

Teaching methods practiced by the department are as follows -

- Chalk and talk /black board based teaching
- Group study / Collaborative learning
- Home assignment / Open book assignment
- Students' seminar
- Students' group discussion
- Students' quiz
- Students' debate
- Differentiated assignment and homework

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

- Teachers' training programme
- Awareness camp in nearby slum area
- Free coaching to needy students.

35. **SWOC analysis of the department and Future plans**

Strength :

- Good reputation of the department
- Good inter personal relationship
- Good teacher student relationship
- Good discipline
- High demand for admission
- Good Innovative Culture
- Strong Management
- Strong interdisciplinary attitude
- Sanctioned posts filled up
- Faculty adequacy
- Strong research culture

- Strong extension culture

Weakness

- Limited Space

Opportunity

- Timely recommendation of teachers in vacant posts
- Revised syllabus enables the students to remain updated
- CAS requirements enhances efficiency of teachers

Constraints

- Space constraint
- Govt's part time teacher policy is detrimental
- Financial constraint due to government's policy of remittance of 50 % tuition fees

36. **Future Plan of the department**

- To introduce a 'Language Lab' to enrich the students' knowledge of language.

ANNEXURES

1. Declaration by the Principal-In Charge
2. Compliance Certificate
3. Certificates of 2F and 12B
4. Research & Publication Report of Faculties
5. UGC Grants Certificate
6. List of Alumni Members
7. NSS Report
8. SEMINARS ORGANIZED BY THE COLLEGE
9. GB Resolution
10. Audit Report 2011-12, 2012-13, 2013-14
11. College Master Plan

JAMINI ROY COLLEGE

P.O.-BELIATORE, DIST- BANKURA (W.B.),PIN-722203
TEL NO.- 03241-259261, Email ID – jamini.roy.college.261@gmail.com

Ref. No. JRC-02 (NAAC/SSR/2015) **Date** **14/07/2015**

From:
Principal /Teacher in charge
Jamini Roy College
Beliatore , Bankura

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit

Teacher-in-Charge
Jamini Roy College
Beliatore, Bankura (W.B.)

Signature of the Head of the Institution
with seal

Place: 14/07/2015
Date : Beliatore, Bankura

JAMINI ROY COLLEGE

P.O.-BELIATORE, DIST- BANKURA (W.B.),PIN-722203
TEL NO.- 03241-259261, Email ID – jamini.roy.college.261@gmail.com

Ref. No. JRC-03/(NAAC/SSR/2015) **Date 14/07/2015**

From:
Principal /Teacher in charge
Jamini Roy College
Beliatore , Bankura

Certificate of Compliance

(Affiliated/ Constituent Autonomous Colleges and Recognized Institutions)

This is to certify, that Jamini Roy College fulfils all norms

1. Stipulated by the affiliating University and/or

2. Regulatory Council/ Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.]
and

3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation/ recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Teacher-in-Charge
Jamini Roy College
Beliatore, Bankura (W.B.)

Signature of the Head of the Institution
with seal

Place: 14/07/2015
Date : Beliatore, Bankura

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

No.F.8-29/93 (CPP-I)

January, 1994

The Registrar
University of Burdwan
Burdwan-713104
West Bengal

24 JAN 1994

Sub:-List of Colleges prepared under Section 2 (f) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No. F.IV-2/225/58 dated 26th November, 1993 on the above subject and to say that the name of the following has been included in the above list under Non-Govt. Colleges teaching upto Bachelor's Degree:-

Name of the college	Year of estt.	Remarks
Jamini Roy College P.O. Beliatare Distt. Bankura. (Sri Aloke Nath Dhabal)	1980	The college is eligible to receive central assistance in terms of the rules framed under section 12-B of the UGC Act, 1956.

Yours faithfully,

(R L SOMANI)
Under Secretary

Copy forwarded to :-

1. The Principal, Jamini Roy College P.O. Belliatare, Distt Bankura.
2. The Secretary, Govt. of India, Ministry of Human Resource Development (Deptt. of Education, T-14 Section) New Delhi
3. S.O., FD-III/CD-IV, UGC.
4. All Officers/Sections in the UGC Office.
5. Incharge Computer UGC.
6. Guard file

(D D MEHTA)
SECTION OFFICER

Jamini Roy College

Self Study Report - 2015

ANNEXURE -4

Research and Publication Report

1. List OF PUBLICATIONS

Department	No. of papers in National/International journals	No. of Books	No. of Chapters in Edited books	Total Publications
Bengali	**0**	**7**	**0**	**7**
Economics	**0**	**0**	**0**	**0**
English	**0**	**0**	**0**	**0**
History	**2**	**1**	**8**	**11**
Geography	**6**	**1**	**0**	**7**
Philosophy	**1**	**0**	**0**	**1**
Pol. Science	**8**	**0**	**0**	**8**
Sanskrit	**1**	**0**	**1**	**2**

Jamini Roy College

Self Study Report - 2015

ANNEXURE -4

Research and Publication Report

2. DETAILS OF PUBLICATIONS

Name: Deboprokash Bhattacharjee

Department: History

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Bharater Krishak Samajer Upor Oupanibeshik Shasaner Probhab Sambandhe Kichu Gurutwapurna Oitihasik Byakhya – Poribartan Na Anabachhed? (Bengali) – Chapter in Textbook for M.A. in History	Burdwan University Directorate of Distance Education, Golap Bag Burdwan – 713104.	NIL	2009
Oupanibeshik Bharate Ain O Samajik Niyantran – Dandaniya Aparadh O Aparadh Probonatar Samikkha (Bengali) – Chapter in	Burdwan University Directorate of Distance Education, Golap Bag Burdwan – 713104.	NIL	2009

Jamini Roy College

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ANNEXURE -4

Research and Publication Report

Textbook for M.A. in History			
Indian Freedom Fighters in Germany (1900-1921) The Ideological Angle	**"Historia" a Journal of Social Science and Historical Studies, Dept. of History, Fakir Chand College, Diamond Harbour, West Bengal, Vol. 1**	**ISSN – 2319-6696**	**2011-12**
The Foreign Gaze: Cultural and Environmental Practices of the Santhals of Bankura in the Eyes of Two British Civillians – in Tridibsantapa Kundu Ed. Exploring New Aspects of Indian History	**Levant Books Kolkata**	**ISBN 978-93-80663-89-0**	**2013**
Bankurar Gandhi – Sri Gobinda Prasad Singha	**Paschimbanga Angchalik Itihas O Loksanskriti Charcha Kendra, Madhyakalyanpur,**	**ISSN 2394-5737** **ISBN 978-81-926316-2-2**	**2015**

Jamini Roy College

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ANNEXURE -4

Research and Publication Report

	Baruipur, Kolkata – 700144, Vol. 1, 2015		

Name: Biswajit Roy

Department: History

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Madhyayugiya Europe	New Kalpana Prakashani, Kolkata	ISBN 978-81-92-56557-8-1	2014-2015

Name: Manisha Shit

Department: Geography

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Geo-Hydrological Study of Gandheshwari Sub-Watershed Using Remote Sensing and GIS Techniques (with Subodh Chandra Pal)	International Journal of Geomatics and Geosciences V.3 No.1	ISSN 0976-4380	2012

Jamini Roy College

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ANNEXURE -4

Research and Publication Report

Delineation and Characterization of Groundwater Prospect Zones in Gandheshwari Sub-Watershed (with Subodh Chandra Pal)	**International Journal of Remote Sensing and GIS V.1 No.1**	**ISSN 2277-9450**	**2012**
Remote Sensing and GIS Applications on Change Detection Study of Mangrove Degradation of Mid-Sundarbans Region Using Multi Temporal Satellite Data (with Subodh Chandra Pal)	**Wesleyan Journal of Research V.5 No.2**	**ISSN 0975-1386**	**2012**
Morphometric and Hydrological Analysis for the Upper Part of the Dwarakeshwar Watershed Using Remote Sensing and	**Indian Cartographer (INCA)**	**ISSN 0972-8392**	**2012**

Jamini Roy College

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ANNEXURE -4

Research and Publication Report

GIS Techniques (with Subodh Chandra Pal & Subrata Pan)			
Remote Sensing Studies on Land Use/Land Cover of Sali River Basin, Bankura District, West Bengal (with Subodh Chandra Pal)	Practicing Geographer V.17 No.1	ISSN 0975-3850	2013
Mangrove Forest, Sundarbans, West Bengal: A Remote Sensing Application	Lambert Academic Publishing, Saarbrucken, Deutschland/Germany	ISBN 978-3-659-40378-1	2013

Name: Suchitra Mitra

Department: Political Science

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
SAARC – Nichak I Ekti Baktrita Mancha (Bengali)	Samaj O Rajniti (Prof. Chandidas Mukherjee,	NONE	2002

Research and Publication Report

	Bankura)		
Upamahadesher Samagrik Paristhiti – Bharater Abasthan (Bengali)	Samaj O Rajniti (Prof. Chandidas Mukherjee, Bankura)	NONE	2002
Gujarat Nirbachan – Phire Dekha (Bengali)	Samaj O Rajniti (Prof. Chandidas Mukherjee, Bankura)	NONE	2002
America r Iraq Agrashan – Atahpar Ki? (Bengali)	Samaj O Rajniti (Prof. Chandidas Mukherjee, Bankura)	NONE	2003
Vajpayee r Chin Safar: Safalya Asbe Ki? (Bengali)	Samaj O Rajniti (Prof. Chandidas Mukherjee, Bankura)	NONE	2003
Juddhatara Iraq e Ganatantra Pratishtha (Bengali)	Banglar Abhas (Sri Ashis Pande)	NONE	2004
Bharat-Markin Paramanu Chukti – Ekti Mulyayan	Samaj O Rajniti (Prof. Chandidas Mukherjee,	NONE	2008

Jamini Roy College

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ANNEXURE -4

Research and Publication Report

(Bengali)	Bankura)		

Name: Debashis Adhikari

Department: Sanskrit

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Prachinritilakshanam Satyanweshanam in "Surabharati Nibandhamala" Ed. Prof. Sumita Batabyal (Sanskrit)	Amritaranjan Shankaribala Vedvidyamandir, Phului, Hoogly, West Bengal	ISBN 978-81-921337-5-1	2013
Vedic Sahitye Tatha Sanskrit Sahitye Samyavada	Amritaranjan Shankaribala Vedvidyamandir, Phului, Hoogly, West Bengal	ISSN 2393-8994	2015

Name: Prokash Kanti Nayek

Jamini Roy College

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ANNEXURE -4

Research and Publication Report

Department : Bengali

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Shatabarsher Aloke Rabindranatya Bisharjan	Bama	NONE	2003
Rabindranather Russiar Chithi	United Book Agency	NONE	2006
Rabindranather Prachin Sahitya	United Book Agency	NONE	2007
Daminya Janapad Katha	Sikshan	NONE	2013
Adibasi Utsav	Sikshan	NONE	2014

Name: Tapan De

Department: Bengali

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Adhunik Bangla Katha-Sahitye Mrityuchetana	Pustak Bipani, Kolkata	NONE	2007

Jamini Roy College

Self Study Report - 2015

ANNEXURE -4

Research and Publication Report

(Bengali)			

Name: Prabhat Kumbhakar

Department: Bengali

TITLE	PUBLISHER	ISBN/ISSN NO.	YEAR OF PUBLICATION
Bangla Prabandha Chayan (Prachin O Madhyajug)	Pal Publishers, Kolkata	978-81-924866-1-1	2015

3.LIST OF PRESENTATIONS

Depart-ment (Total no of presenta-tion)	Name of Faculty (no. of presenta-tions)	Name of Paper	Name of Seminar/Conference	Organizing Institute	Date
History - 4	Deboprokash Bhattacharjee - 4	1) Gobinda Prasad Singha: A Man Who Broke Traditions	1) Political Economy, Nation, Development and Environment: A	1) Post Graduate Department of History,	1) 16th & 17th January, 201

Jamini Roy College

Self Study Report - 2015

ANNEXURE -4

Research and Publication Report

		2) The Foreign Gaze: Cultural and Environmental Practices of Santhals of Bankura in the Eyes of Two British Civillians 3) The First World War: Some Aspects of Military History 4) Bankurar Gandhi- Sri Gobinda Prasad Singha (Bengali)	Historical Perspective of India Between 1707 and 1960 (UGC & ICSSR Sponsored National Seminar with International Delegate Participation) 2) Annual 48th Conference of the Institute of Historical Studies 3) The First World War (1914-1918) Analyzed from a Multi-Disciplinary Point of View in Context of the 100th Anniversary of its Beginning 4) 1st Annual Conference of Paschimbanga Anchalik Itihas O Loksanstriti Charcha Kendra	Malda College, Malda 2) Banwarilal Bhalotia College, Asansol, West Bengal in collaboration with the Institute of Historical Studies, Loudon St., Kolkata. 3) Jamini Roy College 4) Pashchimbanga Anchalik Itihas O Loksanskriti Charcha Kendra, Madhyakalkanp	0 2) 9th – 12th January, 2013 3) 5th February, 2015 4) 18th – 19th July, 2015

Jamini Roy College

Self Study Report - 2015

ANNEXURE -4

Research and Publication Report

				ur, Baruipur, Kolkata.	
Geography – 3	Mithun Kumar Pal – 1	1) Geographical Representation of World War 1: Aspects of Physical, Political and Environmental Geography	1) The First World War (1914-1918) Analyzed from a Multi-Disciplinary Point of View in Context of the 100th Anniversary of its Beginning	2) Jamini Roy College	5) 5th February, 2015
	Manisha Shit – 2	1) Runoff modelling of for the Upper Part of the Dwarakeshwar Watershed using Satellite Data and GIS 2) Assessment of Soil Erosion and its Impact on Environment: A Case	1) ISRS Conference 2) UGC Sponsored Conference	1) ISRS, Delhi	

Jamini Roy College

Self Study Report - 2015

ANNEXURE -4

Research and Publication Report

		Study of Jaipanda Watershed			
Bengali -	Prabhat Kumbhakar – (2)	1) Barnamoy Byaktiwa Dwijendralal 2) Bangla Sahitye Madhusudaner Daner Mati Sonar Fasal	1) Sardha Shatabarse Dwijendralal Roy 2) Swarer Vinnata: Madhusudan – Adhunik O Uttar Adhunik Kale Thar Prasangikata	1) Bankura Zilla Saradamani Mahila Mahavidyapith 2) Sonamukhi College	1) 30-31st August, 2013 2) 30th September, 2013
Total Presentation in all Departments = 09					

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

ज्ञान-विज्ञान विमुक्तये

No. WB1-036/12-13 (ERO) ID No. WB1-036 Date: 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 221867

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to **Jamini Roy College**

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **782990** towards the scheme **XIIth Plan College Development** to the Principal, **Jamini Roy College** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant **Undergraduate Plan Block Grant**	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Plan Block Grant-Head-31	531495	0	212598	212598
n Block Grant-Head-35	2125980	280000	570392	850392
		Total	782990	

The College is requested to note:

A. **SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%**
B. **ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%**
C. **General district: General-77.5%, SC-15% and ST-7.5%**
D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debitable to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,
Jamini Roy College
Beliatore, Bankura
West Bengal 722203

(b) Account No.: 1348097283

(c) Name & Address of Branch: Central Bank of India, Beliatore, Bankura

(d) MICR Code of Branch:

(e) IFSC Code : CBINO280115

(f) Type of Account : SB/Current/Cash Credit

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs,2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs. 2005 and instructions/Guidelines there under from time to time.
7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

ज्ञान-विज्ञान विमुक्तये

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.] in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28./5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs._____ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No 531 (UGC) dated 3/28/2014
20. This issue with the approval of _____ vide Diary No. _____ dated _____

Yours faithfully,

(Dr. Mohammad. Arif)
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal,
   Jamini Roy College
   Beliatore, Bankura
   West Bengal 722203

   He/She is requested to abide by these instructions/Guidelines of sanction order
2. Registrar/ Director, Co-ordinator, College Development Council, Burdwan University
3. Auditor General, Govt. of West Bengal
4. The Secretary, Higher Education, Govt. of West Bengal
5. The Director of Public Instructions (Higher Education) Govt. of West Bengal
6. Undergraduate

Details of the amount is being released:

General component: Rs.	606817
SC component:Rs.	117448
ST component: Rs.	58724
TOTAL:	782990

(Avtar Singh)
Under Secretary

JAMINI ROY COLLEGE

Self Study Report -2015

ALUMNI ASSOCIATION

LIST OF MEMBERS

Annexure-6

SL. NO.	NAME	CURRENT POSITION	ADDRESS
1	Rohit Ghosh	H.S. TEACHER	Vill: Kachhal P.O.: Dhabani
2	Sulata Basuli	H.S. TEACHER	Vill: Chanduria P.O: Beliatore
3	Soumen Mondol	H.S. TEACHER	Vill & P.O.: Beliatore
4	Abhijit Metya	H.S. TEACHER	Vill: Nutangram, Beliatore
5	Soumyakanti Dey	H.S. TEACHER	Vill: Nutangram, Beliatore
6	Kishore Lai	H.S. TEACHER	Vill: Beliatore
7	Nilanjana Bit (Dey)	Primary School Teacher	Vill: Nutangram, Beliatore
8	Debi Ash	H.S. TEACHER	Vill: Beliatore
9	Priyatosh Kundu	Primary School Teacher	Vill: Baro Mile, near Beliatore
10	Sabyasachi Ghosh	Service (Exide Co. Bankura branch)	Vill: Sagrakata

JAMINI ROY COLLEGE

Self Study Report -2015

ALUMNI ASSOCIATION
LIST OF MEMBERS

Annexure-6

11	Mahadev Sharma	Computer Expert at Jorshal School, Bankura	Vill: Sagrakata
12	Shantanu Karmakar	Junior Technician, Indian Railways	Vill: Belboni
13	Karunamoy Ghoshal	Entrepreneur	Vill: Beliatore
14	Gautam Dutta	Entrepreneur	Vill: Beliatore
15	Pranay Ghosh	Border Security Force	Vill: Lalbazar, Beliatore
16	Animesh Dey	H.S. TEACHER	Vill: Beliatore
17	Diptam Mondol	Primary School Teacher	Vill: Beliatore
18	Chiradeep Mondol	Primary School Teacher	Vill: Beliatore
19	Shubhadeep Mondol	Primary School Teacher	Vill: Beliatore
20	Sandip Dutta	H.S. TEACHER	Vill: Nutangram, Beliatore
21	Samanayay Mukherjee	H.S. TEACHER	Vill: Beliatore

JAMINI ROY COLLEGE

Self Study Report -2015

ALUMNI ASSOCIATION
LIST OF MEMBERS

Annexure-6

22	Moushumi Mukherjee	H.S. TEACHER	Vill: Beliatore
23	Bipadtaran Dhibar	Primary School Teacher	Vill: Beliatore
24	Ananta Konar	H.S. TEACHER	Vill: Beliatore
25	Jayanta Ghosh	Primary School Teacher	Vill: Beliatore
26	Animesh Sarkar	Government Service	Vill: Lalbazar, Beliatore
27	Ramkrishna Chatterjee	H.S. TEACHER	Vill: Ramharpur, Bankura
29	Krishna Bangal	Accounts Officer A.G. Bengal	Vill: Markha, Bankura
30	Gargi Neogi	NET Qualified	Vill: Beliatore, College Para
31	Arindam Dey	Sr. Sales Associate, Convergys India Pvt. Ltd., New Delhi	Bashirhat, N. 24 Parganas, West Bengal

Jamini Roy College
Self Study Report - 2015
ANNEXURE -7

NSS Unit

UNIT HEAD: Prof. Ramkrishna Mukhopadhyay

NAME OF ADOPTED VILLAGE: NUTANGRAM, BELIATORE, BARJORA BLOCK, BANKURA DISTRICT

DATE OF ACTIVITY	NAME OF ACTIVITY	REMARKS
1.3.2002	Blood Donation Camp	
14.7.2002 – 20.7.2002	Tree Plantation at College Campus and Adopted Village	
12.2.2006	Cleaning the Beliatore Public Health Centre Campus	
21.2.2006	Cleaning the Beliatore Village Panchayat Campus	
26.3.2010	Free Neuro-Therapy Camp	
27.3.2010	Blood Donation Camp	
1.4.2010 – 20.4.2010	Free Neuro-Therapy Camp	

Jamini Roy College
Self Study Report - 2015
ANNEXURE -7

NSS Unit

DATE OF ACTIVITY	NAME OF ACTIVITY	
25.3.2012	First Aid Training	
27.3.2012	Free ECG Test organized in collaboration with Mission Hospital, Durgapur	
28.3.2012	Survey of Adopted Village	
29.3.2012	Free Eye Test Camp	
30.3.2012	Seminar on Thalassemia & A.I.D.S.	
3.3.2013	Pulse Polio Immunization Programme	
4.3.2013	Health Care Camp	
20.6.2014	Pulse Polio Immunization Programme	
20.7.2014	Planting of Fruit Trees at Adopted Village	

Jamini Roy College
Self Study Report - 2015
ANNEXURE -8

DETAILS OF SEMINARS ORGANIZED BY THE COLLEGE

DATE	NAME OF SEMINAR	ORGANIZING DEPARTMENTS	SPEAKERS	OTHER GUESTS IF ANY
12th September, 2007	142nd Birth Anniversary of Sri Basantaranjan Roy Vidyaballabh Who Discovered the manuscript "Sri Krishna Kirtana"	All Departments in collaboration with Basantaranjan Punthi Sangrahashala, Beliatore	Dr. Mihir Choudhury Kamilla, D.Lit. Burdwan University – Sri Krishna Kirtana Manuscript and Sri Basantaranjan Roy Vidyaballabh	Chief Guest: Sri Tripura Basu Guest of Honour: Sri Mohan Singha, Secretary, Basantaranjan Punthi Sangrahashala
5th February, 2015	The First World War (1914-1918) Analyzed from a Multi-Disciplinary Point of View in Context of the 100th Anniversary of its Beginning	History, Bengali & English	1) Dr. Subikash Chowdhury, Associate Professor in Economics, Bankura Christian College (Keynote Address) 2) Dr. Kamal Chandra Mondol, Professor in Bengali, Burdwan Raj College – "Nazrul Islam and the First World War" 3) Prof. Deboprokash Bhattacharjee, Assistant Professor in History, Jamini Roy College – "The First World War: Aspects of Military	Chairman: Sri Ashutosh Mukhopadyay, Hon'able MLA, Barjora

			History” 4) Prof. Abhijit Misra, Guest Lecturer in Economics, Bankura Sammilani College – “Economic Aspects of the First World War” 5) Prof. Mithun Kumar Pal, Guest Lecturer in Geography – “Geographical Representation of World War I”	
25th March, 2015	Srimad Bhagavat Gita : Sahitye O Manane	All Departments	1) Srimat Swami Kirttibasanandaji Maharaj, Secretary, Ramakrishna Mission, Ramharipur, Bankura – Literary, Theological and Social Aspects of the Gita 2) Prof. Arabindo Chattopadhyay – Literary aspects of the Gita	Chairman: Prof. Asoke Ghosh, Associate Professor in Philosophy, Jamini Roy College
8th April, 2015	Updating & Maintenance of Library in a Rural College Despite Financial and Manpower Constraints	All Departments	1) Dr. V.K. Thomas, Librarian, Central Library, Visva-Bharati University – Digitization of Library 2) Dr. N.C. Saha, Deputy Librarian, Central Library, Visva-Bharati University – Administrative Aspects & Daily Operations of Library	Chairperson: Prof. Suchitra Mitra, Associate Professor in Political Science, Jamini Roy College

মিটিং নং / Meeting No.		উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	
তারিখ / Date			সময় / Time	

১। 1.	৮। 8.	১৫। 15.
২। 2.	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted

Teacher-in-charge places before the house the proposed fees-structure of the students for the academic session 2015-2016. The house approves the said fees-structure with some rectification. The said fee-structure is as follows:

HONOURS COURSES

Tuition fees for June '15 to May '16 (12x75)	Rs 900.00
Admission Fee	Rs 85.00
Session charges	Rs 1090.00
Library Deposit	Rs 45.00
Identity Card	Rs 25.00
University Registration Fee (with Form)	Rs 105.00
University Enrolment Fee	Rs 50.00
University Sports Fee	Rs 50.00
	Total = 2350.00

General Courses

Tuition fees for June '15 to May '16 (12x50)	Rs 600.00
Admission Fee	Rs 50.00
Session Charges	Rs 1090.00
Library Deposit	Rs 30.00
Identity Card	Rs 25.00
University Registration Fee (with Form)	Rs 105.00

নং / No.	রেজল্যুশন / Resolution Adopted

University Enrolment Fee Rs 50.00
University Sports Fee Rs 50.00
Total = 2000.00

Break-up of Session Charges:

Union Fee	Rs	55.00
Library Fee	Rs	30.00
Common-Room Fee	Rs	15.00
Game Fee	Rs	25.00
Development Fee	Rs	600.00
Electricity charges	Rs	150.00
Students' Aid Fund	Rs	25.00
College Magazine Fee	Rs	30.00
College Examination Fee	Rs	95.00
Saraswati Puja	Rs	45.00
Annual charges for Cultural Programme	Rs	20.00
	Total =	1090.00

Agenda 6. Release of Prof. Siddhartha Biswas for his appointment in Kishore Bharati Bhagini Nibedita College.

Teacher-in-charge informs the house that Prof. Siddhartha Biswas, Assistant Professor in English, Jamini Roy College, wants to join Kishore Bharati Bhagini Nibedita College as Assistant Professor in English and that he prays for lien for one year from the date of his release. The house resolves that Prof. Biswas, Assistant Professor in English, Jamini Roy College be granted lien for one year and that he will be released on lien for one year from the date of his release. Accordingly, teacher-in-charge is requested to do the needful in this regard.

মিটিং নং / Meeting No.		উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	
তারিখ / Date			সময় / Time	

১। 1.	৮। 8.	১৫। 15.
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৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted

of the College bearing account number 0298100411752, 0298100411804, 0298100428187 dated 24.12.14, 23.12.14 and 03.01.15 of Rs 1,26,190·63 (One lakh twenty six thousand one hundred ninety and sixty three paisa only), 4,93,325·55 (Four lakh ninty three thousand three hundred twenty five and fifty five paisa only) and 1,72,680·21 (One lakh seventy two thousand six hundred eighty and twenty one paisa only) respectively be re-fixed for three years from the date on which it matures. It is further resolved that the said certificate be operated by the Principal / Teacher-in-charge of the College.

Agenda 8. Final payment of P.F. money in favour of Prof. Alokenath Dhalal, Associate Prof. in Economics due to Superannuation.

It is resolved that the final payment of P.F. money be made to Professor Alokenath Dhalal, Associate Professor in Economics of Jamini Roy College who will retire w.e.f. 01.05.2015.

Agenda 9. Opening of New Account in IDBI Bankura & SBI Belialore for ensuing on line admission.

a) It is resolved that a Savings Bank Account be opened in IDBI, Bankura Branch for on-line admission of the College. It is further resolved that this account be operated jointly by the Teacher-in-charge/ Secretary of the Governing Body of Jamini Roy College and any one of the following members:

নং / No.	রেজল্যুশন / Resolution Adopted

i) Prof. Suchitā Nitā, Bursar of the College
ii) Prof. Asoke Kumar Ghosh, member, Governing Body of Jamini Roy College.

b) It is resolved that a connect account be opened in State Bank of India, Belialore Branch for on-line admission of the college. It is further resolved that this account be operated jointly by the Teacher-in-charge/ Secretary of the Governing Body of Jamini Roy College and any one of the following teachers:
i) Professor Suchitā Nitā, Bursar of the College
ii) Professor Asoke Kumar Ghosh, member of the Governing Body of Jamini Roy College.

Agenda 10. Non refundable P.F loan in favour of Sisir Kumar Sur & Ajit Pramanik

a) It is resolved that a non-refundable P.F. loan of Rs 80,000/- (Eighty thousand) only be granted to Sri Sisir Kumar Sur, office bearer of this College. Teacher-in charge is requested to do the needful in this regard.

b) It is resolved that a non-refundable P.F loan of Rs 2,00,000/- (Two lakh) only be granted to Sri Ajit Kumar Pramanik, Library Peon of the College. Teacher-in-charge is requested to do the needful in this regard.

Agenda 11. Leave Affairs.

The following leaves taken by the Staff of the College be approved by the Governing Body.

Sl No.	Name	Designation	Nature of leave	Duration	No. of days

মিটিং নং / Meeting No.		উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	
তারিখ / Date			সময় / Time	

১। 1.	৮। 8.	১৫। 15.
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৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No. — **রেজল্যুশন / Resolution Adopted**

Sl No.	Name	Designation	Nature of Leave	Duration	No. of Days
03.	Prof. S. Biswas	Assitant Prof. in English	E.L.	25.2.15 - 26.2.15	2 days.
04.	Mr. A. Chattopadhyay	clerk	E.L.	10.2.15 - 13.2.15	4 days.
05.	Mr. A. Mukherjee	Typist	E.L.	1.12.15 - 4.12.15	4 days
06.	Mr. S. Sur	Office Bearer	E.L.	18.9.14 - 27.9.14	10 days } 17 days
				1.12.14 - 7.12.14	7 days }
07.	Mr. S. Mondal	clerk	E.L.	3.12.15	1 day } 5 days
				6.2.15 - 7.2.15	2 days
				16.3.15	1 day
				20.3.15	1 day
08.	Mrs J. Mondal	Lady Attendant	E.L.	18.12.14 - 23.12.14	= 6 days.

Agenda 12 Miscellaneous.

12 (a) Teacher-in-charge informs the house that all duly filled CAS forms of Professors of different departments alongwith all relevant papers duly signed and sealed have already been submitted to him. Incumbents for CAS are as follows.

i) Prof. Prokash Kanti Nayak, Department of Bengali

ii) Prof. Debaprokash Bhattacharjee, Department of History

iii) Prof. Siddhartha Biswas, Department of English.

The house requests the Teacher-in-Charge to make correspondence to D.P.I, Education

শ্রীমা ট্রেডার্স ৪৫ বেনিয়াটোলা লেন, কলকাতা-৯ ফোন- ২২১৯ ৩৮৬৫

নং / No.	রেজল্যুশন / Resolution Adopted

Directorate, WB for Government Nominees in this regard.

(b) It is resolved that the remuneration of Contingency staff namely Ujal Kar, Ranjit Sur and Rita Neogi of the college be enhanced from 4500/ to 6000/-, 4350/- to 5500/- and 3,500/ to 4,500/- respectively. This increased salary will be effective from the salary of April 2015 onwards and no further request will be entertained in this regard before three years from the date on which it effects.

(c) Teacher-in-charge informs the house that three or four CCTV may required in the College campus. The house admits this requirement and requests Teacher-in-charge to do the needful in this regard.

(d) As per notification of West Bengal College Service Commission for filling up the Assistant Professors and Librarian, it is resolved by the house that requisition format along with all necessary documents be sent to College Service Commission within 30th April 2015 for the following vacant posts:

i) Bengali 01 (SC)
ii) History 01 (ST)
iii) Sanskrit 01 (General)
iv) Geography 01 (OBC-B)
v) Librarian 01 (General, as it is single cadre vacancy)

Teacher-in-charge is requested to submit the requisition form to C.S.C. after authentication by DPI, Govt. of West Bengal along with authentication of posts by B.C.W Department, Govt of West Bengal.

তারিখ / Date		উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	
			সময় / Time	

১। 1. ৮। 8. ১৫। 15.
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৩। 3. ১০। 10. ১৭। 17.
৪। 4. ১১। 11. ১৮। 18.
৫। 5. ১২। 12. ১৯। 19.
৬। 6. ১৩। 13. ২০। 20.
৭। 7. ১৪। 14. ২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted

ex-principal of Jamini Roy College who retired on 28/2/2014.

ii) It is resolved that the accrued interest of Rs 34,611/- Thirty four thousand six hundred eleven) only for 2013-2014 be paid to Sri Dipak Kumar Mondal, ex-head-clerk of Jamini Roy College who retired on 30.11.2013.

iii) It is resolved that the accrued interest of Rs 5846/- (Five thousand eight hundred forty six) only upto 31.03.2014 be paid to Dr. Krishna Bandhan Ghosh, ex-principal of Jamini Roy College who resigned from College on 30.11.2006

The meeting ends with a vote of thanks to the chair.

Teacher-in-Charge
Jamini Roy College
Beliatore, Bankura(W.B.)

President
GOVERNING BODY
JAMINI ROY COLLEGE
P.O.-Beliatore, Dt-Bankura(WB)

শ্রীমা ট্রেডার্স ৪৫ বেনিয়াটোলা লেন, কলকাতা-৯ ফোন- ২২১৯ ৩৮৬৫

	120	উপস্থিত সভ্যগণের নাম	স্থান / Place: Jamini Roy Colly
তারিখ / Date	13.7.15	NAME OF MEMBERS PRESENT	সময় / Time: 2 P.M.

১। 1. Prokash Nayek
২। 2. Kalidas Mukherji
৩। 3. Manoranjan chakraborty
৪। 4. Arup Kumar Ghosh 13/7/15
৫। 5. Arpita Banerjee
৬। 6. Pooke Kr. ghosh 13.7.15
৭। 7. Debaprakash Bhattacharjee 13.7.15
৮। 8. Srimati Mukhopadhyay 13/7/15
৯। 9. Rakshahari Mukhopadhyay
১০। 10. Rajib Ghosh
১১। 11.
১২। 12.
১৩। 13.
১৪। 14.
১৫। 15.
১৬। 16.
১৭। 17.
১৮। 18.
১৯। 19.
২০। 20.
২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
	The meeting starts with Sri Prakash Kanti Nayek, Teacher-in-Charge, on the chair.
	For the post of President of the governing Body of Jamini Roy College, Beliatore, Bankura, the name of Asutosh Mukherjee, M.L.A. Barjora Constituency, Barjora, Bankura, is proposed by Manoranjan Chakraborty and Arup Kumar ghosh University Nominees of governing Body and seconded by sri Kalidas Mukherjee, Doner member of governing Body and Rajib ghosh, G.S. Jamini Roy College and accepted unanimously by the House.
	Asutosh Mukherjee, M.L.A. Barjora constituency, is elected unanimously as the President of the governing Body of Jamini Roy College, Beliatore, Bankura.
	The meeting ends with a vote of thanks to the chair.

শ্রীমা ট্রেডার্স ৪৫ বেনিয়াটোলা লেন, কলকাতা-৯ ফোন- ২২১৯ ৩৮৬৫

JAMINI ROY COLLEGE
BELIATORE, BANKURA

BALANCE SHEET AS AT 31ST MARCH, 2011

LIABILITIES	AMOUNT RS. P.	AMOUNT RS. P.	ASSETS	AMOUNT RS. P.	AMOUNT RS. P.
GENERAL FUND			FIXED ASSETS		
As Per last account	7,008,235.75		As per Schedule " A "		5,828,637.69
Add : Surplus being excess of Income over Expenditure	288,330.94				
	7,296,566.69		SECURITY DEPOSIT (WBSEB)		
Add : Utilisation of Specific Fund:			As per last Account		710.00
Tube Well	50,000.00				
Books	163,843.00		TELEPHONE DEPOSIT		
Equipment	703,909.00		As per last Account		2,000.00
Building	100,000.00	8,314,318.69			
			PROVIDENT FUND		4,364,038.00
GRANT					
As per Schedule " B "		308,179.00	P.F interest Receivable		2,491.00
			TUITION FEES RECEIVABLE		255,475.00
SUBSIDIARY FUND.					
As per Schedule " C "		1,709,609.02	BUILDING GRANT RECEIVABLE		
			As per last Account		48,000.00
UNIVERSITY FEES					
As per Schedule " D "		234,163.90	GRANT IN AID RECEIVABLE		681,176.00
PROVIDENT FUND					
As per Schedule " E "		4,366,529.00	FIXED DEPOSIT A/c No. 11283		
			(SCHEDULE - " I ")		
			(With United Bank of India		
G.S.S.			Beliatore Branch)		
As per Schedule " F "		23,782.00	As per last Account	68,370.00	
			Add : Interest	844.58	
PROFESSIONAL TAX.				69,214.58	
As per last account	302.00		Less : Matured	69,214.58	-
Less : Written Off	302.00	-			
			Puja Advance to Staff		52,500.00
CURRENT LIABILITIES					
Salary Payable		681,176.00	FIXED DEPOSIT A/C No. 11752		
			(SCHEDULE - " I ")		
AUDIT FEES			(With United Bank of India		
As per last account	3,861.00		Beliatore Branch)		
Add : During this year	3,861.00	7,722.00	As per last Account	83,861.00	
			Add : Interest	5,625.00	
Earnest Money :				89,486.00	
As per last A/C.	6,000.00		Less : Matured	89,486.00	-
Less : Paid	3,000.00	3,000.00			
	C/F	15,648,479.61		C/F	11,235,027.69

Cont-2

	B/F	15,648,479.61		B/F	11,235,027.69
			FIXED DEPOSIT A/c No. 11804		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			As per last Account	121,500.00	
			Add : Interest	8,150.00	
				129,650.00	
			Less: Tds	1,030.46	
				128,619.54	
			Less : Matured	128,619.54	-
			FIXED DEPOSIT A/c No. 0298100411752		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			Add : This Year	69,214.58	
			Add : Interest	3,698.00	72,912.58
			FIXED DEPOSIT A/c No. 0298100411283		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			Add: This Year	89,486.00	
			Add : Interest	2,247.00	91,733.00
			Adv Salary :As per Last A/c	71,000.00	
			Add: Advance this Year	201,000.00	
				272,000.00	
			Less : Realisation	142,000.00	130,000.00
			FIXED DEPOSIT A/c No. 0298100425100		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			Add: This Year	1,000,000.00	
			Add : Interest	37,500.00	1,037,500.00
			FIXED DEPOSIT A/c No. 0298100425094		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			Add: This Year	500,000.00	
			Add : Interest	18,290.00	518,290.00
	C/F	15,648,479.61		C/F	13,085,463.27

Cont-3

	B/F	15,648,479.61		B/F	13,085,463.27
			FIXED DEPOSIT A/c No. 0298100411804		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			Add: This Year	128,619.54	
			Add : Interest	3,650.00	132,269.54
			FIXED DEPOSIT A/c No. 0298100428187		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Belistore Branch)		
			Add: This Year	400,000.00	
			Add : Interest	8,860.00	408,860.00
			Advance For Door and Window		95,000.00
			Advance To Carpenter		5,000.00
			Advance to Mason		12,000.00
			CASH AND BANK BALANCES		
			CASH AT BANK		
			With		
			i) United Bank of India.		
			-- Belistore Branch		
			a) Savings Bank A/c No.6359	168,339.60	
			b) Savings Bank A/c No.8062	53,454.30	
			c) Savings Bank A/c No.5646	45,099.60	
			d) C.D. A/c No.12	58,943.60	
			e) C.D. A/c No.11110245366 SBI BNK	938,945.20	
			e) C.D. A/c No.11110246416 SBI BNK	91,558.00	
			e) S.B. A/c No.1348097283 CBI BNK	129,835.50	
			Axis Bank 90010034184027	421,361.00	1,907,536.80
			CASH IN HAND		2,350.00
		15,648,479.61			15,648,479.61

SIGNED IN TERMS OF OUR SEPARATE REPORT OF EVEN DATE

DATE : 21ST. OCTOBER, 2011
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2011

EXPENDITURE	AMOUNT RS. P.	INCOME	AMOUNT RS. P.
To Salary to Staff	8,761,777.00	By Grant in Aid	8,761,777.00
To Part Time Honorarium	802,000.00	(As per Schedule - " H ")	
To Admission Expenses	34,698.00	By Tuition Fees (As per Schedule -G)	906,900.00
To Union Expenses	40,886.00	By Admission Fees	36,625.00
To Electric Expenses	48,810.00	By Union Fees	54,400.00
To College Examinations	12,259.00	By Electric Fees	81,600.00
To Annual Charges	11,760.00	By College Examination Fees	81,600.00
To Saraswati Puja	51,747.00	By Annual Charge	20,400.00
To Sitting Charge	7,327.00	By Saraswati Puja	54,400.00
To Building Contingency	6,526.00	By Identity Card	6,500.00
To Processing fees	7,315.00	By P.Tax '--- Written off	302.00
To Contingency	22,754.00	By Self Financing Course fees	641,900.00
To Travelling Expenses	27,460.00	By Processing Fees	8,125.00
To Geography Lab.	2,300.00	By Late Fine	3,870.00
To Stationery	12,870.00	By Sale proceeds of Prospectus	63,090.00
To Contingency Staff	41,677.00	By Interest on Savings Bank A/C	77,414.00
To Postage	391.00	By Royality received from computer	14,064.00
To Printing Charge	6,945.00	By Accrued Interest on Fixed deposits	844.58
To Meeting Expenses	1,612.00	By Accrued Interest on Fixed deposits	5,625.00
To Repair Charge	7,830.00	By Accrued Interest on Fixed deposits	8,150.00
To Maintenance Charge of Computer	8,675.00	By Interest on Fixed Deposit Matured	11,572.00
To Half free studentship	55,050.00	By Interest on Fixed Deposit	3,698.00
To Telephone Charge	8,744.00	By Interest on Fixed Deposit	37,500.00
To Bank Charge	1,206.00	By Interest on Fixed Deposit	18,290.00
To Part time Sweeper	8,400.00	By Interest on Fixed Deposit	2,247.00
To Electricity Charges	1,850.00	By Interest on Fixed Deposit	3,650.00
To Audit Fees	3,861.00	By Interest on Fixed Deposit	8,860.00
To Student Health Home	6,355.00	By Student Health Home	6,800.00
To Election Expenses	8,592.00	By Geography Practical	9.00
To Annual Inspection	1,000.00	By Review Processing	2,540.00
To Review Late	900.00	By G.S.L.I.	4,680.00
To Computer Stationery	2,836.00	By G.S.L.I. Final	31,980.00
To G.S.L.I. Final Payment	31,980.00		
To Review Processing	2,540.00		
To Submission of I. Tax Return	1,320.00		
To Legal Charges	2,050.00		
To Fuel for Generator	1,979.00		
To Generator Maintenance	310.00		
To G.S.L.I.	4,692.00		
To W.C.C.	12,405.00		
To Audit Fees (U.G.C.)	8,455.00		
To Late fine	2,970.00		
To Fine for P.Tax	88.00		
To Identity Card	3,750.00		
To T.D.S. on Fixed Deposit	1,030.46		
To Depreciation	581,099.18		
To Surplus being excess of Income over Expenditure	288,330.94		
	10,959,412.58		10,959,412.58

SIGNED IN TERMS OF OUR SEPARATE REPORT OF EVEN DATE

DATE : 21ST. OCTOBER, 2011
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2011

RECEIPTS	AMOUNT RS. P.	AMOUNT RS. P.	PAYMENTS	AMOUNT RS. P.	AMOUNT RS. P.
To Opening Balance			By Salary paid to staff		8,550,593.00
CASH IN HAND		345.00	By P.F. Deposit to Treasury		1,296,100.00
CASH AT BANK			By Professional Tax paid to Govt.		49,792.00
With			By L.I.C. Deposit		89,028.00
i) United Bank of India.			By Income Tax deposit		551,208.00
Beliatore Branch			By G.S.L.I.		36,672.00
a) Savings Bank A/c No.6359	1,146,427.60		By Puja Advance		140,000.00
b) Savings Bank A/c No.8062	164,974.30		By Part time Honorarium		802,000.00
c) Savings Bank A/c No.5646	79,757.60		By Part time Sweeper		8,400.00
d) C.D. A/c No.100012	176,512.60		By Admission Expenses		34,698.00
			By Union Expenses		40,886.00
ii) State Bank of India.			By Library Expenses		14,943.00
Bankura Branch			By Contingency Staff		41,677.00
a) C.D. A/c No.11110245366	734,307.20		By Games Expenses		20,597.00
b) C.D. A/c No.11110246416	184,774.00		By Electric Expenses		48,810.00
			By Student Aid.		13,020.00
iii) Central Bank Of India.			By Magazine Expenses		19,000.00
Bankura Branch			By College Examination		12,259.00
a) Savings Bank A/c No.1348097283	847,408.50	3,334,161.80	By Annual Charge		11,760.00
			By Saraswati Puja		51,747.00
TO FEES			By Identity Card		3,750.00
Tuition Fees		984,100.00	By Centre Expenses		125,928.00
Admission Fees		36,625.00	By Processing Fees		7,315.00
Union Fees		54,400.00	By Stationery Expenses		12,870.00
Library Fees		27,200.00	By Travelling Expenses		27,460.00
Common Room Fees		20,400.00	By Postage		391.00
Games Fees		27,200.00	By Printing Charge		6,945.00
Development Fees		360,400.00	By Meeting Expenses		1,612.00
Electric Fees		81,600.00	By Repair Charge		7,830.00
Student Aid		27,200.00	By Maintenance of Equipment		33,805.00
Library Deposit fees		21,975.00	BY UNIVERSITY EXPENSES		
Magazine Fees		34,000.00	Registration expenses	29,950.00	
College Examination		81,600.00	Sports charge	10,860.00	40,810.00
Annual Charge		20,400.00			
Saraswati Puja		54,400.00			
Identity Card		6,500.00			
Centre Fees Collection		133,150.00			
Self Financing Course Fees		641,900.00			
Processing Fess		8,125.00			
Review Processing Fees		2,540.00			
Late Fine		3,870.00			
	C/F....				
		5,962,091.80		C/F....	12,101,906.00

Contd....P/2

RECEIPTS	AMOUNT RS. P.	AMOUNT RS. P.	PAYMENTS	AMOUNT RS. P.	AMOUNT RS. P.
	B/F.....	5,962,091.80		B/F.....	12,101,906.00
TO UNIVERSITY FEES			Examination Charge	191,840.00	
Registration fees	34,375.00		Late fine	2,970.00	
Examination fees	260,000.00		Spot Assessment fees	5,400.00	
Sports Fees	12,580.00		Enrolment Fees	44,200.00	
Enrollment Fees	70,960.00		Inspection Fees	1,000.00	
Review fees	33,040.00		Review	33,040.00	278,450.00
Spot Assessment Fees	5,400.00	416,355.00			
To Annual Rent for Canteen			By Building Contingency		6,526.00
To Student Health Home			By Income Tax Return		1,320.00
To Scholarship Received		6,800.00	By Professional Tax Return		2,050.00
from Govt.		24,120.00	By Student Health Home		6,355.00
To Sale Proceeds			By Scholarship		24,120.00
of News paper etc		63,090.00	By P.F. Interest		256,344.00
To P.F. interest from Govt.			By Maintenance charge		8,675.00
To Bank Interest		256,344.00	- Of Computer		
To Grant in Aid.		77,414.00	By Half free studentship		55,050.00
To P.F. Contribution		8,692,593.00	By Telephone charge		8,744.00
To P.F. Loan Realisation		1,142,200.00	By Bank Charge		1,206.00
To Professional Tax		153,900.00	By Audit fees		8,455.00
To Income Tax		49,704.00	By Election Expenses		8,592.00
To L.I.C.I. Premium		551,208.00	By Building Contingency		22,754.00
To G.S.L.I. Premium		89,028.00	By Development Expenses		810.00
To Realisation of Puja advance		4,680.00	By Electricity		1,850.00
To Geography Practal		129,500.00	By Computer Repair		2,836.00
To N.S.S.		9.00	By Vetting Charges		7,327.00
To G.S.L.I. Final Payment		13,500.00	By Fuel for Generator		2,289.00
U.G.C. EQUIPMENT SPL ADV.		31,980.00	By N.C.C.		12,405.00
U.G.C. BOOKS SPL ADV. M.S.		20,000.00	By N.S.S.		13,500.00
U.G.C. N.R.C. GRANT		30,000.00	By Building Plan & Estimate		26,750.00
		237,000.00	By Geography Lab.		102,883.00
			By UGC. Books 11th Plan		133,843.00
			By Building (State Govt.)		159,193.00
			By Furniture		42,790.00
	C/F....	17,951,516.80		C/F....	13,297,023.00

Contd....P/3

	B/F....	17,951,516.80		B/F....	13,297,023.00
			By UGC Internet		237,100.00
GRANT FOR TUBE WELL		50,000.00	By UGC Backward Areas		400,400.00
			By UGC Equipment 11th Plan		13,104.00
To Maturity of Fixed Deposit		69,214.58	By UGC Equipment Spl Development		48,880.00
			By UGC Books Spl Development		32,391.00
To Maturity of Fixed Deposit		89,486.00	By Fixed Deposit	69214.58	
			By Fixed Deposit	89,486.00	
To Maturity of Fixed Deposit		129,650.00	By Fixed Deposit	128,619.54	
			By Fixed Deposit	2,700,000.00	2,987,320.12
To Maturity of Fixed Deposit		811,572.00	By Tube Well		54,910.00
			By Water Pipe Line		14,283.00
To Royalty		14,064.00	By Improvement of Facilities in the existing premises (Latrines)		110,735.00
			By Furniture Advance		5,000.00
			By TDS		1030.46
			By Review Processing		2,540.00
			By Review Late		900.00
			CASH IN HAND		2,350.00
			CASH AT BANK		
			With		
			i) United Bank of India,		
			-- Beliatore Branch		
			a) Savings Bank A/c No.6359	168,339.60	
			b) Savings Bank A/c No.8062	53,454.30	
			c) Savings Bank A/c No.5646	45,099.60	
			d) C.D. A/c No.100012	58,943.60	
			ii) State Bank of India,		
			-- Bankura Branch		
			a) C.D. A/c No.11110245366	938,945.20	
			b) C.D. A/c No.11110246416	91,558.00	
			iii) Central Bank Of India,		
			-- Bankura Branch		
			a) Savings Bank A/c No.1348097283	129,835.50	
			iii) Axis Bank,		
			-- Bankura Branch		
			a) Savings Bank A/c No.910010094184027	421,361.00	1,907,536.80
		19,115,503.38			19,115,503.38

SIGNED IN TERMS OF OUR SEPARATE REPORT OF EVEN DATE

DATE : 21ST. OCTOBER, 2011
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - A

JAMINI ROY COLLEGE
BELIATORE, BANKURA

SCHEDULE OF FIXED ASSETS FOR THE YEAR ENDING 31ST MARCH 2011

SL. NO.	PARTICULARS	OPENING BALANCE AS ON 01.04.2010 RS.	ADDITION		TOTAL RS.	RATE OF DEPN.	DEPRECIATION FOR THE YEAR RS.	CLOSING BALANCE AS ON 31.03.11 RS.
			UPTO 30.09.10 RS.	AFTER 30.09.10 RS.				
01.	LAND	17,682.15	-	-	17,682.15	--	-	17,682.15
02.	BOOKS	504,839.20	82,326.00	83,908.00	671,073.20	10%	62,911.92	608,161.28
03.	BUILDING	3,898,145.13	80,477.00	109,201.00	4,087,823.13	10%	403,322.26	3,684,500.87
04.	OFFICE EQUIPMENTS	169,018.65	29,995.00	703,294.00	902,307.65	10%	55,066.00	847,241.65
05.	FURNITURE	121,478.13	6,790.00	36,000.00	164,268.13	10%	14,926.00	149,342.13
06.	SPORTS EQUIPMENTS	4,569.21	-	-	4,569.21	10%	456.00	4,113.21
07.	COMPUTER	150,546.30	-	-	150,546.30	10%	15,055.00	135,491.30
08.	ELECTRIC MATERIALS	20,346.80	-	-	20,346.80	10%	2,035.00	18,311.80
09	CYCLE STAND	89,065.30	-	-	89,065.30	10%	8,906.00	80,159.30
10	GENERATOR ROOM	10,773.00	-	-	10,773.00	10%	1,077.00	9,696.00
11	GEOGRAPHY LAB	121,506.00	14,100.00	86,483.00	222,089.00	10%	13,885.00	208,204.00
12	WATER PIPE LINE	-	-	14,283.00	14,283.00	10%	714.00	13,569.00
13	TUBE WELL	-	-	54,910.00	54,910.00	10%	2,745.00	52,165.00
		5,107,969.87	213,688.00	1,088,079.00	6,409,736.87		581,099.18	5,828,637.69

FORMING PART OF ACCOUNTS

DATE : 21ST. OCTOBER, 2011
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - B

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULE OF GRANTS DURING THE YEAR 2010-11

PARTICULARS	OPENING BALANCE AS ON 01.04.2010 RS.	GRANT RECEIVED RS.	GRANT RECEIVABLE RS.	TOTAL RS.	EXPENDITURE RS.	CLOSING BALANCE AS ON 31.03.11 RS.
R.C. (UGC)	-	237,000.00	-	237,000.00	237,000.00	-
OOKS, JOURNALS & THERS	388,856.00	-	-	388,856.00	146,909.00	241,947.00
OOKS(MERGED SCHEME	200,000.00	-	-	200,000.00	133,843.00	66,157.00
QUIPMENTS	400,000.00	-	-	400,000.00	400,000.00	-
RNITURE	75.00	-	-	75.00	-	75.00
BE WELL	-	50,000.00	-	50,000.00	50,000.00	-
OOKS (Special Grant for	-	30,000.00	-	32,391.00	32,391.00	-
QUIP.(Special grant)	-	20,000.00	-	20,000.00	20,000.00	-
CHOLARSHIP	-	24,120.00	-	24,120.00	24,120.00	-
	988,931.00	361,120.00	-	1,352,442.00	1,044,263.00	308,179.00

FORMING PART OF ACCOUNTS

: 21ST. OCTOBER, 2011
: KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - C

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULE OF SUBSIDIARY FUND DURING THE YEAR 2010-11

E. NO.	PARTICULARS	OPENING BALANCE AS ON 01.04.10 RS.	ADDITION DURING THE YEAR RS.	TOTAL RS.	EXPENDITURE RS.	CLOSING BALANCE AS ON 31.03.11 RS.
	DEVELOPMENT FUND	864,217.62	360,400.00	1,224,617.62	810.00	1,223,807.62
	GAME FUND	5,294.60	27,200.00	32,494.60	20,597.00	11,897.60
	LIBRARY FUND	38,521.40	27,200.00	65,721.40	14,943.00	50,778.40
	STUDENT AID FUND	26,009.00	27,200.00	53,209.00	13,020.00	40,189.00
	LIBRARY DEPOSITS	190,075.00	21,975.00	212,050.00	-	212,050.00
	MAGAZINE FUND	36,184.40	34,000.00	70,184.40	19,000.00	51,184.40
	COMMON ROOM FUND	99,302.00	20,400.00	119,702.00	-	119,702.00
		1,259,604.02	518,375.00	1,777,979.02	68,370.00	1,709,609.02

FORMING PART OF ACCOUNTS

TE : 21ST. OCTOBER, 2011
CE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - D

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULE OF UNIVERSITY FEES DURING THE YEAR 2010-11

PARTICULARS	OPENING BALANCE AS 01.04.10 RS.	ADDITION DURING THE YEAR RS.	TOTAL RS.	EXPENDITURES RS.	CLOSING BALANCE AS ON 31.03.11 RS.
REGISTRATION	39,800.00	34,375.00	74,175.00	29,950.00	44,225.00
UNIVERSITY EXAM. FEES	2,645.00	260,000.00	262,645.00	191,840.00	70,805.00
CENTRE FEES & SUBSIDY	39,081.90	133,150.00	172,231.90	125,928.00	46,303.90
UNIVERSITY ENROLLMENT	33,685.00	70,960.00	104,645.00	44,200.00	60,445.00
UNIVERSITY SPOT ASSESSMENT	-	5,400.00	5,400.00	5,400.00	-
REVIEW	-	33,040.00	33,040.00	33,040.00	-
SPORTS FEES	10,665.00	12,580.00	23,245.00	10,860.00	12,385.00
	125,876.90	**549,505.00**	**675,381.90**	**441,218.00**	**234,163.90**

FORMING PART OF ACCOUNTS

E : 21ST. OCTOBER, 2011
CE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - F

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULES OF N.S.S. GRANTS FOR THE YEAR ENDING 31ST MARCH 2011

PARTICULARS	OPENING BALANCE AS ON 01.04.10 RS.	GRANT RECEIVED FROM BURDWAN UNIVERSITY RS.	TOTAL RS.	EXPENDITIURE DURING THE YEAR RS.	CLOSING BALANCE AS ON 31.03.11 RS.
ORMAL PROGRAMME	13,500.00	13,500.00	27,000.00	13,500.00	13,500.00
PECIAL CAMP	10,282.00	-	10,282.00	-	10,282.00
	23,782.00	13,500.00	37,282.00	13,500.00	23,782.00

ATE: 21ST. OCTOBER, 2011
LACE: KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA
DETAILS LIST OF TUITION FEES FOR THE YEAR 2010-11

No of Student Admitted		Drop Out Student		No. of Student appeared in Examination	Fees	Period/ Month	Total Tuition Fees due to be Collected from all Student	Fees Accrued			Tuition Fees Receivable at the beginning of the year	Tuition Fees Received during the year	Tuition Fees Receivable at the end of the year
Category	No.	No.	Collection for the month					Continue Student	Drop Out Student	Total			
1ST YEAR													
Hons.	207	38	38 students for 6 mths.	169	75	12	186300	152100	17100	169200			-
Pass	422	116	109 students for 6 mths.	306	50	12	253200	183600	34800	218400			-
	629	154		475			439500	335700	51900	387600			-
2ND YEAR													
Hons.	144	0		144	75	12	129600	129600	0	129600			-
Pass	306	0		306	50	12	183600	183600	0	183600			-
	450	0		450			313200	313200	0	313200			-
3RD YEAR													
Hons.	112	20	20 students for 6 mths.	92	75	12	100800	82800	9000	91800			-
Pass	205	29	29 students for 6 mths.	176	50	12	123000	105600	8700	114300			-
	317	49		268			223800	188400	17700	206100			-
TOTAL	1396	203		1193			976500	837300	69600	906900	332675	984100	255475

DATE : 21st. DAY OF OCTOBER, 2011
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
P.O- BELIATORE, BANKURA

STATEMENT OF TEACHING STAFF FOR THE YEAR 2010-11

Sl.NO.	NAME	Remarks
01	Dr. Sankar Lal Ghosh, Principal	Full Time
02	Sri Alokenath Dhabal	Do
03	Sri Ashoke Kumar Ghosh	Do
04	Smt. Suchitra Mitra	Do
05	Sri Prakash Kanti Nayek	Do
06	Sri Deboprakash Bhattacharya	Do
07	Sri Siddhartha Biswas	Do

STATEMENT OF NON-TEACHING STAFF FOR THE YEAR 2010-11

Sl.NO.	NAME	Remarks
01	Sri Dipak Kumar Mondal	Full Time
02	Sri Sridam Akhuli	Do
03	Sri Rakhahari Mukhopadhaya	Do
04	Sri Aloknath Chattopadhya	Do
05	Sri Anup Kumar Mukherjee	Do
06	Sri Sisir Kumar Sur	Do
07	Sri Ajit Kumar Pramanik	Do
08	Sri Biswanath Mondal	Do
09	Smt. Jharna Mondal	Do
10	Sri Bhakti Bala Lohar (Part-time Sweeper)	Do
11	Sri Prafulla Bose	Do
12	Sri Sagar Mondal	Do
13	Sri Somnath Mukhopadhaya	Do
14	Smt. Laxmi Mondal	Do
15	Seikh Harun	Do
16	Sagar Lohar	Do

STATEMENT OF STUDENTS FOR THE YEAR 2010-11

YEAR	MALE	FEMALE	TOTAL
1ST YEAR	352	191	543
2ND YEAR	261	153	414
3RD YEAR	179	138	317
TOTAL	792	482	1274

STATEMENT OF NO. OF LIBRARY BOOKS FOR THE YEAR 2010-11

	Opening Balance As on 01/04/2010	Purchase during the year	Closing Balance As on 31/3/2011
	10787	838	11625
TOTAL	10,787	838	11,625

DATE : 21ST. OCTOBER, 2011
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA

BALANCE SHEET AS AT 31ST MARCH, 2012

LIABILITIES	AMOUNT RS. P.	AMOUNT RS. P.	ASSETS	AMOUNT RS. P.	AMOUNT RS. P.
GENERAL FUND			FIXED ASSETS		
As Per last account	8,314,318.69		As per Schedule " A "		6,505,637.39
Add : Surplus being excess of Income over Expenditure	1,556,533.14		SECURITY DEPOSIT (WBSEB)		
	9,870,851.83		As per last Account		710.00
Add : Utilisation of Specific Fund:					
Books, Equipments etc	330,991.00		TELEPHONE DEPOSIT		
Equipments	28,880.00		As per last Account		2,000.00
Building	23,310.00				
Additional Grant	370,200.00	10,624,232.83	PROVIDENT FUND		6,102,664.00
			(With Treasury Bakura A/C No 3/10)		
GRANT					
As per Schedule " B "		1,704,798.00	P.F.INTEREST RECEIVABLE		
			As per last Account	2,491.00	
SUBSIDIARY FUND.			Less: Realisation this year	2,491.00	-
As per Schedule " C "		2,187,210.02			
			TUITION FEES RECEIVABLE		111,875.00
UNIVERSITY FEES					
As per Schedule " D "		180,628.90	BUILDING GRANT RECEIVABLE		
			As per last Account		48,000.00
PROVIDENT FUND					
As per Schedule " E "		6,102,664.00	GRANT IN AID RECEIVABLE		750,774.00
CURRENT LIABILITIES			FIXED DEPOSIT A/c No. 0298100411752		
Salary Payable		750,774.00	(SCHEDULE - " I ")		
			(With United Bank of India		
AUDIT FEES			Beliatore Branch)		
As per last account	7,722.00		As per last Account	91,733.00	
Add : During this year	3,861.00		Add : Interest	4,655.45	
	11,583.00			96,388.45	
Less: Paid this year	7,722.00	3,861.00	Less : Matured	96,388.45	-
Earnest Money :			Puja Advance to Staff		52,500.00
As per last A/C.	3,000.00				
Add:This Year	52,864.00	55,864.00	FIXED DEPOSIT A/C No. 11752		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Beliatore Branch)		
			This year	96,388.45	
			Add : Interest	2,964.65	99,353.10
	C/F	21,610,032.75		C/F	13,673,513.49

Cont-2

S.K. MUNDHRA & CO. KOLKATA Chartered Accountants

LIABILITIES	AMOUNT RS. P.	AMOUNT RS. P.	ASSETS	AMOUNT RS. P.	AMOUNT RS. P.
	B/F	21,610,032.75		B/F	13,673,513.49
			FIXED DEPOSIT A/c No. 11804		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			As per last Account	132,269.54	
			Add : Interest	6,271.17	
				138,540.71	
			Less: TDS	2,215.25	
				136,325.46	
			Less : Matured	136,325.46	-
			FIXED DEPOSIT A/c No. 0298100411283		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			As per last Account	72,912.58	
			Add : Interest	5,239.00	78,151.58
			Advance Salary As per last Account	130,000.00	
			Less : Realisation thjis year	130,000.00	-
			FIXED DEPOSIT A/c No. 0298100425100		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			As per last Account	1,037,500.00	
			Add : Interest	77,813.00	1,115,313.00
			FIXED DEPOSIT A/c No. 0298100425094		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			As per last Account	518,290.00	
			Add : Interest	15,037.50	
				533,327.50	
			Less: TDS	3,638.77	
				529,688.73	
			Less: Matured	529,688.73	-
			FIXED DEPOSIT A/c No. 0298100425094		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			This Year	529,688.73	
			Add : Interest	24,930.71	
				554,619.44	
			Less: TDS	4,987.00	549,632.44
	C/F	21,610,032.75		C/F	15,416,610.51
				Cont-3	

B.K. Khandelwal & Co. KOLKATA Chartered Accountants

LIABILITIES	AMOUNT RS. P.	AMOUNT RS. P.	ASSETS	AMOUNT RS. P.	AMOUNT RS. P.
	B/F	21,610,032.75		B/F	15,416,610.51
			FIXED DEPOSIT A/c No. 911040053109058		
			(SCHEDULE - " I ")		
			(With Axis Bank Ltd., Bankura		
			This Year	1,200,000.00	
			Add : Interest	57,063.00	
				1,257,063.00	
			Less: TDS	2,820.00	1,254,243.00
			FIXED DEPOSIT A/c No. 0298100411804		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			This Year	136,325.46	
			Add : Interest	3,776.80	
				140,102.26	
			Less: TDS	2,140.00	137,962.26
			FIXED DEPOSIT A/c No. 0298100428187		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			As per Last Account	408,860.00	
			Add : Interest	25,175.04	
				434,035.04	
			Less: TDS	8,045.24	
				425,989.80	
			Less Matured	425,989.80	-
			FIXED DEPOSIT A/c No. 0298100428187		
			(SCHEDULE - " I ")		
			(With United Bank of India		
			Bellatore Branch)		
			This year	425,989.80	
			Add : Interest	10,826.38	
				436,816.18	
			Less: TDS	2,165.00	434,651.18
			Advance For Door and Window		
			As per last Account	95,000.00	
			Less : Adjustment this year	95,000.00	-
			Advance To Carpenter		
			As per last Account	5,000.00	
			Less : Adjustment this year	5,000.00	-
			Advance to Mason		
			As per last Account	12,000.00	
			Less : Adjustment this year	12,000.00	-
			Advance to Part Time Teacher		192,000.00
	C/F	21,610,032.75		C/F	17,435,466.95
				Cont-4	

LIABILITIES	AMOUNT RS. P.	AMOUNT RS. P.	ASSETS	AMOUNT RS. P.	AMOUNT RS. P.
	B/F	21,610,032.75		B/F	17,435,466.95
			CASH AND BANK BALANCES		
			CASH AT BANK		
			With		
			i) United Bank of India,		
			-- Bellatore Branch		
			a) Savings Bank A/c No.6359	25,313.60	
			b) Savings Bank A/c No.8062	8,428.30	
			c) Savings Bank A/c No.5646	19,653.60	
			d) C.D. A/c No.12	29,752.60	
			e) C.D. A/c No.11110245366 SBI BNK	2,014,393.20	
			e) C.D. A/c No.11110246416 SBI BNK	259,922.00	
			e) S.B. A/c No.1348097283 CBI BNK	1,674,062.50	
			f) Axis Bank , Bankura , S.B. A/C No 90010034184027	140,220.00	4,171,745.80
			CASH IN HAND		2,820.00
		21,610,032.75			21,610,032.75

SIGNED IN TERMS OF OUR SEPARATE REPORT OF EVEN DATE

DATE : 21ST. DECEMBER, 2012
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Bellatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

B.K. KUNDAGRAMI & CO. KOLKATA Chartered Accountants

JAMINI ROY COLLEGE
BELIATORE, BANKURA

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2012

EXPENDITURE	AMOUNT RS. P.	INCOME	AMOUNT RS. P.
To Salary to Staff	11,667,478.00	By Grant in Aid (As per Schedule - "H")	11,667,478.00
To Part Time Honorarium	75,500.00	By Tuition Fees (As per Schedule -G)	978,600.00
To Admission Expenses	35,271.00	By Admission Fees	39,675.00
To Union Expenses	51,820.00	By Departmental Development Fees	246,200.00
To Electric Expenses	56,631.00	By Union Fees	68,650.00
To College Examinations	15,758.00	By Electric Fees	82,380.00
To Annual Charges	19,440.00	By College Examination Fees	82,380.00
To Saraswati Puja	52,080.00	By Annual Charge	20,595.00
To University Affiliation Fees	1,000.00	By Saraswati Puja	54,920.00
To Building Contingency	2,222.00	By Identity Card	6,900.00
To Processing fees	13,550.00	By Sale Proceeds of Admission Forms etc	89,148.00
To Contingency	17,174.00	By Self Financing Course fees	385,000.00
To Travelling Expenses	37,915.00	By Processing Fees	8,730.00
To Geography Lab.	2,477.00	By Late Fine	6,900.00
To Stationery	10,080.00	By Miscellanous receipts	5,720.00
To Contingency Staff	65,600.00	By Interest on Savings Bank A/C	69,078.00
To Postage	864.00	By Royality received from computer	12,879.00
To Printing Charge	1,820.00	By Accrued Interest on Fixed deposits	4,655.45
To Meeting Expenses	2,071.00	By Accrued Interest on Fixed deposits	2,964.65
To Repair Charge	12,050.00	By Accrued Interest on Fixed deposits	6,271.17
To Half free studentship	69,750.00	By Accrued Interest on Fixed deposits	5,239.00
To Telephone Charge	14,186.00	By Accrued Interest on Fixed deposits	77,813.00
To Bank Charge	553.00	By Accrued Interest on Fixed deposits	15,037.50
To Part time Sweeper	10,500.00	By Accrued Interest on Fixed deposits	24,930.71
To Electricity Charges	39,014.00	By Accrued Interest on Fixed deposits	57,063.00
To PTT and U.G.C.Audit Fees	7,278.00	By Accrued Interest on Fixed deposits	25,175.04
To Audit Fees	3,861.00	By Accrued Interest on Fixed deposits	10,826.38
To Election Expenses	14,298.00	By Accrued Interest on Fixed deposits	3,776.80
To Annual Inspection	1,000.00	By Annual Rent from Canteen	500.00
To Review Late	700.00	By Sale of Tender Form	13,000.00
To Computer Stationery	4,990.00	By Advance Reallisation from PTT	516,000.00
To Review Processing	2,960.00	By Student Health Home	6,865.00
To Submission of I. Tax Return	2,800.00	By Geography Practical	80.00
To Plan & Estimate	400.00	By Review Processing	2,960.00
To Tea and Tiffin Expenses	3,000.00	By G.S.L.I.	4,680.00
To Fuel for Generator	2,405.00		
To P Tax Return	1,200.00		
To G.S.L.I.	4,692.00		
To Computer Repair	8,500.00		
To Late fine	6,250.00		
To Architect Fees	5,000.00		
To Silver Jubilee	21,440.00		
To Depreciation	643,859.30		
To Advertishment	5,900.00		
To Selection of Part time Teachers	1,189.00		
To Consultancy Fees	4,000.00		
To TDS	26,011.26		
To Surplus being excess of Income over Expenditure	1,556,533.14		
	14,603,070.70		14,603,070.70

SIGNED IN TERMS OF OUR SEPARATE REPORT OF EVEN DATE

DATE : 21ST. DECEMBER, 2012
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2012

RECEIPTS	AMOUNT RS. P.	AMOUNT RS. P.	PAYMENTS	AMOUNT RS. P.	AMOUNT RS. P.
To Opening Balance			By Salary paid to staff		11,597,880.00
CASH IN HAND		2,350.00	By P.F. Deposit to Treasury		2,389,238.00
CASH AT BANK			By Professional Tax paid to Govt.		63,525.00
With			By L.I.C. Deposit		89,028.00
i) United Bank of India,			By Income Tax deposit		648,317.00
-- Beliatore Branch			By G.S.L.I.		4,692.00
a) Savings Bank A/c No.6359	168,339.60		By Puja Advance		140,000.00
b) Savings Bank A/c No.8062	53,454.30		By Part time Honorarium		192,000.00
c) Savings Bank A/c No.5646	45,099.60		By Guest Lecturer		75,500.00
d) C.D. A/c No.100012	58,943.60		By Part time Sweeper		10,500.00
			By Admission Expenses		35,271.00
			By Union Expenses		51,820.00
			By Library Expenses		
			Books	1,238.00	
ii) State Bank of India,				8,891.00	10,129.00
-- Bankura Branch			Maintenance Expenses		65,600.00
a) C.D. A/c No.11110245366	938,945.20		By Contingency Staff		28,405.00
b) C.D. A/c No.11110246416	91,558.00		By Games Expenses		56,631.00
			By Electric Expenses		8,650.00
iii) Central Bank Of India,			By Student Aid.		120.00
-- Bankura Branch			By Magazine Expenses		15,758.00
a) Savings Bank A/c No.1348097283	129,835.50		By College Examination		19,440.00
			By Annual Charge		52,080.00
iv) Axis Bank,			By Saraswati Puja		120,665.00
-- Bankura Branch			By Centre Expenses		13,550.00
a) Savings Bank A/c No.910010094184027	421,361.00	1,907,536.80	By Processing Fees		10,080.00
			By Stationery Expenses		33,915.00
TO FEES			By Travelling Expenses		864.00
Tuition Fees		1,122,200.00	By Postage		1,820.00
Admission Fees		39,675.00	By Printing Charge		2,071.00
Union Fees		68,650.00	By Meeting Expenses		12,050.00
Library Fees		27,460.00	By Repair Charge		
Common Room Fees		20,595.00			
Games Fees		27,460.00	BY UNIVERSITY EXPENSES		
Development Fees		363,845.00	Registration expenses	32,700.00	
Electric Fees		82,380.00	Sports charge	11,900.00	
Student Aid		27,460.00	Examination Charge	347,680.00	
Library Deposit fees		23,760.00	Late fine	6,950.00	
Magazine Fees		34,325.00	Spot Assessment fees	6,600.00	
College Examination		82,380.00	Enrolment Fees	77,080.00	
Annual Charge		20,595.00	Inspection Fees	1,000.00	
Saraswati Puja		54,920.00	Review	39,920.00	
Identity Card		6,900.00	Affiliation Fee	1,000.00	524,830.00
Centre Fees Collection		130,060.00			
Self Financing Course Fees		385,000.00			
Processing Fess		8,730.00			
Departmental Development Fees		246,200.00			
	C/F....	4,682,481.80		C/F....	16,171,429.00

Contd....P/2

B.K. KUNDAGRAM
KOLKATA
Chartered Accountants

RECEIPTS	AMOUNT RS. P.	AMOUNT RS. P.	PAYMENTS	AMOUNT RS. P.	AMOUNT RS. P.
	B/F.....	4,682,481.80		B/F.....	16,171,429.00
Review Processing Fees		2,960.00	By Building Contingency		2,222.00
Late Fine		6,900.00	By Income Tax Return		2,800.00
			By Professional Tax Return		1,200.00
TO UNIVERSITY FEES			By Scholarship		38,520.00
Registration fees	36,410.00		By P.F. Interest		316,947.00
Examination fees	279,360.00		By Maintenance charge		4,990.00
Sports Fees	13,300.00		- Of Computer		
Enrollment Fees	77,360.00		By Half free studentship		69,750.00
Review fees	39,920.00		By Telephone charge		14,186.00
Spot Assessment Fees	6,600.00	452,950.00	By Bank Charge		553.00
			By Audit fees		22,000.00
To Annual Rent for Canteen		500.00	By Election Expenses		14,298.00
To Student Health Home		6,865.00	By Electricity (Materials)		39,014.00
To Scholarship Received		38,520.00	By Computer Repair		8,500.00
- from Govt.			By Fuel for Generator		2,405.00
To Sale Proceeds of Forms etc		89,148.00	By N.S.S. (Normal) Programme		44,500.00
			By N.S.S.		10,282.00
To P.F. interest from Govt.		316,947.00	By Building Plan & Estimate		400.00
To Bank Interest		69,078.00	By Geography Lab.		2,477.00
To Grant in Aid.		11,597,880.00	By UGC. For Developgment Assistance		
To P.F. Contribution		2,043,338.00	a) Books & Journals	16,909.00	
To P.F. Loan Realisation		245,900.00	b) Equipments	142,925.00	159,834.00
To Professional Tax		63,525.00	By Furniture		24,000.00
To Income Tax		645,317.00	By Advertishment Cost (UGC)		5,900.00
To L.I.C.I. Premium		89,028.00	By Building Construction		410,118.00
To G.S.L.I. Premium		4,680.00			
To Realisation of Puja advance		140,000.00			
To Geography Practal		80.00			
To N.S.S.		31,000.00			
	C/F....	20,527,097.80		C/F....	17,366,325.00

Contd.....P/3

RECEIPTS	AMOUNT RS. P.	AMOUNT RS. P.	PAYMENTS	AMOUNT RS. P.	AMOUNT RS. P.
	B/F....	20,527,097.80		B/F....	17,366,325.00
To Maturity of Fixed Deposit		138,540.71			
To Maturity of Fixed Deposit		96,388.45	By UGC Additional Grant a) Kirloskar Generator 20 KVA	316,732.00	
To Maturity of Fixed Deposit		533,327.50	b) Inverter By UGC Spl Grant for Enhancement	70,200.00	386,932.00
To Maturity of Fixed Deposit		434,035.04	Books & Journal By UGC for Spl Development (Merged Scheme)		107,438.00 66,224.00
To Royalty from Computer Centre		12,879.00	By Fixed Deposit By Fixed Deposit		1,200,000.00 136,325.46
To Advance Realisation from PTT		516,000.00	By Fixed Deposit By Fixed Deposit		96,388.45 529,688.73
To Miscellaneous Receipts		5,720.00	By Fixed Deposit By Tube Well		425,989.80 54,313.00
To Realisation of Advance Salary from I. Sinha		130,000.00	By Architect Fee By Silver Jubilee		5,000.00 21,440.00
To UGC Grant for Furniture & Fixture		200,000.00	By Consultancy Fees By Review Processing		4,000.00 2,960.00
To UGC Grant for Building			By Selection of Part time Lecturer By Contingency Expenses		1,189.00 17,174.00
Administrative Building	350,000.00		By TDS		13,899.26
Toilet for Women	100,000.00				
Class Room (1st Floor)	300,000.00		CASH IN HAND		2,820.00
Class Room (2nd Floor)	125,000.00	875,000.00	CASH AT BANK		
To UGC Grant			With		
Books & Journals Special Grant	105,000.00		(i) United Bank of India,		
Equipments Special Grant (Merge Scheme)	70,000.00	175,000.00	-- Bellatore Branch a) Savings Bank A/c No.6359		25,313.60
To UGC Additional Grant		900,000.00	b) Savings Bank A/c No.8062 c) Savings Bank A/c No.5646		8,428.30 19,653.60
To Sale of Tender Form		13,000.00	d) C.D. A/c No.100012		29,752.60
To Earnest Money for UGC Building		52,864.00	(ii) State Bank of India, -- Bankura Branch		
			a) C.D. A/c No.11110245366 b) C.D. A/c No.11110246416		2,014,393.20 259,922.00
			(iii) Central Bank Of India, -- Bankura Branch		
			a) Savings Bank A/c No.1348097283		1,674,062.50
			(iv) Axis Bank - Bankura Branch		
			a) Savings Bank A/c No. 910010034184027		140,220.00
		24,609,852.50			24,609,852.50

SIGNED IN TERMS OF OUR SEPARATE REPORT OF EVEN DATE

DATE : 21ST DECEMBER, 2012
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Bellatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - A

JAMINI ROY COLLEGE
BELIATORE, BANKURA

SCHEDULE OF FIXED ASSETS FOR THE YEAR ENDING 31ST MARCH 2012

SL. NO.	PARTICULARS	OPENING BALANCE AS ON 01.04.2011 RS.	ADDITION UPTO 30.09.11 RS.	ADDITION AFTER 30.09.11 RS.	TOTAL RS.	RATE OF DEPN.	DEPRECIATION FOR THE YEAR RS.	CLOSING BALANCE AS ON 31.03.12 RS.
01.	LAND	17,682.15	-	-	17,682.15	--	-	17,682.15
02.	BOOKS	608,161.28	178,221.00	12,350.00	798,732.28	10%	79,256.00	719,476.28
03.	BUILDING	3,684,500.87	261,722.00	160,396.00	4,106,618.87	10%	368,450.09	3,738,168.78
04.	OFFICE EQUIPMENTS	847,241.65	-	213,125.00	1,060,366.65	10%	95,380.00	964,986.65
05.	FURNITURE	149,342.13	124,000.00	-	273,342.13	10%	27,334.21	246,007.92
06.	SPORTS EQUIPMENTS	4,113.21	-	-	4,113.21	10%	411.00	3,702.21
07.	COMPUTER	135,491.30	-	-	135,491.30	10%	13,549.00	121,942.30
08.	ELECTRIC MATERIALS	18,311.80	-	-	18,311.80	10%	1,831.00	16,480.80
09	CYCLE STAND	80,159.30	-	-	80,159.30	10%	8,016.00	72,143.30
10	GENERATOR ROOM	9,696.00	-	-	9,696.00	10%	970.00	8,726.00
11	GEOGRAPHY LAB	208,204.00	-	-	208,204.00	10%	20,820.00	187,384.00
12	WATER PIPE LINE	13,569.00	54,313.00	-	67,882.00	10%	6,788.00	61,094.00
13	TUBE WELL	52,165.00	-	-	52,165.00	10%	5,217.00	46,948.00
14	GENERATOR	-	-	316,732.00	316,732.00	10%	15,837.00	300,895.00
		5,828,637.69	**618,256.00**	**702,603.00**	**7,149,496.69**		**643,859.30**	**6,505,637.39**

FORMING PART OF ACCOUNTS

DATE : 21ST. DECEMBER, 2012
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA
DETAILS LIST OF TUITION FEES FOR THE YEAR 2011-12

No of Student Admitted		No. of Student appeared in Examination	Fees	Period/ Month	Total Tuition Fees due to be Collected from all Student	Fees Accrued		Tuition Fees Receivable at the beginning of the year	Tuition Fees Received during the year	Tuition Fees Receivable at at the end of the year
Category	No.					Continue Student	Total			
1ST YEAR										
Hons.	257	257	75	12	231300	231300	231300		-	
Pass	408	408	50	12	244800	244800	244800		-	
	665	665			476100	476100	476100		-	
2ND YEAR										
Hons.	144	144	75	12	129600	129600	129600		-	
Pass	246	246	50	12	147600	147600	147600		-	
	390	390			277200	277200	277200		-	
3RD YEAR										
Hons.	115	115	75	12	103500	103500	103500		-	
Pass	203	203	50	12	121800	121800	121800		-	
	318	318			225300	225300	225300		-	
TOTAL	1373	1373			978600	978600	978600	255475	1122200	111875

DATE : 21st. DAY OF DECEMBER, 2012
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B. K. KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

B. K. KUNDAGRAMI & CO. KOLKATA Chartered Accountants

SCHEDULE - 8

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULE OF GRANTS DURING THE YEAR 2011-12

PARTICULARS	OPENING BALANCE AS ON 01.04.2011 RS.	GRANT RECEIVED RS.	GRANT RECEIVABLE RS.	TOTAL RS.	EXPENDITURE RS.	CLOSING BALANCE AS ON 31.03.12 RS.
MINISTRATIVE BUILDING(UGC)	-	350,000.00	-	350,000.00	13,986.00	336,014.00
OKS, JOURNALS & HERS (UGC)	241,947.00	-	-	241,947.00	159,834.00	82,113.00
ASS ROOM 1ST FLR M.S.(UGC)	-	300,000.00	-	300,000.00	9,324.00	290,676.00
OKS(MERGED SCHEME)UGC	66,157.00	-	-	66,157.00	66,157.00	-
ASS ROOM 2ND FLR M.S.(UGC)	-	125,000.00	-	125,000.00	-	125,000.00
ES TOILET(UGC)	-	100,000.00	-	100,000.00	-	100,000.00
NITURE MERGE SCHEME(UGC)	75.00	200,000.00	-	200,075.00	-	200,075.00
KS (Special Grant)UGC	-	105,000.00	-	105,000.00	105,000.00	-
IPMENT (Special grant)UGC	-	70,000.00	-	70,000.00	28,880.00	41,120.00
ITIONAL GRANT (UGC)	-	900,000.00	-	900,000.00	370,200.00	529,800.00
CHOLARSHIP(STATE GOVT.)	-	38,520.00	-	38,520.00	38,520.00	-
	308,179.00	2,188,520.00	-	2,496,699.00	791,901.00	1,704,798.00

FORMING PART OF ACCOUNTS

KOLKATA
ST. DECEMBER, 2012

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - C

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULE OF SUBSIDIARY FUND DURING THE YEAR 2011-12

SL. NO.	PARTICULARS	OPENING BALANCE AS ON 01.04.11 RS.	ADDITION DURING THE YEAR RS.	TOTAL RS.	EXPENDITURE RS.	CLOSING BALANCE AS ON 31.03.12 RS.
	DEVELOPMENT FUND	1,223,807.62	363,845.00	1,587,652.62	-	1,587,652.62
	GAME FUND	11,897.60	27,460.00	39,357.60	28,405.00	10,952.60
	LIBRARY FUND	50,778.40	27,460.00	78,238.40	10,129.00	68,109.40
	STUDENT AID FUND	40,189.00	27,460.00	67,649.00	8,650.00	58,999.00
	LIBRARY DEPOSITS	212,050.00	23,760.00	235,810.00	-	235,810.00
	MAGAZINE FUND	51,184.40	34,325.00	85,509.40	120.00	85,389.40
	COMMON ROOM FUND	119,702.00	20,595.00	140,297.00	-	140,297.00
		1,709,609.02	**524,905.00**	**2,234,514.02**	**47,304.00**	**2,187,210.02**

FORMING PART OF ACCOUNTS

DATE : 21ST. DECEMBER, 2012
PLACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE
Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - D

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULE OF UNIVERSITY FEES DURING THE YEAR 2011-12

PARTICULARS	OPENING BALANCE AS 01.04.11 RS.	ADDITION DURING THE YEAR RS.	TOTAL RS.	EXPENDITURES RS.	CLOSING BALANCE AS ON 31.03.12 RS.
REGISTRATION	44,225.00	36,410.00	80,635.00	32,700.00	47,935.00
UNIVERSITY EXAM. FEES	70,805.00	279,360.00	350,165.00	347,680.00	2,485.00
CENTRE FEES & SUBSIDY	46,303.90	130,060.00	176,363.90	120,665.00	55,698.90
UNIVERSITY ENROLLMENT	60,445.00	77,360.00	137,805.00	77,080.00	60,725.00
UNIVERSITY SPOT ASSESSMENT	-	6,600.00	6,600.00	6,600.00	-
REVIEW	-	39,920.00	39,920.00	39,920.00	-
SPORTS FEES	12,385.00	13,300.00	25,685.00	11,900.00	13,785.00
	234,163.90	**583,010.00**	**817,173.90**	**636,545.00**	**180,628.90**

FORMING PART OF ACCOUNTS

TE : 21ST. DECEMBER, 2012
CE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE
Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

SCHEDULE - F

JAMINI ROY COLLEGE
BELIATORE, BANKURA
SCHEDULES OF N.S.S. GRANTS FOR THE YEAR ENDING 31ST MARCH 2012

PARTICULARS	OPENING BALANCE AS ON 01.04.11 RS.	GRANT RECEIVED FROM BURDWAN UNIVERSITY RS.	TOTAL RS.	EXPENDITIURE DURING THE YEAR RS.	CLOSING BALANCE AS ON 31.03.12 RS.
NORMAL PROGRAMME	13,500.00	31,000.00	44,500.00	44,500.00	-
SPECIAL CAMP	10,282.00	-	10,282.00	10,282.00	-
	23,782.00	**31,000.00**	**54,782.00**	**54,782.00**	-

DATE: 21ST. DECEMBER, 2012
PLACE: KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
P.O- BELIATORE, BANKURA

STATEMENT OF TEACHING STAFF FOR THE YEAR 2011-12

Sl.NO.	NAME	Remarks
01	Dr. Sankar Lal Ghosh, Principal	Full Time
02	Sri Alokenath Dhabal	Do
03	Sri Ashoke Kumar Ghosh	Do
04	Smt. Suchitra Mitra	Do
05	Sri Prakash Kanti Nayek	Do
06	Sri Deboprakash Bhattacharya	Do
07	Sri Siddhartha Biswas	Do

STATEMENT OF NON-TEACHING STAFF FOR THE YEAR 2011-12

Sl.NO.	NAME	Remarks
01	Sri Dipak Kumar Mondal	Full Time
02	Sri Sridam Akhuli	Do
03	Sri Rakhahari Mukhopadhaya	Do
04	Sri Aloknath Chattopadhya	Do
05	Sri Anup Kumar Mukherjee	Do
06	Sri Sisir Kumar Sur	Do
07	Sri Ajit Kumar Pramanik	Do
08	Sri Biswanath Mondal	Do
09	Smt. Jharna Mondal	Do
10	Sri Bhakti Lohar (Sweeper)	Part Time
11	Sri Prafulla Bose	Full Time
12	Sri Sagar Lohar (Sweeper)	Part Time
13	Sri Somnath Mukhopadhaya	Full Time
14	Smt. Laxmi Mondal	Do
15	Seikh Harun	Do
16	Sagar Mondal	Do

STATEMENT OF STUDENTS FOR THE YEAR 2011-12

YEAR	MALE	FEMALE	TOTAL
1ST YEAR	420	245	665
2ND YEAR	236	154	390
3RD YEAR	185	133	318
TOTAL	841	532	1373

STATEMENT OF NO. OF LIBRARY BOOKS FOR THE YEAR 2011-12

	Opening Balance As on 01/04/2011	Purchase during the year	Closing Balance As on 31/3/2012
	11,625	1440	13,065
OTAL	11,625	1440	13,065

TE : 21ST. DECEMBER, 2012
ACE : KOLKATA

PRINCIPAL
JAMINI ROY COLLEGE
Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

B . K . KUNDAGRAMI & CO.
CHARTERED ACCOUNTANTS

JAMINI ROY COLLEGE
BELIATORE, BANKURA

Balance sheet
As at 31st March 2013

LIABILITIES			ASSETS		
GENERAL FUND			FIXED ASSETS		
As Per last account	10,624,232.83		As per schedule " A "		8,460,377.39
Add: Surplas being excess of Income over Expenditure	378,639.12		SECURITY DEPOSIT (WBSEB)		710.00
	11,002,871.95		As per last Acount		
Add: Utilisation of specific Fund					
Books, Equipment Etc.	152,606.00		TELEPHONE DEPOSIT		2,000.00
Building	1,490,782.00		As per last Acount		
Furniture	200,075.00				
Additional Grant	529,800.00	13,376,134.95	PROVIDENT FUND		7,439,423.00
			With Treasury Bankura, A/c No. 3/10		
GRANT		-	TUITION FEES RECEIVABLE		
			As per last Acount		111,875.00
As per schedule " B "					
			BUILDING GRANT RECEIVABLE		48,000.00
SUBSIDIARY FUND		2,607,831.02	As per last Acount		
As per Schedule " C "					
			GRANR IN AID RECEIVABLE		806,111.00
UNIVERSITY FEES		217,727.90			
As per Schedule " D "			FIXED DEPOSIT		3,921,648.68
			As per schedule " G "		
PROVIDENT FUND		7,439,423.00			
As per Schedule " E "			ADVANCE TO PART TIME TEACHERS		
			As per last A/c	192,000.00	
CURRENT LIABILITIES		806,111.00	Add. This year	192,000.00	
SALARY PAYABLE				384,000.00	
			Less: Realisation during this year	192,000.00	192,000.00
		24,447,227.87			20,982,145.07

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

S. P. PURBEY & ASSOCIATES
KOLKATA
Chartered Accountants

	B.F	24,447,227.87		B.F.	20,982,145.07
			GRANT RECEIVABLE FROM U.G.C		639,092.00
			PUJA ADVANCE TO STAFF		52,500.00
AUDIT FEES					
As per last A/c	3,861.00				
Add: During this year	3,500.00		CASH AND BANK BALANCES		
	7,361.00				
Less : Paid this year	3,861.00	3,500.00	CASH IN HAND		1,300.00
			CASH AT BANK		
EARNEST MOMEY			WITH		
As per last A/C		55,864.00	1) UNITED BANK OF INDIA,BELIATORE		
			a) Savings Bank A/c no. 6359	212,246.60	
			b) Savings Bank A/c no .8062	68,642.30	
SECURITY DEPOSIT			c) Savings Bank A/c no. 5646	58,885.60	
Debananda Ghosh	42,956.00		d)C.D. A/C No. 12	43,596.60	
Krishna Un-employed engineers Co-Operative	87,061.00	130,017.00	e) C.D.A/C No. 11110245366 S.B.I BNK	1,166,518.20	
			f) C.D. A/C No. 11110246416 S.B.I BNK	148,988.00	
			g) S.B.A/C No. 1348097283 CBI BNK	46,716.50	
			h) Axis Bank ,Bankura S.B.A/C 90010034184027	1,215,978.00	2,961,571.80
		24,636,608.87			24,636,608.87

Principal
Jamini Roy College
Bellatore, Bankura (W.B.)

S. P. PURBEY & ASSOCIATES
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Chartered Accountants

JAMINI ROY COLLEGE
BELIATORE, BANKURA

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDING 31ST MARCH 2013

	EXPENDITURE	AMOUNT RS P		INCOME	AMOUNT RS P
TO	Salary to staff	11,232,283.00	By	Grant in Aid (as per schedule - H)	11,232,283.00
"	Part time Honorarium	960,000.00	"	Tuition fees (as per schedule G)	1,033,800.00
"	Honorarium to Guest Teachers	147,500.00	"	Admission fees	42,800.00
"	Admission expenses	49,479.00	"	Annual charge fees	21,525.00
"	Union Expenses	73,990.00	"	College Examination fees	86,100.00
"	Electric Expenses	67,696.00	"	Departmental Dev. Fees	304,600.00
"	College Examinations expenses	12,834.00	"	Electric fees	86,100.00
"	Annual Charge	19,500.00	"	Identity card	7,290.00
"	Saraswati Puja	56,240.00	"	Saraswati Puja	57,400.00
"	Building contingency	7,310.00	"	Union fees	71,750.00
"	Processing expenses	8,235.00	"	Royalty	22,459.00
"	Contingency	22,284.00	"	Sale proceeds of Adm.forms etc	87,049.00
"	Travelling Expenses	31,865.00	"	Self financing course fees	405,000.00
"	Maintenance exp. For Geography Lab.	12,973.00	"	Processing fees	8,235.00
"	Stationery	8,987.00	"	late fine	6,550.00
"	postage expenses	253.00	"	Miscellaneous receipts	8,235.00
"	Printing expenses	1,800.00	"	Annual rent for canteen	500.00
"	Meeting expenses	2,849.00	"	Advance realisation from PTT	960,000.00
"	Repair charge	8,100.00	"	Student Health Home	7,175.00
"	Half free student ship	52,200.00	"	Gepgraphy Practical	150.00
"	Telephone charge	16,469.00	"	Review Processing	2,630.00
"	Bank charges	644.00	"	GSLI	4,680.00
"	Part time sweeper	22,000.00	"	Registration late fine	200.00
"	Contingency staff	75,225.00	"	Review late fine	600.00
"	UGC Audit fees	9,139.00	"	Interest received from saving bank A/C	88,271.00
"	Electricity charges	2,552.00	"	Accrued Interest	292,732.18
"	Identity card	6,000.00	"	Puja Adv paid to cont. staff	6,500.00
"	Realisation of Puja Adv.	6,500.00			
"	Election expenses	1,279.00			
"	Review late	600.00			
"	Review processing	2,630.00			
"	Submission of I.Tax return	3,272.00			
"	Submission of P. Tax Return	1,200.00			
"	Fuel for Generator	7,219.00			
"	GSLI	4,693.00			
"	Computer Repair	8,680.00			
"	Late fine	6,050.00			
"	Selection of Part time Teachers	1,760.00			
"	50 % Tuition fees deposit to Hovt	506,850.00			
"	Exhibition expenses	3,209.00			
"	Puja Ex-gratia	6,000.00			
"	Legal Expenses	7,610.00			
"	Ncc expenses	11,443.00			
"	T.D.S	40,390.06			
"	Depreciation	934,683.00			
"	Provision of audit fees	3,500.00			
"	Excess of income over Expenditure	378,639.12			
		14,844,614.18			14,844,614.18

Principal
Jamini Roy College
Beliatore, Bankura (W.B.)

P. PURBEY & ASSOCIATES
KOLKATA
Chartered Accountants

JAMINI ROY COLLEGE
BELIATORE. BANKURA

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDING YEAR ENDING 31 ST MARCH 2013

RECEIPTS	AMOUNT RS	AMOUNT RS	PAYMENTS	AMOUNT RS	AMOUNT RS
To Opening Balance			By Admission expenses		49479.00
Cash in hand	2820.00		" Annual Expenses		19500.00
cash at Bank			" College Examination expenses		12834.00
UBI BELIATORE S.B. A/C 6359	25313.60		" College Magazine expenses		28175.00
UBI BELIATORE S.B. A/C 8062	8428.30		" Development Exp		21880.00
UBI BELIATORE S.B. A/C 5646	19653.60		" Electric expenses		67696.00
UBI BELIATORE C. D. A/C 12	29752.60		" Game Expenses		30266.00
SBI BANKURA 11110245416	259922.00		" Identity Card		6000.00
SBI BANKURA 11110245366	2014393.20		" Library Expenses -		
CBI BANKURA S.B 1348097283	1674062.50		Books	26373.00	
AXIS BANK BANKURA 910010034184027	140220.00	4174565.80	Maintenance expenses	11790.00	
			Steel Racks	3000.00	41163.00
To Fees			" Saraswati Puja Expenses		56240.00
Admission fees	42800.00		" Students' Aid Fund		7350.00
Annual fees	21525.00		" 50 % Tuition fees deposit to Govt.		506850.00
College Examination fees	86100.00		" Half free student ship		52200.00
College Magazine fees	35875.00		" Union Expenses		73990.00
Common room fees	21525.00		" Centre fees expenses		128490.00
Development fees	380275.00		" Processing fees expenses		8235.00
Departmental Development fees	304600.00		" Scholarship		10600.00
Electric fees	86100.00		" Provident fund Interest		436000.00
Game fees	28700.00		" Part time Teachers allowances		960000.00
Identity card	7290.00		" Advance to Part time Teachers		192000.00
Library deposit fees	25680.00		" Guest Lecturer		147500.00
Library fees	28700.00		" Part time sweeper		22000.00
Saraswati puja	57400.00	1126570.00	" Contingency staff		75225.00
			" Grant in Aid		11176946.00
To Fees			" Provident fund deposit to Treasury		2534759.00
Self financing course fees	405000.00		" Professional Tax		54463.00
Student Aid Fund	28700.00		" L.I.C.I		89028.00
Student Health Home	7175.00		" Income Tax		639137.00
Tuition fees	1033800.00		G S L I		4693.00
Union fees	71750.00		Puja Advance to Staff		140000.00
Centre fees	143679.00		By University Expenses		
Processing fees	8235.00	1698339.00	University Examination fees	306960.00	
			University enrolment fees	73570.00	
			University Registration fees	35200.00	
To University Fees			University sports fees	12480.00	
University Examination fees	306960.00		University Spot Assessment fess	11200.00	
University enrolment fees	90060.00		Review	42730.00	
University Registration fees	38940.00		University Late fine	6050.00	
University Late fine (Registration)	200.00		Review late fine	600.00	
University sports fees	14160.00		" Review Processing	2630.00	491420.00
University Spot Assessment fess	11200.00		" Exhibition Expenses		3209
Review	42730.00		" Puja Adv. (Cont Staff)		6500.00
University Late fine	6550.00		" Contingency expenses		22284.00
Review late fine	600.00		" Travelling Expenses		31865.00
Review Processing fees	2630.00	514030.00	" Stationery Expenses		8987.00
			" Puja Ex- gratia		6000.00
To Advance Realisation from PTT		960000.00	" Postage		253.00
Realisation of Adv from PTTS for last Year		192000.00	" Electricity (Marenals)		2552.00
To Royalty from computer centre		22459.00	" Meeting Expenses		2849.00
To Sales Proceeds		87049.00	" Computer Repair		8680.00
To Scholarship		10600.00	" UGC for Development Assistance		
To Bank Interest		88271.00	Maintenance of Equipment		30900.00
To Provident fund Interest (2011-2012)		436000.00			
To Miscellanious receipts		8235.00	" UGC Building(Merged Scheme)		
To Annual Rent for Canteen		500.00	1st floor (**740062.00- 220.00**)		739842.00
To Grant in Aid		11176946.00			
To P F Contribution		1962959	" UGC-Spl Grant for Enhancement		
To P F Loan Realisation		571600.00	of initiative for capacity Building		
To Professional tax		54463.00	Books & Journals	15980.00	
To L I C I		89028.00	Equipment	56200.00	72180.00
To Income Tax		639137.00	" Expenses for Additional Grant		
To GSLI		4680.00	From UGC		565499.00
To Puja Advance Realisation		140000.00	" Expenses for Additional Grant		
To Realisation of Puja Adv. from Cont. Staff		6500.00	From UGC		56490.00
To Geography		150.00	" Furniture under U.G.C		215400.00
To Grant for Nss Normal Programme		22000.00	" Telephone Expenses		16469.00
To Grant for NSS spl Camp		22500.00			
To NSS Grant (formationfor Red rebon club)		4900.00	" U.G.C. Building Development assistance		541952.00
To Security deposit UGC building			U.G.C Equipment (Development assistance)		106690.00
Debananda Ghosh	42956.00		" U.G.C. Building		
Krishna Un-employed engineering co-op (1st floor +2nd floor + Ladies toilet)	87061.00	130017.00	2nd floor class room		225277.00
To Sale Tax		30025.00	" Ladies Toilet (**132917.00 -40.00**)		132877.00
To Income Tax for Building		32504.00	" Sale Tax		30025.00
To Labour Cess		16252.00	" Income Tax for Building		32504.00
		24222479.80			20943403.00

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B/F	24222479.80			B/F	20943403.00
		"	Labour Cess		16252.00
		"	Geography		
			Maintenance Charge		
			Furniture	12973.00	
		"	Income Return	69498.00	82471.00
		"	Pofessional Tax Return		3272.00
		"	Building Contingency		1200.00
		"	Building (Govt)		7310.00
		"	Repair		97745.00
		"	Printing		8100.00
		"	N.C.C.		1800.00
			Honourarium		
		"	Travelling	9000.00	
		"	Selection for part time Lecturer	2443.00	11443.00
		"	Fuel		1760.00
		"	Legal Expenses		7219.00
		"	Bank Charges		7610.00
		"	Election Expenses		644.00
		"	Audit fees		1279.00
		"	Audit fees (UGC)		3861.00
			Cont Exp. For UGC		9139.00
		"	NSS (Normal) Programme		5700.00
		"	NSS Special Camp		22000.00
		"	NSS		22500.00
					4900.00
			Closing Balance		
			Cash in hand		
			cash at Bank		1300.00
			UBI BELIATORE S.B. A/C 6359	212246.60	
			UBI BELIATORE S.B. A/C 8062	68642.30	
			UBI BELIATORE S.B. A/C 5646	58885.60	
			UBI BELIATORE C. D. A/C 12	43596.60	
			SBI BANKURA 11110246416	148988.00	
			SBI BANKURA 11110245366	1166518.20	
			CBI BANKURA S.B. 1348097283	46716.50	
	24222479.80		AXIS BANK BANKURA 910010034184027	1215978.00	2961571.80
					24222479.80

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Salary Payable

Amount paid to staff	12834326.00
Less : Advance Realisation	1657380.00
	11176946.00
Less : Grant alloted for March " 12	750774.00
	10426172.00
Add: Grant alloted this yearnot paid within March ' 12	806111.00
	11232283.00

Grant in Aid Receivable

Total Amount Received	11176946.00
Less Grant Alloted March 12 in previous Year but Received this Year	750774.00
	10426172.00
Add Amount alloted this Year but not paid within March - 13	806111.00
	11232283.00

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Bellatore, Bankura (W.B.)

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SCHEDULE - A

JAMINI ROY COLLEGE
BELIATORE, BANKURA

SCHEDULE OF FIXED ASSETS FOR THE YEAR ENDING 31 ST MARCH 2013

SL NO	PARTICULARS	OPENING BALANCE AS ON 01.04.2012	ADDITION UPTO 30.09.2012	ADDITION AFTER 30.09.2012	TOTAL RS.	RATE OF DEPN.	DEPRECIATION FOR THE YEAR RS	CLOSING BALANCE AS ON 31.03.13
01	LAND	17682.15	0.00	0.00	17682.15	10%	0.00	17682.15
02	BOOKS	719476.28	42353.00	0.00	761829.28	10%	76183.00	685646.28
03	BUILDING	3738168.78	1713024.00	30369.00	5481561.78	10%	546637.00	4934924.78
04	OFFICE EQUIPMENT	964986.65	815779.00	0.00	1780765.65	10%	178076.00	1602689.65
05	FURNITURE	246007.92	218400.00	0.00	464407.92	10%	46441.00	417966.92
06	SPORTS EQUIPMENT	3702.21	0.00	0.00	3702.21	10%	370.00	3332.21
07	COMPUTER	121942.30	0.00	0.00	121942.30	10%	12194.00	109748.30
08	ELECTRIC MATERIALS	16480.80	0.00	0.00	16480.80	10%	1648.00	14832.80
09	CYCLE STAND	72143.30	0.00	0.00	72143.30	10%	7214.00	64929.30
10	GENERATOT ROOM	8726.00	0.00	0.00	8726.00	10%	873.00	7853.00
11	GEOGRAPHY LAB	187384.00	38898.00	30600.00	256882.00	10%	24158.00	232724.00
12	WATER PIPE LINE	61094.00	0.00	0.00	61094.00	10%	6104.00	54990.00
13	TUBE WELL	46948.00	0.00	0.00	46948.00	10%	4695.00	42253.00
14	GENERATOR	300895.00	0.00	0.00	300895.00	10%	30090.00	270805.00
		6505637.39	**2828454.00**	**60969.00**	**9395060.39**	**0.00**	**934683.00**	**8460377.39**

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JAMINI ROY COLLEGE
BELIATORE, BANKURA

SCHEDULE OF GRANTS DURING THE YEAR 2012-2013

Schedule -B

SL NO	PARTICULARS	OPENING BALANCE AS ON 01.04.2012	GRANTS RECEIVED	GRANTS RECEIVABLE	TOTAL	EXPENDITURE	CLOSING BALANCE AS ON 31.03.2013
01	ADMINISTRATIVE BUILDING	336,014.00	-	205,938.00	541,952.00	541,952.00	-
02	BOOKS,JOURNALS , EQUIPMENTS & OTHERS (UGC)	82,113.00	-	-	82,113.00	82,113.00	-
03	CLASS ROOM 1ST FLR. M.S. (UGC)	290,676.00	-	300,000.00	590,676.00	590,676.00	-
04	CLASS ROOM 2ND FLR. M.S. (UGC)	125,000.00	-	100,277.00	225,277.00	225,277.00	-
05	LADIES TOILET (UGC)	100,000.00	-	32,877.00	132,877.00	132,877.00	-
06	FURNITURE(MERGE SCHEME UGC)	200,075.00	-	-	200,075.00	200,075.00	-
07	EQUIPMENTS (SPECIAL GRANT UGC)	41,120.00	-	-	41,120.00	41,120.00	-
08	ADDITIONAL GRANTS UGC	529,800.00	-	-	529,800.00	529,800.00	-
09	SCHOLARSHIP (STATE GOVT.)	-	10,600.00	-	10,600.00	10,600.00	-
		1,704,798.00	10,600.00	639,092.00	2,354,490.00	2,354,490.00	-

Statement of Subsidiary Fund Year 2012-2013 SCHEDULE- C

SL NO	PARTICULARS	OPENING BALANCE AS ON 01.04.2012 RS	ADDITION DURING THE YEAR RS	TOTAL RS	EXPENDITURE RS	CLOSING BALANCE AS ON 31.03.2013 RS
01	DEVELOPMENT FUND	1,587,652.62	380,275.00	1,967,927.62	21,880.00	1,946,047.62
02	GAME FUND	10,952.60	28,700.00	39,652.60	30,266.00	9,386.60
03	LIBRARY FUND	68,109.40	28,700.00	96,809.40	41,163.00	55,646.40
04	STUDENT AID FUND	58,999.00	28,700.00	87,699.00	7,350.00	80,349.00
05	LIBRARY DEPOSITS	235,810.00	25,680.00	261,490.00	-	261,490.00
06	MAGAZINE FUND	85,389.40	35,875.00	121,264.40	28,175.00	93,089.40
07	COMMON ROOM FUND	140,297.00	21,525.00	161,822.00	-	161,822.00
		2,187,210.02	549,455.00	2,736,665.02	128,834.00	2,607,831.02

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JAMINI ROY COLLEGE
BELIATORE, BANKURA

SCHEDULE OF UNIVERSITY FEES DURING THE YEAR 2012-2013

SCHEDULE:- D

SL NO	PARTICULARS	OPENING BALANCE AS ON 01.04.2012	ADDITION DURING THE YEAR	TOTAL	EXPENDITURE	CLOSING BALANCE AS ON 31.03.2013
01	REGISTRATION	47,935.00	38,940.00	86,875.00	35,200.00	51,675.00
02	UNIVERSITY EXAM. FEES	2,485.00	306,960.00	309,445.00	306,960.00	2,485.00
03	CERTRE FEES	55,698.90	143,679.00	199,377.90	128,490.00	70,887.90
04	UNIVERSITY ENROLMENT	60,725.00	90,060.00	150,785.00	73,570.00	77,215.00
05	UNIVERSITY SPOT ASSESSMENT	-	11,200.00	11,200.00	11,200.00	-
06	UNIVERSITY REVIEW	-	42,730.00	42,730.00	42,730.00	-
07	SPORTS FEES	13,785.00	14,160.00	27,945.00	12,480.00	15,465.00
	TOTAL	180,628.90	647,729.00	828,357.90	610,630.00	217,727.90

SCHEDULE OF PUJA ADVANCE

	2012-2013
AS PER LAST A/C	52,500.00
ADD: AMOUNT PAID TO STAFF DURING THIS YEAR	140,000.00
	192,500.00
LESS: REALISATION FROM STAFF DURING THIS YEAR	140,000.00
	52,500.00

STATEMENT OF ADVANCE. **2012-2013**

1	DIPAK KUMAR MONDAL	3750.00
2	SRIDAM AKHULI	3750.00
3	RAKHAHARI MUKHAPADHYAY	3750.00
4	ALOKNATH CHATTOPADHYAY	3750.00
5	ANUP KUMAR MUKHERJEE	3750.00
6	SISIR KUMAR SUR	3750.00
7	AJIT KUMAR PRAMANIK	3750.00
8	BISWANATH MONDAL	3750.00
9	Jharna Mondal	3750.00
10	Prafulla Basu	3750.00
11	Somenath Mukhopadhyay	3750.00
12	Sagar Mondal	3750.00
13	Lakshmi Mondal	3750.00
14	Seikh Harun	3750.00
		52500.00

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STATEMENT OF GOVT. GRANT -IN-AID MEMO FOR THE YEAR 2012-13

Memo No.	Date	Amount (Rs.)
79/2(1) C.G.A.	10.05.2012	2,263,676.00
573/2(1) C.G.A.	24.08.2012	4,644,202.00
760/2(1) C.G.A.	17.09.2012	892,742.00
1869/2(1) C.G.A.	13.02.2013	844,072.00
2080/2(1) C.G.A.	01.03.2013	126,995.00
2117/2(1) C.G.A.	04.03.2013	2,460,596.00
		11,232,283.00

STATEMENT OF POST SANCTION AND VACANT

	POST		
	SANCTIONED	APPOINTED	VACANT
	No.	No.	No.
Teaching Staff	10	6	4
Non- Teaching Staff	18	13	5

STATEMENT OF LIBRARY BOOKS FOR THE YEAR 2012-2013

	Number of Books
OPENING BALANCE	13,065
PURCHARED DURING THE YEAR	193
CLOSING BALANCE	13,258

STATEMENT OF SUBJECT TOUGHT

Bengali (Honours & General)
English (Honours & General)
History (Honours & General)
Sanskrit (Honours & General)
Geography (Honours & General)
Political Science
Philosophy
Economics

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Details list of Tuition fees for the ye 2012 - 2013-

No of Student admitted.		Tuition fees per Month	Period / Month	Total Tuition fees collected.
Category	No			
FIRST YEAR				
HONS	296	75	12	266400
PASS	412	50	12	247200
	708			513600
SECOND YEAR				
HONS	176	75	12	158400
PASS	293	50	12	175800
	469			334200
THIRD YEAR				
HONS	104	75	12	93600
PASS	154	50	12	92400
	258			186000
Grand Total	1435			1033800

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