

JAMINI ROY COLLEGE

(NAAC Accredited - B)

P.O. - BELIATORE, DIST.- BANKURA (W.B.), PIN - 722203
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Ref. No.

Date. 19.06.2021

From:

Principal / Teacher Incharge Jamini Roy College Beliatore, Bankura

<u>NOTICE NO – 526</u>

Subject : Enrolment form fill-up of UG Semester II, IV & VI (Honours & Prog), 2020 – 21.

As directed, it is hereby notified for information of even semester students of our college that Enrolment form fill-up of UG Semester II, IV & VI (Honours & Programme), 2020 –21 has to be completed online at Bankura University exam portal.

Date: From 21.06.2021 to 28.06.2021.

Enrolment Fees: Rs 100/- for all UG Semesters II, IV & VI (both Honours & Prog).

Process of payment: Click on the payment button in our college web site to pay the enrolment fees.

Procedure for the Enrolment form fill-up:

Step 1: Login the University portal by Using UID & Password, which you have used during odd semester exam form fill up. Enter the Captcha.

Step 2: In the pop-up window if the information is correct then click on Skip or provide the information and click on update.

Step 3: Click on Enrollment.

Step 4: Select the subject corresponding to each window carefully. Click on the Check Box then on Submit button to proceed further.

Step 5: A Confirmation dialogue box appears on the screen. Click OK to proceed or on Cancel to edit the subjects.

Step 6: The screen containing selected subjects and an information

regarding the process will appear. Click on the Download button to continue or you may also exit without downloading the form by clicking on Exit.

Step 7: If you click on Download, then click on the Save button to save the form on your device. If you don't want to save then click on Cancel.

Step 8: After saving the file you will be redirected to the prior screen. Click on Exit. Click on OK button to exit from the portal.

STEP 9: The enrolment process will be approved and completed by the college only after the payment of enrolment fees.

After payment by the student and approval by the college, the student will have to login again and click on the following option.

ENROLMENT SUCCESSFUL. CLICK HERE TO DOWNLOAD ENROLMENT SLIP

Step 10: Click on the above link to download the Enrollment Slip. Click on Print to save the document as PDF on your device.

IMPORTANT INSTRUCTIONS:

- 1. First check your name in the university portal by login.
- 2. Must pay the enrolment fee (Rs 100.00) in our college web site.
- 3. Select the subject and paper very carefully. After submission no correction is possible.
- 4. Must take print out of your payment slip and enrolment form, and keep with you for future purposes by college.
- 5. Follow the manuals attached in our college web site during form fill up.
- 5. Can contact to No. 7001666069 for any confusion from 11am to 5.30pm.

Principal
Dr. Pradip Kumar Banerjee
Principal
Jamini Roy College
Jediatore, Bankura (W.B.)